

TCRCD Office Conference
Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda May 15, 2024

Mike Rourke 5:30 PM

- 1.0 Call to Order
- 2.0 Discuss/Take Action on Approval of Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes of April 17, 2024
- 4.0 Financial Report
 - 4.1 Discuss Updated March Monthly Financial Report
 - 4.2 Discuss April Monthly Financial Report
 - 4.3 Discuss/Approve List of Warrants for April 2024
 - 4.4 2023-2024 Final Quarterly Budget Revision
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Trinity Collaborative Report
- 8.0 Discuss/Take Action: Bid Opening and Contractor Selection: Weaver Basin Roadside Fuels Reduction
- 9.0 Discuss/Take Action: Resolution 2024-03, Destruction of District Records
- 10.0 Discuss/Take Action: Resolution 2024-04, LiveScan for Employment
- 11.0 Discuss/Take Action: Trinity County Weed Management Area Memorandum of Understanding
- 12.0 Board Reports/Correspondence
- 13.0 District Manager's Report
- 14.0 Closed Session: Government Code § 54957(b): District Manager's Report
- 15.0 Adjourn



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

April 17, 2024 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Kent Collard, John Ritz, Josh Brown

Board Members Absent: Mary Ellen Grigsby

Associate Board Members Present: None

District Staff: Kelly Sheen, Joan Caldwell, Marla Walters, Denise Wesley

Other Agency Staff:

Guests: None

1.0 Call to Order: The meeting was called to order at 5:33 PM by M. Rourke.

2.0 Discuss/Take Action on Approval of Agenda

MSC – K. Collard/J. Ritz to approve the Agenda.

The motion passed unanimously.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes of the March 20, 2024 Meeting

MSC – J. Brown/K. Collard to approve the Minutes of the March 20, 2024 Meeting.

The motion passed unanimously.

4.0 Financial Reports

4.1 Discuss Updated January Monthly Financial Report

J. Caldwell reported that there had been some progress, directing members to page 2 of the report. All crews are working now and more invoicing is in progress.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.2 Discuss February Monthly Financial Report

J. Caldwell noted that we are working on reducing our liability and worker's comp cost by taking courses that offer credits. The McConnell/FEMA project will require us to raise our liability insurance, but that has been budgeted.

4.3 Discuss/Approve List of Warrants for March 2024

J. Caldwell explained the use of the Costco credit card and the history of the debit card. We are now using a Chase credit card for most purchases, which will give us cash back.

MSC: K. Collard/J. Brown to approve the March 2024 warrants in the amount of \$275,312.82.

The motion passed unanimously.

5.0 Projects Reports

Brief discussion was held regarding the format and information presented. Staff will be advised.

6.0 NCRS Report

No report

7.0 Trinity Collaborative Report

K. Sheen reported that a new agreement is being put together for facilitating the Collaborative, probably in the sum of approximately \$136,000 (for four years). There was no field tour as scheduled. Rather, T. Jones will outline her Five-Year Plan. The next Rec Committee meeting will be on May 10; the full Collaborative will be on May 17.

8.0 Report from Denise Wesley, GIS Program Manager

D. Wesley explained her current projects, which include: evacuation routes, obtaining data for partner agencies, parcel map review, internal projects regarding the Fire Safe Council, Code Red, OES, etc. She is working on a story map of fire history, which includes the impacts and changes over time. She also recently assisted the Trinity Office of Education and is working on a NFWF grant right now.

9.0 Review of No-Till Drill Bids/Take Action

M. Rourke recused himself, and K. Collard assumed the duties of Board Chair.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

K. Sheen explained to the Board the background of how the TCRCD came into possession of the equipment. It was purchased with the intent to provide it for use by local ag producers, but only was used by two local landowners. It began getting utilized by UCCE in Shasta County, but every time it was returned it was in disrepair. M. Rourke repaired it several times but it was repeatedly damaged. It is currently in Hayfork but needs discs. Discussion followed.

MSC: J. Ritz moved, and J. Brown seconded, that the bids be opened.

The motion passed unanimously.

Two bids were received, the highest in the amount of \$4,000 from Morgan Rourke.

MSC: J. Brown/J. Ritz to approve the bid of \$4,000.

The motion passed unanimously.

M. Rourke returned to the meeting and K. Collard reported the above.

10.0 Discuss/Take Action on 2024 TCRCD Conservation Scholarship Applications

K. Sheen reported that two applications had been received. Discussion followed as to whether the Board should await proof of enrollment, and also about the costs of higher education for the two applicants.

MSC: K. Collard/J. Brown that we award two \$500 scholarships.

The motion passed unanimously.

The checks will be prepared before the award ceremonies for the students.

11.0 Board Reports/Correspondence

J. Brown reported on a prescribed burn in Junction City. A prescribed burn will also take place on June 1 and 2 in Hayfork.

12.0 District Manager's Report

K. Sheen reported the following:

- The Northwest Forest Plan is being amended, after thirty years. Nick Goulette is part of the planning and is doing an excellent job.
- B. Llewellyn is putting on a formal bid process and tour for one of her projects. Bids will be dealt with at the May Board meeting.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- The survey results of the Trinity River survey were distributed. They are not for public consumption but rather to gauge public perception of TRRP efforts.
- Our new Ranger pickup arrived and is being outfitted.

13.0 Closed Session: Government Code § 54957(b): District Manager's Report

14.0 Adjourn

The meeting was adjourned at 7:30 PM by M. Rourke.

Approved and adopted this ____ day of May, 2024. I, the undersigned, hereby certify that the Minutes of the Regular Meeting of April 17, 2024, were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 3/1/2024 Through 3/31/2024

		<u>Initial Report</u>	<u>Updated Report</u>	<u>Updated Year Actual</u>
Revenues				
Grant & contract revenue	4000	245,865.85	293,800.64	3,364,252.10
Fee for service revenue	4100	4,396.61	4,396.61	129,872.48
Contributions revenue	4200	2,980.00	2,980.00	4,407.55
Dues revenue	4300	0.00	0.00	160.00
Registration revenue	4350	0.00	0.00	250.00
Rental income - facilities	4400	300.00	300.00	7,656.98
Rental income - equipment	4450	150.00	150.00	210.00
Sales revenue - taxable	4500	0.00	0.00	2,417.02
Other revenue	4800	56.28	56.28	998.42
Vehicle & equipment use fee revenue	4900	<u>9,549.71</u>	<u>9,477.35</u>	<u>93,702.66</u>
Total Revenues		<u>263,298.45</u>	<u>311,160.88</u>	<u>3,603,927.21</u>
Salaries & benefits				
Salaries				
Salaries & wages	5000	163,602.25	163,602.25	1,478,011.34
Wage reimbursement	5010	0.00	0.00	(5,080.34)
Pay in lieu of health insurance	5020	1,712.48	1,712.48	20,635.49
Wireless phone stipend	5030	<u>1,025.00</u>	<u>1,025.00</u>	<u>8,925.00</u>
Total Salaries		166,339.73	166,339.73	1,502,491.49
Benefits				
Payroll tax expense	5100	15,097.83	15,097.83	142,622.03
Paid time off expense	5200	18,586.64	18,586.64	136,388.50
Deferred compensation expense	5300	1,700.00	1,700.00	14,750.00
Health insurance expense	5400	21,579.46	21,579.46	223,757.86
Air medical expense	5450	0.00	0.00	1,350.00
Dental insurance expense	5500	1,309.80	1,309.80	13,514.93
Vision insurance expense	5550	283.80	283.80	2,732.54
Workers' compensation expense	5600	<u>9,087.64</u>	<u>9,087.64</u>	<u>73,852.00</u>
Total Benefits		<u>67,645.17</u>	<u>67,645.17</u>	<u>608,967.86</u>
Total Salaries & benefits		<u>233,984.90</u>	<u>233,984.90</u>	<u>2,111,459.35</u>
Travel expenses				
Conferences/training/professional development	5800	177.96	432.96	8,573.82
Meals expense	5820	478.00	478.00	1,633.63
Mileage expense	5860	4,458.85	4,386.49	47,130.86
Travel expense	5880	<u>8.50</u>	<u>8.50</u>	<u>19,846.52</u>
Total Travel expenses		<u>5,123.31</u>	<u>5,305.95</u>	<u>77,184.83</u>
Contract expenses				
Contract services - field	7150	7,790.00	9,301.89	749,250.46
Contract services - professional	7180	<u>7,511.73</u>	<u>8,958.01</u>	<u>111,416.97</u>
Total Contract expenses		<u>15,301.73</u>	<u>18,259.90</u>	<u>860,667.43</u>
Operating expenses				
Accounting & auditing fees	7000	950.00	950.00	43,764.00
Advertising	7030	772.25	843.21	5,489.57
Bank fees/services charges	7060	26.25	26.25	986.42

