



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES**REGULAR BOARD MEETING**

October 16, 2024 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Josh Brown, Mary Ellen Grigsby, John Ritz, Kent Collard

Board Members Absent: None

District Staff: Kelly Sheen, Kayla Meyer, Joan Caldwell, Marla Walters

Other Agency Staff: None

Guests:

1.0 Call to Order: The meeting was called to order at 5:36 PM by M. Rourke.

2.0 Discuss/Take Action on Approval of Agenda

MSC: K. Collard/J. Ritz to approve the Agenda.

The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of September 18, 2024

MSC: M. Grigsby/J. Brown to approve the Minutes of September 18, 2024.

The motion passed unanimously.

4.0 Financial Report

4.1 Discuss Updated August Monthly Financial Report

The report was reviewed. J. Caldwell noted a projected profit of \$21K. Some invoices remain to be completed. There were no unusual expenses.

4.2 Discuss September Monthly Financial Report

J. Caldwell noted that contracting expenses will be going up in the Forest Health Department, but the Roads Department work will likely be shutting down at the end of the month.



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4.3 Discuss/Approve List of Warrants for September 2024

J. Caldwell mentioned that a 9% health insurance increase is coming. Also, the boot stipends are higher, but they are covered by a grant.

MSC: M. Grigsby/K. Collard to approve the Warrants in the amount of \$669,773.56.

The motion passed unanimously.

5.0 **Projects Report**

The Projects Report was reviewed. K. Sheen noted that the stats for botany survival rates, requested previously, will be reviewed at the November meeting.

6.0 **NRCS Report**

No report.

7.0 **Trinity Collaborative Report**

K. Sheen reported:

- Field tours: Junction City, Big Ranch (Six Rivers side), and Hayfork; there will be a viewing of the Pilot operations in Indian Valley. The November 1 tour has been postponed.
- No seasonal temps will be hired by the USFS, except for wildfire suppression.
- The Collaborative will hold its standing meeting for the Recreation Committee on November 8 and the General meeting on November 15.

8.0 **Discuss/Take Action: Resolution 2024-05, Board Authorization for K. Sheen to Execute Documents on behalf of TCRCD as Beneficiary of Dennis G. Fox**

K. Sheen described Mr. Fox's history with the TCRCD, and explained that he had made the TCRCD the beneficiary of his life insurance policy.

MSC: K. Collard/J. Brown to approve the Resolution authorizing K. Sheen to execute documents on behalf of TCRCD as Beneficiary of Dennis G. Fox.



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Vote:

Director Rourke: Aye
Director Grigsby: Aye
Director Brown: Aye
Director Collard: Aye
Director Ritz: Aye

The motion passed unanimously.

9.0 Discuss/Take Action on the Notice of Exemption, Middle Trinity Fuels Reduction Phase I: Junction City (Class 4, §15304, Minor Alterations to Land)

B. Llewellyn was unable to be present, but K. Sheen related the following information about the proposal:

“We have previously completed some light-touch fuels reduction in the Junction City Park under a previous NOE. This new CEQA document analyzes for a broader suite of fuels reduction treatments, including mastication and prescribed fire. Burning in the park is a priority of the newly formed Junction City Prescribed Burn Association, and this document will allow us to support those activities. Mastication may also be a more efficient and effective treatment method for some parts of the park, and that will also be possible under this CEQA document. We have some funding for these activities in our newer Wildfire Prevention Grant from Cal Fire, which funded the development of this document. In analyzing for these additional treatments, the following project design features are the main additions from the previous document:

- A NCUAQMD-approved Smoke Management Plan will prevent Air Quality impacts
- Watercourse buffers for mastication, chipping, piling, and pile burning will prevent impacts to hydrology, water quality, and biological resources.
- A Professional Archaeologist was contracted to determine potential impacts to cultural resources. This was triggered because mechanical and prescribed fire treatments have potential to be ground disturbing. The project design features resulting from this report include excluding some sites from mechanical treatment and designating crossings at linear features. Full recommendations are summarized on pages 5 and 6 of the ERRF. With these project design features, the Archaeologist determined that there would be no effect to cultural resources.”

MSC: M. Grigsby/J. Brown to approve the staff recommendation for the Notice of Exemption, Middle Trinity Fuels Reduction Phase I: Junction City.

The motion passed unanimously.



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10.0 Discuss/Take Action on Revised Organizational Chart

K. Sheen led a discussion about the revised Organizational Chart. New departments have been added, such as Environmental Compliance and Fire Safe Council. Administration, being somewhat shared by the DM and ADM, is in the inner section and implementation departments are on the outer section.

MSJ: K. Collard/J. Ritz to adopt the Organizational Chart, with minor corrections.

The motion passed unanimously.

11.0 Board Reports/Correspondence

K. Collard reported that the area Sixth-Grade Environmental Camp had been held at Bar 717 ranch and went very well. They had about 70 campers. Prescribed burning has also been taking place at the ranch, with some TCRCD participants.

J. Brown reported that he went on the Collaborative field tour in Junction City and it was excellent.

M. Grigsby attended both the Farmers' Market and Salmon Meets Harvest festival and was complimentary of both events.

12.0 Assistant District Manager's Report

K. Meyer has been on Leave for the month of October and reported that her time has been very productive in finishing her dissertation.

She reported:

- She was successful in obtaining a grant from Coast Central Credit Union for the purchase of an EnviroScape model to support general education efforts and use at events.
- A NACD proposal was submitted; we will hear back in December.
- Chris Reisinger has been hired as a Conservation Planner.

13.0 District Manager's Report

K. Sheen reported:

- He did inquire with O2 employment about an "a la carte" arrangement but has not heard back.
- Several meetings are planned in advance of the CARCD Legislative Day.
- He has been contacted about property available for purchase and will go see it.
- ADM and DM job descriptions are in the process of being updated.



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- The board meetings for TCRCD are currently set for November 20 and December 18. The board felt there are no conflicts and we may proceed on those dates.
- He discussed the USFS budget difficulties and explained that the TCRCD will need to pivot on at least one project until probably the spring.
- The TCRCD Board may change its date and time to meet, should it so desire. J. Caldwell pointed out that financials would be more accurate if the Board were to meet the fourth week of the month.
- He reiterated the meeting schedule for staff, management, and Finance team meetings; the Board is welcome to attend.

14.0 Closed Session: Government Code § 54957(b): District Manager's Report

No closed session was held.

15.0 Adjournment

The meeting was adjourned at 7:30 PM.

Approved and adopted this ___ day of November, 2024. I, the undersigned, hereby certify that the Minutes of the Meeting of October 16, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)