



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

**REGULAR BOARD MEETING**

April 22, 2025, 4:00 PM

**Board Members Present:** Kent Collard, Mary Ellen Grigsby, John Ritz

**Board Members Absent:** Josh Brown, Ren Winter

**District Staff:** Kelly Sheen, Kayla Meyer, Joan Caldwell, Marla Walters, Shay Callahan, Erik Flickwir

**Other Agency Staff:** Chris Cole, NRCS

**Guests:** None

**1.0 Call to Order:** The meeting was called to order at 4:03 PM by Chairman Collard.

**2.0 Discuss/Take Action on Approval of Agenda**

MSC/Grigsby/Brown to approve agenda. The motion passed unanimously.

**3.0 Discuss and Approve Meeting Minutes**

3.1 Discuss and Approve Minutes of January 28, 2025 Regular Meeting

MSC/Grigsby/Ritz to approve minutes.

The motion passed unanimously.

**4.0 Financial Reports**

4.1 Discuss Updated February Monthly Financial Report

J. Caldwell discussed the updated February Monthly Financial Report. Not much movement has taken place, as much invoicing remains to be done from February.

4.2 Discuss March Monthly Financial Report

Discussion was held regarding the March Financial Report. Caldwell noted that all expenses are in. Discussion was held about field materials and contracting.

4.3 Discuss/Approve List of Warrants for March 2025

MSC/Grigsby/Ritz to approve the March 2025 warrants in the amount of \$325,415.27.

The motion passed unanimously.



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### **5.0 Projects Report**

The Projects Report was reviewed and discussed. M. Grigsby complimented the Plant and Seed Exchange.

### **6.0 NRCS Report**

C. Cole reported that seven contacts were obligated for the EQIP program. There has been more competition for funding. He has not yet heard about a release of IRA funding. At NRCS, around 40 people have left the agency. Funds for travel have also been frozen, making it difficult to work on projects.

### **7.0 Discuss/Take Action on Updated Policies**

The updated policies were again reviewed and discussed. Some changes remain in numbering (1055) and making the hearing officer provisions consistent in 3104 and 3148.

MSC/Grigsby/Ritz to adopt the updated Policies effective April 22, 2024.

The motion passed unanimously.

### **8.0 Discuss/Take Action on Resolution 2025-01, Destruction of District Records**

The resolution was briefly reviewed.

MSC/Grigsby/Ritz to adopt Resolution 2025-01. The roll call was as follows:

Ayes: Grigsby, Ritz, Collard

Noes: None

Absent: Brown, Winter

The motion passed unanimously.

### **9.0 Discuss/Take Action on Review of Quote for Purchase of New Ford F-250**

S. Callahan and E. Flickwir joined for a discussion of the purchase of a new truck.

MSC/Grigsby/Ritz moved to purchase a Ford F-250 from Corning Ford in the amount of \$54,452.09.



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The motion passed unanimously.

### **10.0 Trinity Collaborative Report**

K. Sheen reported:

- A field tour took place last Friday at Jennings Ridge, on BLM property.
- The Rec Committee will meet on May 9.
- The Full Collaborative will meet on May 15.

### **11.0 Board Reports/Correspondence**

- M. Grigsby attended the Northwest California RC&D Council meeting on April 4. They have hired a field person. The next meeting is in July. She also attended the Plant and Field Exchange and noted the grounds are in good shape at the YFR. She noted we participated in tabling at her local VFD's recent event.
- K. Collard has become a Regional Representative for the North Coast Region of CARCD.

### **12.0 Deputy Director's Report**

K. Meyer reported:

- They are interviewing for the last camp counselor position
- Planning is underway for summer camp. The Trinity County Office of Education has kindly stepped in to assist with camp in a variety of ways.
- She is working on quarterly reports for several projects.
- She met with TRRP regarding final deliverables.
- Farmer's Market planning is underway.
- She will be out for part of May but will be here for the Board meeting.

### **13.0 Executive Director's Report**

K. Sheen reported:

- He had met with B. Sundal of the USFS, who gave the TCRCD direction based on the Executive Order to increase timber production.
- The BLM desires to include all BLM lands in Trinity County in its Stewardship Agreement. However, there is no funding at this time, so there may be a gap in the Agreement.
- He is investigating three pieces of property for possible acquisition and future building.



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**14.0 Closed Session: Government Code §54957(b)**

No closed session.

**15.0 Adjournment.**

The meeting was adjourned at 5:50 pm.

**Approved and adopted this 27th day of May 2025. I, the undersigned, hereby certify that the Minutes of the Meeting of April 22, 2025, were duly adopted by the following vote of the Board of Directors.**

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**(Secretary Signature)**