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 3/1/2024 Through 3/31/2024

Board expense	7090	27.63	27.63	267.57
Computer expense	7120	69.08	69.08	7,280.44
Computer software/licensing	7130	1,673.96	1,673.96	4,208.25
Dues/subscriptions/publications	7240	200.94	200.94	10,517.39
Equipment/asset purchase via grants	7260	58.94	58.94	58.94
Equipment rent or usage expense	7270	3,220.00	3,220.00	103,065.18
Field equipment expense	7300	5,862.17	12,761.63	35,021.43
Field materials expense	7310	6,175.85	13,070.94	119,323.40
Field small tool expense	7320	0.00	0.00	376.36
Finance charges	7330	10.17	10.17	29.71
Insurance - liability, property, D&O	7390	0.00	0.00	65,879.40
Interest expense	7420	303.23	303.23	4,133.57
Internet service expense	7430	669.73	722.71	2,690.20
Janitorial expense	7450	1,063.04	1,063.04	8,558.95
Licenses/permits/taxes/fees	7510	0.00	0.00	(1,023.07)
Office supplies	7540	487.56	487.56	7,533.53
Other outside services	7570	52.00	52.00	2,850.05
Postage & shipping	7630	140.08	140.08	622.37
Printing & publishing	7660	1,022.47	1,022.47	7,526.86
Public education	7690	6,272.12	6,272.12	6,481.52
Rent expense	7720	3,245.00	3,245.00	29,387.00
Repairs & maintenance	7750	0.00	0.00	2,230.03
Telephone expense	7780	571.03	571.03	5,055.88
Utilities	7870	1,422.46	1,422.46	11,864.28
Vehicle fuel	7900	2,559.10	2,559.10	29,653.58
Vehicle maintenance & fees	7930	1,887.65	1,887.65	9,696.75
Vehicle rent or usage expense	7940	<u>2,100.00</u>	<u>2,100.00</u>	<u>26,005.00</u>
Total Operating expenses		<u>40,842.71</u>	<u>54,761.20</u>	<u>549,534.56</u>
Total direct expenditures		<u>295,252.65</u>	<u>312,311.95</u>	<u>3,598,846.17</u>
Billable overhead				
Allocated overhead expenses	8900	<u>75.85</u>	<u>75.85</u>	<u>75.85</u>
Total Billable overhead		<u>75.85</u>	<u>75.85</u>	<u>75.85</u>
Unbillable expenses				
Expense on sale of assets	9200	<u>0.00</u>	<u>0.00</u>	<u>21,607.87</u>
Total Unbillable expenses		<u>0.00</u>	<u>0.00</u>	<u>21,607.87</u>
Total expenditures		<u>295,328.50</u>	<u>312,387.80</u>	<u>3,620,529.89</u>
Other revenue				
Interest income	8000	<u>0.00</u>	<u>1,086.31</u>	<u>4,343.43</u>
Total Other revenue		<u>0.00</u>	<u>1,086.31</u>	<u>4,343.43</u>
Net income		<u>(32,030.05)</u>	<u>(140.61)</u>	<u>(12,259.25)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 3/31/2024

Updated Period Balance

Assets

Current Assets

Cash & Cash Equivalents

CIB - Tri #369124284 Main acct	1010	582,694.03
CIB - Tri #361037698 Money market	1012	308,328.42
Credit card payable	1030	(2,317.85)
Petty cash	1050	<u>250.00</u>
Total Cash & Cash Equivalents		888,954.60

Accounts Receivable

Accounts Receivable	1425	<u>537,951.62</u>
Total Accounts Receivable		<u>537,951.62</u>

Total Current Assets 1,426,906.22

Long-term Assets

Property & Equipment

Furniture & equipment	1900	198,665.28
Vehicles	1910	453,074.93
Accumulated depreciation	1990	(449,299.19)
Total Property & Equipment		<u>202,441.02</u>

Total Long-term Assets 202,441.02

Total Assets 1,629,347.24

Liabilities

Short-term Liabilities

Accounts Payable

Accounts payable	2000	81,575.65
Accrued allowance for audit	2100	60,024.00
Accrued payroll	2150	69,894.22
Federal W/H payable	2200	7,123.00
Social security payable	2210	11,013.36
Medicare payable	2220	2,575.66
State W/H payable	2230	2,495.66
SDI W/H payable	2240	977.01
State unemployment payable	2250	821.34
Deferred compensation deductions	2300	1,400.00
Health insurance premiums deductions	2310	(49.13)
Dental insurance premiums deductions	2320	0.21
Vision insurance premiums deductions	2325	0.15
Garnishments/levies deductions	2340	68.02
TCRCD scholarship fund P/R deduction	2350	1,153.64
Friends of TCRCD P/R deduction	2351	1,528.37
Young Family Ranch P/R deduction	2352	673.76
Accrued paid time off payable	2400	59,933.61
Accrued deferred compensation match	2450	900.00
Accrued health insurance payable	2460	(634.82)
Accrued air medical payable	2465	150.00
Accrued dental insurance payable	2470	(39.44)
Accrued vision insurance payable	2475	(5.98)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 3/31/2024

Accrued workers' comp premiums payable	2480	(7,977.92)
Sales tax payable	2500	<u>175.21</u>
Total Accounts Payable		293,775.58
Deferred Revenue		
Deferred revenue - refundable advances	2700	<u>436,056.81</u>
Total Deferred Revenue		<u>436,056.81</u>
Total Short-term Liabilities		729,832.39
Long-term Liabilities		
Notes Payable		
EBT Funds-Farmers Market	2060	220.55
Note - Ford Credit 8746	2611	32,271.36
Note - Ford Credit 7811	2612	<u>23,250.85</u>
Total Notes Payable		<u>55,742.76</u>
Total Long-term Liabilities		<u>55,742.76</u>
Total Liabilities		<u>785,575.15</u>
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(308,123.78)
Net assets - unrestricted	3100	961,714.10
Investments in capital assets	3200	<u>202,441.02</u>
Total Beginning net assets		856,031.34
Current YTD net income		(12,259.25)
Total Current YTD net income		<u>(12,259.25)</u>
Total Net Assets		<u>843,772.09</u>
Total Liabilities and Net Assets		<u>1,629,347.24</u>

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 4/1/2024 Through 4/30/2024

		<u>Initial Report</u>	<u>Initial Year Actual</u>
Revenues			
Grant & contract revenue	4000	240,028.12	3,604,280.22
Fee for service revenue	4100	2,500.00	132,372.48
Contributions revenue	4200	545.00	4,952.55
Dues revenue	4300	400.00	560.00
Registration revenue	4350	0.00	250.00
Rental income - facilities	4400	300.00	7,956.98
Rental income - equipment	4450	0.00	210.00
Sales revenue - taxable	4500	0.00	2,417.02
Other revenue	4800	110.00	1,108.42
Vehicle & equipment use fee revenue	4900	<u>17,366.61</u>	<u>111,069.27</u>
Total Revenues		<u>261,249.73</u>	<u>3,865,176.94</u>
Salaries & benefits			
Salaries			
Salaries & wages	5000	199,965.86	1,677,977.20
Wage reimbursement	5010	0.00	(5,080.34)
Pay in lieu of health insurance	5020	1,712.48	22,347.97
Wireless phone stipend	5030	<u>1,125.00</u>	<u>10,050.00</u>
Total Salaries		202,803.34	1,705,294.83
Benefits			
Payroll tax expense	5100	19,267.68	161,889.71
Paid time off expense	5200	17,320.14	153,708.64
Deferred compensation expense	5300	2,000.00	16,750.00
Health insurance expense	5400	25,708.06	249,465.92
Air medical expense	5450	0.00	1,350.00
Dental insurance expense	5500	1,571.76	15,086.69
Vision insurance expense	5550	340.56	3,073.10
Workers' compensation expense	5600	<u>13,105.08</u>	<u>86,957.08</u>
Total Benefits		<u>79,313.28</u>	<u>688,281.14</u>
Total Salaries & benefits		<u>282,116.62</u>	<u>2,393,575.97</u>
Travel expenses			
Conferences/training/professional development	5800	0.00	8,573.82
Meals expense	5820	0.00	1,633.63
Mileage expense	5860	6,409.89	53,540.75
Travel expense	5880	<u>874.00</u>	<u>20,720.52</u>
Total Travel expenses		<u>7,283.89</u>	<u>84,468.72</u>
Contract expenses			
Contract services - field	7150	16,055.00	765,305.46
Contract services - professional	7180	<u>7,693.11</u>	<u>119,110.08</u>
Total Contract expenses		<u>23,748.11</u>	<u>884,415.54</u>
Operating expenses			
Accounting & auditing fees	7000	0.00	43,764.00
Advertising	7030	1,528.15	7,017.72
Bank fees/services charges	7060	29.50	1,015.92

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 4/1/2024 Through 4/30/2024

Board expense	7090	22.85	290.42
Computer expense	7120	1,853.67	9,134.11
Computer software/licensing	7130	568.74	4,776.99
Dues/subscriptions/publications	7240	42.00	10,559.39
Equipment/asset purchase via grants	7260	40,973.71	41,032.65
Equipment rent or usage expense	7270	20,430.00	123,495.18
Field equipment expense	7300	3,684.64	38,706.07
Field materials expense	7310	9,192.63	128,516.03
Field small tool expense	7320	0.00	376.36
Finance charges	7330	0.00	29.71
Insurance - liability, property, D&O	7390	0.00	65,879.40
Interest expense	7420	317.35	4,450.92
Internet service expense	7430	210.79	2,900.99
Janitorial expense	7450	38.49	8,597.44
Licenses/permits/taxes/fees	7510	150.00	(873.07)
Office supplies	7540	910.28	8,443.81
Other outside services	7570	410.00	3,260.05
Postage & shipping	7630	154.12	776.49
Printing & publishing	7660	0.00	7,526.86
Public education	7690	223.94	6,705.46
Rent expense	7720	3,020.00	32,407.00
Repairs & maintenance	7750	98.99	2,329.02
Telephone expense	7780	567.49	5,623.37
Utilities	7870	1,389.02	13,253.30
Vehicle fuel	7900	(0.73)	29,652.85
Vehicle maintenance & fees	7930	1,174.72	10,871.47
Vehicle rent or usage expense	7940	<u>4,020.00</u>	<u>30,025.00</u>
Total Operating expenses		<u>91,010.35</u>	<u>640,544.91</u>
Total direct expenditures		<u>404,158.97</u>	<u>4,003,005.14</u>
Billable overhead			
Allocated overhead expenses	8900	<u>0.00</u>	<u>75.85</u>
Total Billable overhead		<u>0.00</u>	<u>75.85</u>
Unbillable expenses			
Expense on sale of assets	9200	<u>0.00</u>	<u>21,607.87</u>
Total Unbillable expenses		<u>0.00</u>	<u>21,607.87</u>
Total expenditures		<u>404,158.97</u>	<u>4,024,688.86</u>
Other revenue			
Interest income	8000	<u>1,068.67</u>	<u>5,412.10</u>
Total Other revenue		<u>1,068.67</u>	<u>5,412.10</u>
Net income		<u>(141,840.57)</u>	<u>(154,099.82)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 4/30/2024

		<u>Initial Period Balance</u>
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	352,111.13
CIB - Tri #361037698 Money market	1012	324,395.09
Credit card payable	1030	(9,612.10)
Petty cash	1050	<u>250.00</u>
Total Cash & Cash Equivalents		667,144.12
Accounts Receivable		
Accounts Receivable	1425	<u>495,781.65</u>
Total Accounts Receivable		<u>495,781.65</u>
Total Current Assets		1,162,925.77
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	494,048.64
Accumulated depreciation	1990	(449,299.19)
Total Property & Equipment		<u>243,414.73</u>
Total Long-term Assets		<u>243,414.73</u>
Total Assets		<u>1,406,340.50</u>
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	34,056.14
Accrued allowance for audit	2100	60,024.00
Accrued payroll	2150	89,697.59
Federal W/H payable	2200	10,047.84
Social security payable	2210	14,311.44
Medicare payable	2220	3,347.12
State W/H payable	2230	3,721.18
SDI W/H payable	2240	1,269.59
State unemployment payable	2250	1,372.38
Deferred compensation deductions	2300	1,700.00
Health insurance premiums deductions	2310	(49.13)
Dental insurance premiums deductions	2320	0.22
Vision insurance premiums deductions	2325	0.15
Garnishments/levies deductions	2340	84.73
TCRCD scholarship fund P/R deduction	2350	1,263.64
Friends of TCRCD P/R deduction	2351	1,538.37
Young Family Ranch P/R deduction	2352	683.76
Accrued paid time off payable	2400	58,985.78
Accrued deferred compensation match	2450	1,100.00
Accrued health insurance payable	2460	(634.65)
Accrued air medical payable	2465	150.00
Accrued dental insurance payable	2470	(39.44)
Accrued vision insurance payable	2475	(5.62)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 4/30/2024

Accrued workers' comp premiums payable	2480	5,127.16
Sales tax payable	2500	<u>175.21</u>
Total Accounts Payable		287,927.46
Deferred Revenue		
Deferred revenue - refundable advances	2700	<u>320,941.85</u>
Total Deferred Revenue		<u>320,941.85</u>
Total Short-term Liabilities		608,869.31
Long-term Liabilities		
Notes Payable		
EBT Funds-Farmers Market	2060	220.55
Note - Ford Credit 8746	2611	31,572.62
Note - Ford Credit 7811	2612	<u>22,772.79</u>
Total Notes Payable		<u>54,565.96</u>
Total Long-term Liabilities		<u>54,565.96</u>
Total Liabilities		<u>663,435.27</u>
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(308,123.78)
Net assets - unrestricted	3100	961,714.10
Investments in capital assets	3200	<u>243,414.73</u>
Total Beginning net assets		897,005.05
Current YTD net income		
		(154,099.82)
Total Current YTD net income		(154,099.82)
Total Net Assets		<u>742,905.23</u>
Total Liabilities and Net Assets		<u>1,406,340.50</u>

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 4/1/2024 Through 4/30/2024

Check No.	Date	Vendor Name	Check Amount	Transaction Description
2802	4/5/2024	Ann M. Barbeau	2,271.42	Employee: 107; Pay Date: 4/5/2024
2803	4/5/2024	Joan Elizabeth Caldwell	3,225.08	Employee: 094; Pay Date: 4/5/2024
2804	4/5/2024	Shay A. Callahan	1,846.72	Employee: 153; Pay Date: 4/5/2024
2805	4/5/2024	Jesse Jay Capps	1,440.26	Employee: 146; Pay Date: 4/5/2024
2806	4/5/2024	Garett F. Chapman	1,767.83	Employee: 078; Pay Date: 4/5/2024
2807	4/5/2024	Carina Louise deJong	1,669.31	Employee: 139; Pay Date: 4/5/2024
2808	4/5/2024	Michael J. Dunlap	1,459.76	Employee: 009; Pay Date: 4/5/2024
2809	4/5/2024	Jeffrey M. Eads	1,868.19	Employee: 080; Pay Date: 4/5/2024
2810	4/5/2024	Skylar Ann Fisher	2,213.27	Employee: 140; Pay Date: 4/5/2024
2811	4/5/2024	Erik M. Flickwir	2,112.81	Employee: 008; Pay Date: 4/5/2024
2812	4/5/2024	Jeffery Francis Heinig	993.26	Employee: 131; Pay Date: 4/5/2024
2813	4/5/2024	Katherine J. Howard	2,277.39	Employee: 070; Pay Date: 4/5/2024
2814	4/5/2024	Annyssa Marie Interrante	1,972.47	Employee: 133; Pay Date: 4/5/2024
2815	4/5/2024	Larry Cortez Jimenez Jr	1,603.63	Employee: 129; Pay Date: 4/5/2024
2816	4/5/2024	David W. Johnson	2,098.51	Employee: 059; Pay Date: 4/5/2024
2817	4/5/2024	Jacob W. Johnson	1,523.47	Employee: 137; Pay Date: 4/5/2024
2818	4/5/2024	Joshua D. Lee	1,530.56	Employee: 136; Pay Date: 4/5/2024
2819	4/5/2024	Bethany R. Llewellyn	2,199.22	Employee: 132; Pay Date: 4/5/2024
2820	4/5/2024	John A. Mason	1,312.19	Employee: 154; Pay Date: 4/5/2024
2821	4/5/2024	John W. McGlynn	1,658.29	Employee: 004; Pay Date: 4/5/2024
2822	4/5/2024	Jeff J. McGrew	2,092.47	Employee: 024; Pay Date: 4/5/2024
2823	4/5/2024	Duncan Lloyd McIntosh	1,778.19	Employee: 134; Pay Date: 4/5/2024
2824	4/5/2024	Tyler Donald McKinley	1,568.70	Employee: 142; Pay Date: 4/5/2024
2825	4/5/2024	Kayla Kirsten Meyer	291.95	Employee: 141; Pay Date: 4/5/2024
2826	4/5/2024	Joseph Michael Moore	1,458.27	Employee: 121; Pay Date: 4/5/2024
2827	4/5/2024	Miles S. Raymond	1,898.75	Employee: 152; Pay Date: 4/5/2024
2828	4/5/2024	Arvel Jett Reeves	1,748.57	Employee: 118; Pay Date: 4/5/2024
2829	4/5/2024	Adriana Celia Rodriguez	1,930.42	Employee: 150; Pay Date: 4/5/2024
2830	4/5/2024	Joshua A. Scott	1,505.59	Employee: 104; Pay Date: 4/5/2024
2831	4/5/2024	Kelly D. Sheen	3,786.55	Employee: 005; Pay Date: 4/5/2024
2832	4/5/2024	Cynthia L. Tarwater	2,294.03	Employee: 002; Pay Date: 4/5/2024
2833	4/5/2024	Jessica Elizabeth Tye	1,513.38	Employee: 135; Pay Date: 4/5/2024
2834	4/5/2024	Marla D. Walters	2,378.60	Employee: 108; Pay Date: 4/5/2024
2835	4/5/2024	Jeremiah D. Weiss	1,376.89	Employee: 123; Pay Date: 4/5/2024
2836	4/5/2024	Daniel C. Wells	441.40	Employee: 081; Pay Date: 4/5/2024
2837	4/5/2024	Denise W. Wesley	2,539.18	Employee: 096; Pay Date: 4/5/2024
2838	4/5/2024	Kirk Anthony Wolfinbarger	1,697.58	Employee: 112; Pay Date: 4/5/2024
2839	4/19/2024	Thomas Allen Asgeirsson	961.09	Employee: 160; Pay Date: 4/20/2024
2840	4/19/2024	Ann M. Barbeau	2,548.11	Employee: 107; Pay Date: 4/20/2024
2841	4/19/2024	Eric J. Bruce	1,111.67	Employee: 157; Pay Date: 4/20/2024
2842	4/19/2024	Joan Elizabeth Caldwell	3,409.06	Employee: 094; Pay Date: 4/20/2024
2843	4/19/2024	Shay A. Callahan	2,015.70	Employee: 153; Pay Date: 4/20/2024
2844	4/19/2024	Jesse Jay Capps	1,602.26	Employee: 146; Pay Date: 4/20/2024
2845	4/19/2024	Garett F. Chapman	2,169.85	Employee: 078; Pay Date: 4/20/2024
2846	4/19/2024	Carina Louise deJong	1,820.07	Employee: 139; Pay Date: 4/20/2024
2847	4/19/2024	Michael J. Dunlap	1,691.18	Employee: 009; Pay Date: 4/20/2024
2848	4/19/2024	Jeffrey M. Eads	2,073.64	Employee: 080; Pay Date: 4/20/2024
2849	4/19/2024	Skylar Ann Fisher	2,428.48	Employee: 140; Pay Date: 4/20/2024
2850	4/19/2024	Erik M. Flickwir	2,195.46	Employee: 008; Pay Date: 4/20/2024
2851	4/19/2024	Jeffery Francis Heinig	1,204.13	Employee: 131; Pay Date: 4/20/2024
2852	4/19/2024	Katherine J. Howard	2,529.12	Employee: 070; Pay Date: 4/20/2024
2853	4/19/2024	Annyssa Marie Interrante	1,799.05	Employee: 133; Pay Date: 4/20/2024
2854	4/19/2024	Larry Cortez Jimenez Jr	1,789.11	Employee: 129; Pay Date: 4/20/2024
2855	4/19/2024	David W. Johnson	2,304.21	Employee: 059; Pay Date: 4/20/2024
2856	4/19/2024	Jacob W. Johnson	2,149.17	Employee: 137; Pay Date: 4/20/2024
2857	4/19/2024	Brandie Michelle Lee	900.54	Employee: 161; Pay Date: 4/20/2024
2858	4/19/2024	Joshua D. Lee	1,704.87	Employee: 136; Pay Date: 4/20/2024
2859	4/19/2024	Bethany R. Llewellyn	2,435.93	Employee: 132; Pay Date: 4/20/2024
2860	4/19/2024	John A. Mason	1,460.22	Employee: 154; Pay Date: 4/20/2024

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 4/1/2024 Through 4/30/2024

2861	4/19/2024	John W. McGlynn	1,603.04	Employee: 004; Pay Date: 4/20/2024
2862	4/19/2024	Jeff J. McGrew	2,293.13	Employee: 024; Pay Date: 4/20/2024
2863	4/19/2024	Duncan Lloyd McIntosh	2,280.09	Employee: 134; Pay Date: 4/20/2024
2864	4/19/2024	Tyler Donald McKinley	1,793.39	Employee: 142; Pay Date: 4/20/2024
2865	4/19/2024	Kayla Kirsten Meyer	310.06	Employee: 141; Pay Date: 4/20/2024
2866	4/19/2024	Joseph Michael Moore	1,468.37	Employee: 121; Pay Date: 4/20/2024
2867	4/19/2024	Maryann K. Perdue	1,060.16	Employee: 100; Pay Date: 4/20/2024
2868	4/19/2024	Miles S. Raymond	2,077.20	Employee: 152; Pay Date: 4/20/2024
2869	4/19/2024	Arvel Jett Reeves	1,692.52	Employee: 118; Pay Date: 4/20/2024
2870	4/19/2024	Timothy J. Robertson	984.21	Employee: 159; Pay Date: 4/20/2024
2871	4/19/2024	Adriana Celia Rodriguez	2,077.18	Employee: 150; Pay Date: 4/20/2024
2872	4/19/2024	Joshua A. Scott	1,901.26	Employee: 104; Pay Date: 4/20/2024
2873	4/19/2024	Kelly D. Sheen	4,081.33	Employee: 005; Pay Date: 4/20/2024
2874	4/19/2024	Cynthia L. Tarwater	2,623.58	Employee: 002; Pay Date: 4/20/2024
2875	4/19/2024	Jessica Elizabeth Tye	1,619.97	Employee: 135; Pay Date: 4/20/2024
2876	4/19/2024	Marla D. Walters	2,570.04	Employee: 108; Pay Date: 4/20/2024
2877	4/19/2024	Jeremiah D. Weiss	1,571.15	Employee: 123; Pay Date: 4/20/2024
2878	4/19/2024	Denise W. Wesley	2,774.86	Employee: 096; Pay Date: 4/20/2024
2879	4/19/2024	Kirk Anthony Wolfinbarger	1,906.27	Employee: 112; Pay Date: 4/20/2024
2880	4/19/2024	Maryann K. Perdue	68.44	Employee: 100; Pay Date: 4/19/2024
28841	4/2/2024	Baugh Construction	2,700.00	Contract services 02-13-24 to 02-15-24
	4/2/2024	Baugh Construction	8,560.00	Contract services and rental 02-01-24 to 02-09-24
28842	4/2/2024	Quentin Mark Arnold	406.25	Contract services 02-10-24 to 02-15-24
28843	4/2/2024	R Offins General Engineering	2,540.00	Contract services 02-01-24 to 02-02-24
	4/2/2024	R Offins General Engineering	2,990.00	Contract services 02-07-24 to 02-09-24
	4/2/2024	R Offins General Engineering	2,700.00	Contract services 02-13-24 to 02-15-24
28844	4/2/2024	Trinity Lumber	67.04	.5 CY 3/8 chips
	4/2/2024	Trinity Lumber	35.15	Bolts for Community Outreach signs
	4/2/2024	Trinity Lumber	123.33	Pipe
	4/2/2024	Trinity Lumber	15.00	Pipe and pipe tape
	4/2/2024	Trinity Lumber	27.27	Plywood
28845	4/5/2024	Devin M. Nugent	1,306.65	Employee: 155; Pay Date: 4/5/2024
28846	4/5/2024	Laramie Dee Ward Reed	1,243.41	Employee: 156; Pay Date: 4/5/2024
28847	4/4/2024	Court-Ordered Debt Collections	47.74	Joseph M Moore JK-286-8449 CD-9235-24413
28848	4/4/2024	Vehicle Registration Collections	20.28	Jeremiah Weiss 4PJN17520201
28849	4/9/2024	Reinalt-Thomas Corp.	1,290.84	Tires Truck #6283
28850	4/9/2024	Christine Burchinal	204.00	Meals - SRF conference 03-25-24 to 03-29-24
28851	4/9/2024	California Department of Forestry & Fire Protection	469.47	Seed Storage
28852	4/9/2024	Chevron	75.85	Fuel - SRF conference
28853	4/9/2024	Cross Petroleum	1,769.63	Bar and Chain Oil
28854	4/9/2024	Hawes Ranch and Farm Supply	219.80	(20) Straw bales
28855	4/9/2024	Ila F. McWilliams Trust	2,420.00	April 2024 Rent
28856	4/9/2024	Brady Meredith	650.00	March 2024 TCRCD cleaning
	4/9/2024	Brady Meredith	350.00	March 2024 YFR cleaning
28857	4/9/2024	Northwest California RC&D Council	600.00	April 2024 Rent
28858	4/9/2024	O'Reilly Auto Parts	27.01	Brake Clean, cleaner
28859	4/9/2024	Trinity County Department of Transportation	2,095.86	Fuel for trucks and equipment Feb 2024
28860	4/9/2024	Trinity County Solid Waste Division	284.50	Apr 2024
28861	4/9/2024	Trinity Nursery	180.05	Planting mix
	4/9/2024	Trinity Nursery	(8.70)	Soiler conditioner/soil builder/refundable deposit on
28862	4/9/2024	Velocity Communications, Inc.	114.99	Internet 04-01-24 to 04-30-24
28863	4/9/2024	Marla Walters-Cash	54.10	Petty Cash Reimbursement
28864	4/9/2024	Weaverville Auto Parts	100.36	Filters for Bandit Chipper #8797
	4/9/2024	Weaverville Auto Parts	(0.02)	Refund late payment fee
28865	4/9/2024	Weaverville/Douglas City Parks & Recreation	225.00	LaGrange Classic Pool Party
28866	4/9/2024	Weaverville Sanitary District	28.00	YFR Sewer 03-01-24 to 03-31-24
28867-28868		VOID	0.00	VOID
28869	4/11/2024	Corning Ford	40,973.71	Purchase 2024 Ford Ranger VIN #1FTR4PH2RLE07697
28870	4/11/2024	Abila	50.00	Additional User Cloud
28871	4/11/2024	Weaverville CSD	34.94	YFR water 03-07-24 to 04-03-24

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 4/1/2024 Through 4/30/2024

28872	4/11/2024	Wilgus Fire Control, Inc.	982.14	Fire extinguisher service
28873	4/19/2024	Devin M. Nugent	1,506.92	Employee: 155; Pay Date: 4/20/2024
28874	4/19/2024	Laramie Dee Ward Reed	1,115.40	Employee: 156; Pay Date: 4/20/2024
28875	4/17/2024	Abila	239.80	MIP Cloud 04-20-24 to 05-19-24 - all services
28876	4/17/2024	Ascend Wilderness Experience	255.00	WFA certification McIntosh EE #134
28877	4/17/2024	California Conservation Corps	7,550.00	2023-24 WSP - Burchinal
28878	4/17/2024	Dave's Small Engine Repair	60.02	(4) Wedges
28879	4/17/2024	Frontier Communications	567.49	Telephone 04-01-24 to 04-30-24
28880	4/18/2024	Danyel Aglipay	200.00	Music for 2024 Plant and Seed Exchange-Rainy Day
28881	4/18/2024	Court-Ordered Debt Collections	54.47	Joseph M Moore JK-286-8449 CD-9235-24413
28882	4/18/2024	Vehicle Registration Collections	58.85	Jeremiah Weiss 4PJN17520201 - Final Pmt.
28883	4/25/2024	Baugh Construction	5,880.00	Contract services 03-18-24 to 03-20-24
28884	4/25/2024	Cal-Line Equipment Inc	100.59	Chipper repair
28885	4/25/2024	Dave's Small Engine Repair	270.03	Fallers axes, (4) hard heads, (4) pocket wedges
28886	4/25/2024	Plotzke Ace Hardware	28.95	40:1 Fuel
	4/25/2024	Plotzke Ace Hardware	36.44	Bleach, 40:1 Fuel
	4/25/2024	Plotzke Ace Hardware	25.79	Gloves
	4/25/2024	Plotzke Ace Hardware	6,236.97	Parts for Community Outreach signs
	4/25/2024	Plotzke Ace Hardware	48.88	Quikrete, Perlite
	4/25/2024	Plotzke Ace Hardware	22.82	Towels, Windex, heating and cooling supplies
28887	4/25/2024	R Offins General Engineering	1,910.00	Contract services 03-07-24 to 03-18-24
28888	4/25/2024	Six Rivers Rafting	529.80	Deposit WSDC Rafting trips 07-23-24 and 07-24-24
28889	4/25/2024	Stillwater Sciences	1,695.00	Contract services 01-01-24 to 01-28-24
	4/25/2024	Stillwater Sciences	12,709.50	Contract services 01-29-24 to 02-29-24
28890	4/25/2024	Stroup's Power Equipment	8,420.63	Chain saw parts
28891	4/25/2024	Timberland Resource Consultants	1,200.00	Contract services 01-01-24 to 01-31-24
28892	4/25/2024	Trinity County Department of Transportation	2,890.02	Fuel for trucks and equipment Mar 2024
28893	4/25/2024	Trinity PUD	695.85	03-10-24 to 04-10-24
	4/25/2024	Trinity PUD	186.39	03-10-24 to 04-10-24 YFR
28894	4/25/2024	Verizon Wireless	69.08	03-13-24 to 04-12-24
28895	4/25/2024	Watershed Research & Training Center	4,312.89	Contract services 01-01-24 to 02-29-24
1344202	4/1/2024	Amazon	81.35	Origami paper
00043496	4/3/2024	Avenza Systems Inc.	126.84	Avenza Maps Pro subscription
DL35521928	4/3/2024	Garmin	33.27	Professional Flex Plan subscriptions
1104016994	4/4/2024	Costco Wholesale	135.50	Stamps
590357093	4/6/2024	IPower, Inc.	12.99	Mailbox storage - Watershed PM
590357113	4/6/2024	IPower, Inc.	12.99	Mailbox storage- Watershed PC
976397107	4/6/2024	Meta	25.00	Advertising
793312	4/9/2024	Forestry Suppliers Inc	427.66	Vinyl flagging
3995422	4/9/2024	Amazon	1,105.56	(2) Crossover Tool boxes
313582706	4/9/2024	Empower Retirement	2,250.00	Deferred Comp 03-31-24 PR
ACH-01201797 #1	4/9/2024	Annyssa Interrante	246.50	Pay Per Diem and parking - SRF conference EE #133
ACH-01201797 #2	4/9/2024	Joan Caldwell	265.14	Pay mileage and meals - SDRMA conference EE #094
BAD53EB7A43A	4/9/2024	California Dept of Food and Agriculture	150.00	License to sell nursery stock
0341050	4/10/2024	Amazon	622.01	(3) Samsung Solid State drives, USB adapter
93450696	4/10/2024	EFTPS	20,712.02	Federal Tax Deposit
108229229089	4/10/2024	Garmin	428.99	InReach Mini 2
1-373-927-696	4/10/2024	Employment Development Department	4,294.01	State tax deposit
11-11426-52451	4/10/2024	Ebay	856.93	Lenova Thinkpad with SSD - Forestry PC
16-11421-68711	4/10/2024	Ebay	305.65	Lenovo Thinkoad for Forestry techs
LS-457021	4/10/2024	LIFT Safety	34.98	Hard hats
04-11-24 DD Fee	4/11/2024	Tri Counties Bank	29.50	Direct Deposit Fee-TCB
535996	4/12/2024	Forestry Suppliers Inc	570.42	Safety glasses/picks/apron/eyewash/chain saw
5642625	4/12/2024	Amazon	63.69	Cutter blades, boot brush
44824547	4/15/2024	Meta	25.00	Advertising
202049036735	4/15/2024	1&1 Ionos, Inc.	16.84	TRRP web hosting
53864-00	4/17/2024	Forestry Suppliers Inc	3,433.68	Vinyl Flagging
54440648	4/17/2024	Home Science Tools	41.73	(2) Insect nets
591753760	4/17/2024	IPower, Inc.	29.99	Mailbox Storage - WEO PC
4100800010776	4/17/2024	Costco Wholesale	471.09	Picnic tables, cups, plates, cutlery

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 4/1/2024 Through 4/30/2024

W1450916	4/17/2024	Precision Roller	207.96	Sharp toner cartridges
2	4/18/2024	Officesupply.com	88.57	Pushpins, copy paper, paper towels
363484373-001	4/18/2024	Office Depot	77.12	Project folders, rulers
WEB-370409	4/18/2024	Simms Fishing Products	112.45	(30) Wading boot cleats
797844	4/19/2024	Forestry Suppliers Inc	54.92	(3) Thermometer cases
15888069	4/19/2024	Meta	25.00	Advertising
224093101	4/19/2024	Mountain Hardware	34.94	Hip Pack
62594431	4/20/2024	Meta	25.00	Advertising
2151073	4/22/2024	Bolt Depot	20.63	Bolts and nuts
319132582	4/22/2024	Empower Retirement	2,450.00	Deferred Comp 04-15-24 PR
6285849	4/23/2024	Amazon	125.24	(4) Wireless chargers
7347434	4/23/2024	Amazon	31.64	Wire rope clips
592320505	4/23/2024	IPower, Inc.	22.99	tcrd.net domain renewal
9096343075	4/23/2024	Grainger	748.71	Flagging Tape
ACH-01216499 #1	4/23/2024	Shay Callahan	1,260.28	Pay mileage, per diem and parking 04-14-24 to 04-19-24
ACH-01216499 #2	4/23/2024	Bethany Llewellyn	407.00	Pay per diem 04-14-24 to 04-19-24
ATR-01216625	4/23/2024	Tri Counties Bank	0.00	Audit accrual from Ckg to Money Market
0-263-623-600	4/24/2024	Employment Development Department	5,455.17	State tax deposit
23606873	4/24/2024	EFTPS	24,884.82	Federal Tax Deposit
1713947823	4/24/2024	Constant Contact	81.00	Advertising
04-25-24 Ford Credit	4/25/2024	Ford Credit	698.74	Apr 2024 Prin Pmt #8746
	4/25/2024	Ford Credit	185.60	Interest
I23Q8TQTX	4/25/2024	UABT	31,291.51	Pay United Ag May premiums
9610632651	4/26/2024	VSP - Vision Service Plan (CA)	434.32	Pay VSP May premiums
ACH-425456959	4/26/2024	Humana Dental Insurance Company	2,194.23	Pay Humana May premiums
04-29-24 Ford Credit	4/29/2024	Ford Credit	478.06	Apr 2024 Prin Pmt #7811
	4/29/2024	Ford Credit	131.75	Interest
760	4/29/2024	United States Postal Service	18.62	Postage
Report Total			<u>389,610.16</u>	

Background

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

Discussion

Employees who received reimbursement from the District in the month ending April 30, 2024 are highlighted above.

2023-24Budget

Expiration Date:
Total Amount of Grant
Funds remaining as of 6/30/23

Overhead Rate						0.00%	0.00%	18.34%	15.26%
Expiration Date	N/A	N/A	N/A	N/A	N/A	N/A	6/30/24	12/31/23	8/31/25
Grant Amount	N/A	N/A	N/A	N/A	N/A	\$ 30,500	\$ 3,780	\$ 212,269	\$ 30,000
Remaining Amount						\$ 30,500	\$ 3,780	\$ 6,339	\$ 11,101

Description	Program	Last Year	Current Year	Proposed	001	001	001	001	01-15	218	218-24	386	387-5
		Final Revision	Initial Adopted	2nd Qtr Rev	8000000	8000100	8000200	8000300	8500200	6100100	6100724	3600600	1000405
		2022-23	2023-24	2023-24	Overhead	Auto Pool	Unrestricted	Equipment	Nursery	Young Family	Plant & Seed	CalTrans	BLM WCF
		Budget	Budget	Budget	Costs	Admin	General Fund	Pool	Management	Ranch	Exchange	Collins Bar	Stewardship
			Admin	Admin	Admin	Admin	Admin	Botany	Admin	Education	Botany	Forest Health	
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307					6,637	25,000		6,339	11,101
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421	1,000					5,400			
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624			3,000			100	3,032		
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000			1,000						
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395		96,436		37,958					
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	1,000	96,436	4,000	37,958	6,637	30,500	3,032	6,339	11,101
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	360,000	3,500		1,000	2,744	14,000	2,299	3,876	3,219
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	130,000	1,500		500	1,217	6,500	509	1,481	1,013
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917	7,000								
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596		10,000		10	62	100	3		60
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221	4,500								
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622	1,390								
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270						250	21		
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407	1,000		110						
7090 - Board Expense		\$ 400	\$ 900	\$ 400	400								
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731	10,000								
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428									
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886									
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083	14,000				2,303		200		5,000
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395									
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809				1,500					
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464	100			10	300	250			339
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135	100			10		50			
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308	66,000		308						
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400	400	5,000							
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036	2,500								
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430	7,500					3,900			
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)			(1,023)						
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809	8,000				10				
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708	3,000								
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252	700								
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346	600								
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822	35,140								
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525	1,000		725	1,000		1,800			
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500	6,500								
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928	11,000					3,650			
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279	10	40,000							
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665	15	9,000							
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840									
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840		27,840							
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320								982	1,470
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)	(681,320)								
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	(7,215)	96,840	120	4,030	6,637	30,500	3,032	6,339	11,101
		\$ 725,844	\$ 161,462	\$ 41,806	8,215	(404)	3,880	33,928	0	0	0	0	0
				Estimated Reserves									
				Net									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	15.26%	15.26%	FFS	15.26%	15.26%	20.00%	15.26%	12.00%
Expiration Date	8/31/25	8/31/25	12/31/23	6/30/24	12/31/24	9/30/25	3/31/25	1/28/26	3/31/25
Grant Amount	\$ 69,000	\$ 58,565	\$ 53,000	\$ 75,000	\$ 44,952	\$ 299,947	\$ 320,000	\$ 200,000	\$ 3,940,444
Remaining Amount	\$ 19,770	\$ 58,565	\$ 3,455	\$ 75,000	\$ 4,066	\$ 14,703	\$ 199,391	\$ 148,504	\$ 2,540,159

Description	Program	Last Year	Current Year	Proposed	387-6	387-7	429-1	435	459	463	464	475	476 to 476-3
		Final Revision	Initial Adopted	2nd Qtr Rev	1000406	1000407	1802800	5008000	1200700	1000600	3300300	1803700	3100600-603
		2022-23	2023-24	2023-24	BLM WCF	BLM WCF	USFS Browns	TC DOT GIS	BOR	BLM Lewiston	DOC	USFS STNF	CAL FIRE North
		Budget	Budget	Budget	Stewardship	Stewardship	Roads	Services	Mainstem & SF Roads	Fuels	Watershed	Westside	TC Forest
			NEPA	Forestry - OMTS	Roads	GIS	Roads	Forest Health	Watershed	Forest Health	Forest Health	Forest Health	
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	1,787	33,031	3,455	75,000	4,066	14,703	101,100	122,660	1,066,072
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000									
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	1,787	33,031	3,455	75,000	4,066	14,703	101,100	122,660	1,066,072
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	1,000	19,000	2,249	40,732	2,425	6,000	50,000	60,000	400,000
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	500	7,000	750	19,168	808	2,256	20,000	25,000	180,000
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917				1,500			3,000		
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	50	1,400				500	1,200	6,000	2,000
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221		58						1,000	50
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622						2,000		750	
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270									
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407									
7090 - Board Expense		\$ 400	\$ 900	\$ 400									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731				600				502	800
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428									300,000
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886		200					7,550	5,000	
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083								100	
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395						1,000			1,500
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809						500		3,000	27,000
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464		1,000			295	500	2,000	5,000	27,000
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809				500					
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252									
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346							300		
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822							200		
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928									
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279								60	
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665								8	
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840									13,500
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	237	4,373	457	12,500	538	1,947	16,850	16,240	114,222
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	1,787	33,031	3,455	75,000	4,066	14,703	101,100	122,660	1,066,072
		\$ 725,844	\$ 161,462	\$ 41,806	0	0	(0)	0	(0)	0	0	0	0
		Estimated Reserves		\$ 40,000									
		Net		\$ 1,806									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24Budget

Expiration Date:
Total Amount of Grant
Funds remaining as of 6/30/23

Overhead Rate	15.26%	12.00%	12.00%	20.00%	10.00%	10.00%	15.26%	15.26%	20.00%
Expiration Date	7/30/26	3/15/25	3/15/25	12/31/23	9/30/23	9/30/24	5/31/24	3/8/27	9/20/23
Grant Amount	\$ 107,359	\$ 1,794,220	\$ 325,268	\$ 175,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 25,000	\$ 40,000
Remaining Amount	\$ 99,751	\$ 623,158	\$ 203,849	\$ 606	\$ 26,478	\$ 30,000	\$ 15,201	\$ 18,652	\$ 8,286

Description	Program	Last Year	Current Year	Proposed	477-30	479-1	479-2	480	482-23	482-24	483	484	485
		Final Revision	Initial Adopted	2nd Qtr Rev	1200830	3100701	3100702	1600800	7800323	7800324	6601700	1702000	5001700
		2022-23	2023-24	2023-24	BOR TRRP Ed	CAL FIRE TC	CAL FIRE TC	CFSC County	Weaverville	Weaverville	WRTC Weaver	USFS Trinity	TC Title III
		Budget	Budget	Budget	& Out FY 23-24	Hazardous Fuels Ph II	FSC Coordination	Coordinator	Summer Day Camp 2023	Summer Day Camp 2024	Basin Fuels Ph III	County RAC Coord.	Community Wildfire Mitigation
			Education	Forest Health	Forest Health	Forest Health	Education	Education	Forest Health	Admin	Forest Health		
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	95,974	339,584	116,882	695			15,201	2,478	8,286
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421					6,510	6,260			
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624					2,795	2,700			
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000									
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	95,974	339,584	116,882	695	9,305	8,960	15,201	2,478	8,286
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	51,736	178,000	78,906		4,454	3,693	6,000	1,000	4,984
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	14,000	85,000	21,584	1	930	1,449	2,700	400	1,580
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917	310					50			
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	1,020	2,000	1,345		3	10	300	50	155
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221	300				50				
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622									
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270	3,223		214		53			300	
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407	45		48		3	200			
7090 - Board Expense		\$ 400	\$ 900	\$ 400									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731			100					100	
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428		30,000	33			1,720			
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886	4,560			615	2,620	284			
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083	75								
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017	60								
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395	185						2,000		
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809		5,000					500		
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464	337	2,000			847	700	205	100	
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135			408						
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036	120								
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809	122		350		38	40			
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708	1,000				102				9
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252	200		19						
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346	5,800								
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822	175		102					200	
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928									
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279					76	129			133
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840		1,200	1,250			500			
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	12,707	36,384	12,523	79		815	2,996	328	1,425
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	95,974	339,584	116,882	695	9,305	8,960	15,201	2,478	8,286
		\$ 725,844	\$ 161,462	\$ 41,806	0	0	(0)	(0)	0	(0)	0	(0)	(0)
			Estimated Reserves	\$ 40,000									
			Net	\$ 1,806									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	24.55%	15.26%	15.26%	15.26%	15.26%	15.26%	15.26%	15.26%	10.00%	15.26%
Expiration Date	5/31/24	5/5/27	2/15/25	6/30/27	6/30/27	6/14/27	10/31/23	12/31/23		5/1/27
Grant Amount	\$ 552,593	\$ 1,250,000	\$ 150,000	\$ 70,000	\$ 34,000	\$ 54,453	\$ 20,000	\$ 45,000	\$ 90,000	
Remaining Amount	\$ 239,848	\$ 853,325	\$ 105,582	\$ 45,492	\$ 14,405	\$ 15,884	\$ 8,889	\$ 18,825	\$ 57,854	

Description	Program	Last Year	Current Year	Proposed	486	487-3 to 487-5	489	490-1	490-2	491	492	493	495
		Final Revision	Initial Adopted	2nd Qtr Rev	3300400	1702103-2105	5200100	1702201	1702202	1702300	1702400	1702500	1702700
		2022-23 Budget	2023-24 Budget	2023-24 Budget	DOC Travis Ranch Riparian Restoration Watershed	USFS STNF BAER Roads Imp. Roads	HC Willow Creek Storm Recovery Forest Health	USFS Disaster Recovery Roads	USFS Fisheries Support Watershed	USFS TC Collaborative Facilitation Admin	USFS RAC Trinity River Clean-Up Watershed	USFS RAC Summer Day Camp Education	USFS RAC Fire Safe Council Forest Health
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	224,555	564,313	105,582	20,711	13,143	15,884	8,655	18,825	13,928
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000									
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	224,555	564,313	105,582	20,711	13,143	15,884	8,655	18,825	13,928
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	32,000	60,000	7,423	4,083	6,931	6,862	3,810	13,075	7,554
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	16,000	30,000	2,862	2,246	2,301	3,000	1,267	2,398	2,920
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917									
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	400	6,000	775	320	621	130	218	286	42
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221		4,000	1,468	320	525				
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622		3,600		2,000	500		200		350
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270							365		104
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407							2		
7090 - Board Expense		\$ 400	\$ 900	\$ 400									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731									
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428		300,000	69,493	4,000					515
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886	131,893					3,600			338
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083					283				132
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017					20				
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395		40,000	2,385		100				
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809			60				125		
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464		45,000		5,000	88	50	804	42	62
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036						139			21
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809		1,000			34		365	34	46
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252									
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346							97		
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822									
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928							73		
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840									
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	44,262	74,713	21,116	2,742	1,740	2,103	1,329	2,990	1,844
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	224,554	564,313	105,582	20,711	13,143	15,884	8,655	18,825	13,928
		\$ 725,844	\$ 161,462	\$ 41,806	0	0	0	0	(0)	0	(0)	(0)	(0)
			Estimated Reserves	\$ 40,000									
			Net	\$ 1,806									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	15.26%	18.00%	15.26%	20.00%	24.50%	22.65%	20.00%	FFS
Expiration Date	12/31/26	8/18/27	12/31/23	6/30/24	6/30/24	12/31/25	10/31/28	1/31/28	5/18/26
Grant Amount	\$ 50,000	\$ 104,000	\$ 166,278	\$ 70,000	\$ 150,000	\$ 80,000	\$ 250,000	\$ 80,000	\$ 2,703,500
Remaining Amount	\$ 11,980	\$ 104,000	\$ 75,079	\$ 8,392	\$ 144,609	\$ 34,186	\$ 210,808	\$ 80,000	\$ 2,703,500

Description	Program	Last Year	Current Year	Proposed	496	497-1	499	500	501	502	503	504	505-2
		Final Revision	Initial Adopted	2nd Qtr Rev	1702800	1803801	6300300	1702900	5001800	3601100	3601200	3700300	6200202
		2022-23	2023-24	2023-24	USFS RAC	USFS SRNF	NACD Technical	USFS RAC	TC Evacuation	CalTrans Hayfork	CalTrans	CSCC Lewiston	TMF Trinity
		Budget	Budget	Budget	Community	Lightning	Assistance 2022	Weaver Basin	Routes Mapping	Grade Culverts	Swift Creek	Resilience Fuels	Hazard Mitigation
			Chipping	Complex		Trails	Admin	Forest Health	Botany	Botany	Forest Health	Forest Health	
			Forest Health	Roads	Watershed								
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	11,980	104,000	75,079	8,392	34,533	14,711	40,488	8,044	101,984
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000									
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	11,980	104,000	75,079	8,392	34,533	14,711	40,488	8,044	101,984
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	5,110	8,165	44,867	4,000	16,536	7,619	18,593	3,733	25,000
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	2,197	3,434	13,880	1,581	5,969	3,389	10,034	1,614	11,000
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917						25	25		500
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	266	480	9	50		233	1,061	124	1,200
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221		104							
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622	750	3,000		400					
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270									
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407									
7090 - Board Expense		\$ 400	\$ 900	\$ 400									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731				252			10		
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428		54,811							
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886			4,505						2,000
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083									
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017									40,937
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395	1,320	20,236		100				120	
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809	145			50			47	192	
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464				748		175	1,981	500	3,500
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135				100					
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)									50
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809									600
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708					6,272				
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252									
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346									200
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822									
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928									
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840						375	1,260	420	
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	2,192	13,769	11,819	1,111	5,755	2,895	7,477	1,341	16,997
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	11,980	104,000	75,079	8,392	34,532	14,711	40,487	8,044	101,984
		\$ 725,844	\$ 161,462	\$ 41,806	(0)	0	(0)	(0)	1	0	0	0	(0)
			Estimated Reserves	\$ 40,000									
			Net	\$ 1,806									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.00%	15.26%	15.00%	15.26%	7.00%	15.26%	15.26%	15.26%	21.05%
Expiration Date	12/31/25	2/28/25	1/1/28	11/30/25	3/13/25	12/31/25	12/31/24	12/31/25	10/31/28
Grant Amount	\$ 148,479	\$ 72,849	\$ 48,399	\$ 50,000	\$ 14,101	\$ 32,938	\$ 22,000	\$ 62,706	\$ 632,547
Remaining Amount	\$ 148,479	\$ 41,519	\$ 48,399	\$ 47,551	\$ 11,661	\$ 21,965	\$ 21,042	\$ 27,450	\$ 583,820

Description	Program	Last Year	Current Year	Proposed	506	507	508	509	510	511	512	513	514
		Final Revision	Initial Adopted	2nd Qtr Rev	3401600	1703000	3800100	1703100	3000500	1703200	6601800	1703300	3601300
		2022-23 Budget	2023-24 Budget	2023-24 Budget	OHV Ground Operations - Roads 2022 Roads	USFS RAC WCF Stewardship Forest Health	CSNC Ballpark Rx Burning Forest Health	USFS RAC Watershed Imp (BDA) Watershed	CalRecycle Vehicle Abatement 2023 Watershed	USFS RAC Native Plant Nursery Botany	WRTC Prescribed Fire Support 2023 Forest Health	USFS RAC Noxious Weed Mgmt Botany	CalTrans Ditch Gulch Curve Imp Botany
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	16,619	30,364	12,153	2,369	7,993	24,107	1,806	26,737	203,823
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000									
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	16,619	30,364	12,153	2,369	7,993	24,107	1,806	26,737	203,823
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	3,753	6,800	2,800	1,242	1,300	10,574	1,101	14,947	101,065
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	1,788	3,300	1,300	413	500	4,727	466	5,998	44,114
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917								25	25
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	400	150	93			272		231	8,683
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221									
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622			926	400		659		1,200	
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270			50						
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407									
7090 - Board Expense		\$ 400	\$ 900	\$ 400									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731			33					120	10
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428	8,010	14,000	6,162		5,670				
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886									
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083			14					10	10
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395			200						
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809									114
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464	500	300	213			4,683		150	8,000
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036			21						
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809								5	5
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252									
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346			400						
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822			50						
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928								450	46
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665									7
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840			100					60	6,300
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	2,168	4,020	1,585	314	523	3,192	239	3,540	35,444
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	16,619	30,364	12,153	2,369	7,993	24,107	1,806	26,736	203,822
		\$ 725,844	\$ 161,462	\$ 41,806	0	0	(0)	0	0	0	(0)	0	0
			Estimated Reserves	\$ 40,000									
			Net	\$ 1,806									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	15.26%	20.00%	10.00%	15.26%	15.26%	15.26%	FFS	21.05%
Expiration Date	5/9/28	5/9/28	11/30/23	12/31/24	6/30/28	1/28/26	1/28/26	6/30/26	12/31/26
Grant Amount	\$ 200,000	\$ 70,000	\$ 100,000	\$ 250,000	\$ 28,500	\$ 20,000	\$ 26,836	\$ 5,000	\$ 89,391
Remaining Amount	\$ 198,746	\$ 70,000	\$ 100,000	\$ 250,000	\$ 28,500	\$ 20,000	\$ 26,836	\$ 5,000	\$ 89,391

Description	Program	Last Year	Current Year	Proposed	517-2	517-3	518	519	520	521	522	523	524
		Final Revision	Initial Adopted	2nd Qtr Rev	1803902	1803903	6701100	7901106	1804000	1703500	1703600	6900100	3601400
		2022-23	2023-24	2023-24	USFS SRNF	USFS SRNF	PG&E Southern	WCW NCRP	USFS SRNF BAR	USFS RAC	USFS RAC	TCOE GIS	CalTrans Big
		Budget	Budget	Budget	Hazard Tree	Hazard Tree	Trinity Fuels	Technical	Lightning	Scotch Broom	Vehicle	Services	French Creek
			Removal	NEPA		Assistance	Complex	Mgmt	Abatement		Mitigation		
			Forest Health	Forest Health	Forest Health	Admin	Roads	Botany	Watershed	GIS	Botany		
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	15,502	18,119	100,000	5,000	11,922	9,414	10,326	5,000	21,103
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000									
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	15,502	18,119	100,000	5,000	11,922	9,414	10,326	5,000	21,103
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	7,000	10,000	38,290	500	3,552	5,078	966	3,255	11,020
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	2,500	3,500	15,767	250	2,002	2,221	293	1,481	5,105
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917						25			25
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	400	600	3,125			145			521
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221			8,700		50				
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622	3,250	1,400			500	400	200		
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270									
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407									
7090 - Board Expense		\$ 400	\$ 900	\$ 400									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731						10			10
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428					3,740				
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886				3,796			7,500		
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083						5			5
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395			13,155			47			47
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809			447						
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464	300	20	104		500	200			700
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809		200	47						
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252			189			35			
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346									
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822			1,000						
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928									
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279			80						
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665			36						
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840			1,800						
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	2,052	2,399	17,261	455	1,578	1,246	1,367	264	3,670
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	15,502	18,119	100,000	5,000	11,922	9,413	10,326	5,000	21,102
		\$ 725,844	\$ 161,462	\$ 41,806	(0)	0	(0)	(0)	(0)	0	(0)	0	0
			Estimated Reserves	\$ 40,000									
			Net	\$ 1,806									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	21.05%	20.00%	20.00%	12.00%	15.26%	15.26%	20.00%	15.26%	15.26%
Expiration Date	12/31/26	2/28/29	6/30/26	3/15/29	12/31/24	6/30/25	3/31/27	12/31/25	2/26/26
Grant Amount	\$ 55,502	\$ 68,454	\$ 1,408,248	\$ 1,867,634	\$ 104,598	\$ 100,000	\$ 50,000	\$ 10,800	\$ 233,683
Remaining Amount	\$ 55,502	\$ 68,454	\$ 1,408,248	\$ 1,867,634	\$ 104,598	\$ 100,000	\$ 50,000	\$ 10,800	\$ 233,683

Description	Program	Last Year	Current Year	Proposed	525	526	527	528	529	530	531	532	533
		Final Revision	Initial Adopted	2nd Qtr Rev	3601500	6500200	5300100	3100800	6300400	5001900	5300200	6500300	6400400
		2022-23 Budget	2023-24 Budget	2023-24 Budget	CalTrans Hayfork Culvert 2 Botany	CARCD Workforce Development Forest Health	HCRCD Greater Willow Creek CWDG Forest Health	CAL FIRE Middle Trinity Fuels Ph I Forest Health	NACD Technical Assistance 2023 Watershed	TC Title III CWPP Update & Imp Forest Health	HCRCD Lightning Complex Support Forest Health	CARCD USDA OPPE Outreach Watershed	NFWF Trinity River Pollinator Habitat Botany
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	14,856	4,639	19,856	30,149	71,748	14,527	3,353	1,520	10,177
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000									
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	14,856	4,639	19,856	30,149	71,748	14,527	3,353	1,520	10,177
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	7,199	2,400	11,762	8,000	43,230	8,474	2,186	945	5,717
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	3,524	1,000	3,593	3,000	16,260	2,825	568	322	2,380
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917	25	299			419				
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	209	167	359	800		40			281
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221					340				
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622									
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270			756						
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407									
7090 - Board Expense		\$ 400	\$ 900	\$ 400									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731	10			1,549					
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428									
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886				13,000	2,000				
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083	5			200					
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395									
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809						300			
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464	800			200					450
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809						675			
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708				100					
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252			77	20			10		
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346				50			30		
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822						280			
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928						10			
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840	500								
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	2,583	773	3,309	3,230	9,499	1,923	559	253	1,347
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	14,855	4,639	19,856	30,149	71,748	14,527	3,353	1,520	10,176
		\$ 725,844	\$ 161,462	\$ 41,806	0	(0)	(0)	0	(0)	(0)	0	(0)	0
		Estimated Reserves		\$ 40,000									
		Net		\$ 1,806									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	15.26%	FFS	15.26%	20.00%	0.00%	20.00%	21.05%	20.00%
Expiration Date	12/31/24	6/30/27	6/30/24	12/31/23	9/30/24	12/31/23	4/27/24	12/31/24	12/31/23
Grant Amount	\$ 192,799	\$ 58,687	\$ 1,200	\$ 2,000	\$ 9,000	\$ 6,000	\$ 15,000	\$ 22,167	\$ 1,700
Remaining Amount	\$ 192,799	\$ 58,687	\$ 1,200	\$ 1,118	\$ 9,000	\$ 6,000	\$ 15,000	\$ 22,167	\$ 1,700

Description	Program	Last Year	Current Year	Proposed	534	535	90	90-2302	90-2304	90-2305	90-2306	90-2307	90-2308
		Final Revision	Initial Adopted	2nd Qtr Rev	1600900	3601600	7900400	7901104	7900602	7901105	6800500	7901107	7900210
		2022-23 Budget	2023-24 Budget	2023-24 Budget	CFSC County Coordinator 2024	CalTrans Hayfork Mountain Culvert	GIS/Print Services	SuzyQ Noxious Weeds CEQA	IERC Illegal Grow Site Reclamation	Carter Gulch Properties FMP	TPUD Fuels Reduction Services	Coogan Botany Survey	Cowles Property Fuels Reduction
			Forest Health	Botany	GIS	Botany	Forest Health	Forest Health	Forest Health	Botany	Forest Health		
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	60,273	8,031	1,000	882	9,000	5,975		121	413
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624									
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000									
4900 - Vehicle & Equipment Useage Revenue		\$ 91,944	\$ 84,865	\$ 134,395									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	60,273	8,031	1,000	882	9,000	5,975	0	121	413
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	34,712	3,861		502	4,470	914		70	255
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	11,422	2,029		163	2,030	334		24	102
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917									
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	450	188		64	400				
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221									
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622									
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270	184								
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407									
7090 - Board Expense		\$ 400	\$ 900	\$ 400									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731		10							
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428									
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886						4,988			
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083		5							
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395					300				
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809									
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464		500			100				
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809									
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708	5,275								
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252									
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346	250		833						
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822									
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928									
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840		375		200					
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	7,980	1,063	167	153	1,500			26	56
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	60,273	8,030	1,000	882	9,000	6,236	0	121	413
		\$ 725,844	\$ 161,462	\$ 41,806	0	0	0	0	0	(261)	0	0	(0)
			Estimated Reserves	\$ 40,000									
			Net	\$ 1,806									

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	FFS	10.00%	FFS	FFS	FFS	Total
Expiration Date	12/31/28	3/1/24	12/31/24	12/31/24	6/30/24	
Grant Amount	\$ 15,000	\$ 5,000	\$ 28,300	\$ 5,000	\$ 2,600	\$ 22,819,045
Remaining Amount	\$ 15,000	\$ 5,000	\$ 28,300	\$ 5,000	\$ 2,600	\$ 17,743,622

Description	Program	Last Year	Current Year	Proposed	90-2309	90-2310	90-2311	90-2312	90-2313	Proposed
		Final Revision	Initial Adopted	2nd Qtr Rev	7901108	7900806	7900211	7900408	7900409	
		2022-23	2023-24	2023-24	Travis Ranch	Bigfoot Youth	Trinity Center	Baldwin GIS	BBWA GIS	
		Budget	Budget	Budget	CEQA	Stewardship	VFD Fuels	Services	Services	
			2023-24	Forest Health	Education	Forest Health	GIS	GIS	2023-24	
			Budget						Budget	
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,062,307	3,005	1,178	28,300	3,640	2,380	\$ 5,062,307
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421						\$ 27,421
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 13,624						\$ 13,624
4800/4810 - Other/COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ 1,000						\$ 1,000
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 134,395						\$ 134,395
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,238,747	3,005	1,178	28,300	3,640	2,380	\$ 5,238,747
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,165,721	1,560	721	13,000	2,370	1,550	\$ 2,165,721
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 888,041	780	200	6,283	1,078	705	\$ 888,041
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 13,917						\$ 13,917
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,596	164	150	800			\$ 68,596
5880 - Travel		\$ 28,596	\$ 36,350	\$ 26,221						\$ 26,221
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 45,622						\$ 45,622
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 6,270						\$ 6,270
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,407						\$ 1,407
7090 - Board Expense		\$ 400	\$ 900	\$ 400						\$ 400
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 14,731						\$ 14,731
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,073,428						\$ 1,073,428
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 220,886						\$ 220,886
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 15,083						\$ 15,083
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 41,017						\$ 41,017
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 126,395			3,500			\$ 126,395
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 42,809						\$ 42,809
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 148,464						\$ 148,464
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 1,135						\$ 1,135
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,308						\$ 66,308
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 5,400						\$ 5,400
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 3,036						\$ 3,036
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 11,430						\$ 11,430
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ (890)						\$ (890)
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 12,809						\$ 12,809
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 15,708						\$ 15,708
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,252						\$ 1,252
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 10,346						\$ 10,346
7720 - Rent		\$ 38,500	\$ 35,935	\$ 38,822						\$ 38,822
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,525						\$ 4,525
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 6,500						\$ 6,500
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,928						\$ 15,928
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,279						\$ 40,279
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 9,665						\$ 9,665
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 27,840						\$ 27,840
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 27,840						\$ 27,840
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 681,320	501	107	4,717	192	125	\$ 681,320
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (681,320)						\$ (681,320)
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,196,941	3,005	1,178	28,300	3,640	2,380	\$ 5,196,941
		\$ 725,844	\$ 161,462	\$ 41,806	0	(0)	0	0	0	
		Estimated Reserves		\$ 40,000						
		Net		\$ 1,806						

	% Revenue	% Admin
Botany ~ Annie Barbeau	7%	9%
Forest Health ~ Bethany Llewellyn	49%	47%
Watershed ~ Kayla Meyer	11%	14%
Roads ~ Cynthia Tarwater	24%	25%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	3%	2%
GIS ~ Denise Wesley	2%	2%



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT

May 15, 2024

5.1 Weaverville Community Forest –Bethany Llewellyn, Adriana Rodriguez

- Grizzlycorps fellow Liam Bassler and Project Coordinator Adriana Rodriguez carried out the third of three scheduled field trips for high school students on the Weaverville Community Forest on May 2nd. This series is a partnership with the Nor Rel Muk Wintu Nation, Sierra Pacific Industries, and the United States Forest Service, and introduces students to careers in forest-related professions. The series continues to be successful and ongoing funding will be provided by our RAC agreement.
- The steering committee will meet on June 7th. Agenda items include the second half of a mid-term review of the Strategic Plan.
- The annual Wildflower Hike was organized by Liam Bassler and took place on May 12th.
- A contract with Trinity River Lumber for the sale of the BLM harvest on Oregon Mountain should be executed by time of meeting. A pre-work meeting is scheduled for May 16th.

5.2 Watershed Coordination – Annyssa Interrante

- The Watershed Program is working on hiring a Program Manager, but is currently staffed with Project Coordinator Annyssa Interrante and Americorps Watershed Stewards Program (WSP) Corps member Christine Burchinal. The seasonal Watershed Conservation Technician II position has been filled and is scheduled to begin onboarding on May 30th, and work through August 31st, 2024. Annyssa applied to the GrizzlyCorp program for 2024-2025, and the position was awarded. The first round of applicant resumes will be sent to TCRCD mid-May, after which the chosen Corps member will start service on September 3rd, 2024 and end their term on July 31, 2025.
- **Management: 2 WSP Corps member: 1**
- **Travis Ranch Riparian Element (486-3300400)**: Due to condensed timelines and extensions of contractor deliverables, Jacob Johnson is now working to finish the Riparian Element in conjunction with the contractors in order to meet the May 15th deadline.
- **USFS STNF Westside Aquatic Support (515-17 - 1703417)**: Annyssa is coordinating with USFS to acquire necessary temperature loggers for the summer deployment and planning out schedules for the 2024 field season. Probe calibration is tentatively scheduled for the last week of May. Necessary field consumables such as bolts, boot studs, and thermometers have been purchased in order to prepare for the season. A technician applicant has been chosen and will begin onboarding on May 30st.
- **Upper Trinity River Watershed Coordinator (464-330300)**: Annyssa submitted the Beaver Restoration Assessment, *“Stream level assessment of the Upper Trinity River Watershed for Beaver Restoration Techniques using Beaver Dam Analogues and Beaver Translocations”* to the Watershed Research and Training Center (WRTC) to be compiled into the Upper Trinity River Assessment and Restoration Plan. The plan was submitted to the Bureau of Reclamation

May 15, 2024

Projects Reports

on April 30th as a deliverable with the WRTC for their WaterSMART grant. Pending updates and further analysis, a second version will be submitted to the Department of Conservation in March 2025 to fulfill TCRCO grant deliverables. The document is upload to the TCRCO website under Trinity River Watershed documents.

https://tcrco.net/pdf/tr_wshed_docs/USBR_Upper_Trinity_Watershed_Restoration_Assessment-Management_Plan_2024-Draft.pdf

- **Trinity River Watershed Council (Annyssa Interrante):** The March meeting minutes have been written and are available on the website. The next meeting will be on June 11th and will feature a presentation on Opportunities and limitations with applying the SWRCB-funded stream classification of California to benefit Trinity County streams by University of California Davis Professor Gregory Pasternak.
- **Watershed Stewards Program (Christine Burchinal):** This month, Christine has been organizing her Watershed Awareness Volunteer Event (WAVE). Hosting a WAVE is a requirement of the WSP program. She is collaborating with the Trinity County Natural Resources Division to remove blackberry along Sidney Gulch across the street from the Lee Ranch House in Weaverville. This month, she has been planning logistics and marketing for the event. On top of planning her volunteer event, she has also been supporting Duncan McIntosh with various events, including the Junction City Campground Invasive Weed Pull, Plant & Seed Exchange, Burnt Ranch Elementary School Earth Day celebration, Science on Tap, and the Trinity River Restoration Program’s Science Symposium. In addition, she tagged along on a Rare Plant Survey with Annie and gained new plant identification skills.
- **GrizzlyCorps Climate Fellow (Pending Applicants):** This position is titled “Building Capacity in a Changing Climate” and is aimed at being a multi-faceted capacity-building opportunity for the Weaverville Community Forest, the Education and Outreach Program, and the Watershed Program. Brief duties entail assisting with the WCF coordination, forestry curriculum, and field trips; Weaverville Summer Day Camp, Environmental Camp, agricultural and forest-related educational programming, and the Weaverville Farmers Market; GIS road realignment in the Northlake Region to increase safety and identify sedimentation sources, watershed fieldwork, and planning and implementation of beaver dam analogue projects.

5.3 Roads –Cynthia Tarwater

Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- We were requested to clear trees to open Mainline roads on STNF if snow has receded, by mid- April we had a few sites to repair for access. The Hocker Meadow roads near Junction City (33N41 and associated roads/spurs) were repaired and access restored for that area. We also cleared the 15 miles to the campground on Hobo Gulch Road (34N07Y). Another team repaired several road drainage issues on the 29N45 road and a large fill failure on the 28N64 road which access the Post Creek Guard Station, Post Creek is a tributary to Beegum Creek; work continues towards Stuart Gap.
- A slide repaired last month in the Hall Gulch watershed east of the lake on the 37N08Y road has dried out to where we saw fit to remove the barriers, more work will be planned this summer.
- We also did a few days of trail work in the Weaverville Community Forest.

- I was requested by Six Rivers National Forest to complete financial plans for 2 new agreements in the amount of just over \$2,000,000. One agreement is for road work related to the Trinity Landscape project and the other covers road work in the August Complex and Lightning Complex near Hawkins Bar.
- I emailed Cal Trans about the \$1,000,000 for work in the Monument Fire footprint, and received a reply that the agreement should be in place soon.
- We are on the verge of being super busy with roadwork on both forests.
- Staff Report: Management: 2 Crew: 1 Contractors: 4+



5.4. Grants Report – Annie Barbeau

New Projects:

Project Number: 534
 Account Number: 1600900
 Funder: California Fire Safe Council (CFSC)
 Award Number: 465640
 Project Name: Trinity County Fire Safe Council Coordination 2024
 Program Manager: Skylar Fisher
 Start Date: 04/15/2024
 End Date: 12/31/2024
 Grant Award: \$192,799.39
 Overhead: 15.26%

Project Number: 535
 Account Number: 3601600
 Funder: California Department of Transportation (CalTrans)
 Award Number: 02-0236
 Project Name: Hayfork Mountain Culvert

May 15, 2024

Program Manager: Annie Barbeau
Start Date: 04/26/2024
End Date: 06/30/2027
Grant Award: \$58,686.83
Overhead: 15.26%

5.5 Botany & Revegetation Projects – Annie Barbeau & Kaety Howard

- **Personnel:** Program Manager (1), Project Coordinator (1), Conservation Technician (4)
- **RAC Native Plant Nursery:** All nursery stock was maintained and shade cloth was reinstalled over tables. Time was also spent coordinating with Christine Burchinal, Watershed Stewardship Program (WSP) member, to develop a volunteer program and recruitment. Flyers were posted and at least two volunteers have been selected.
- **RAC Noxious Weeds:** The knapweed population at Sydney Gulch was re-treated; all detected plants were hand-pulled. A quarterly progress report was completed and submitted to the Forest Service.
The Trinity County Priority Noxious Weed Management proposal that was initially funded for \$17,500 was approved for an additional \$12,000, making the total award \$29,500. This funding will allow us to continue weed management after the existing agreement is expired/spent.
- **Title III Community Wildfire Mitigation (Noxious Weeds):** No update this period.
- **Hayfork Grade Culverts (PM 22.43, PM 30.38):** A progress report and invoice were completed and submitted to agency contacts. No other updates this period.
- **Caltrans Hayfork Culverts II (PM 25.24):** The initial planting for this project will occur this Spring which will include approximately 60 trees and shrubs. These plants were grown from seed at our nursery and were purchased from Floral Native Nursery in Chico. All have continued to be maintained the native plant nursery at the Young Family Ranch. A progress report and invoice were completed and submitted to agency contacts.
- **Hayfork Mountain Culverts (PM 25.97):** This new agreement with Caltrans was executed on 4/26/2024. This project serves as mitigation for culvert upsizing at Highway 3, PM 25.97 on Frasier Creek, a tributary of Little Creek. Planting will consist of approximately 72 trees and shrubs along the northern and southern sides of the creek, on the east side of the highway. These activities will occur after two other plantings this year: Big French Creek Onsite Mitigation and Hayfork Culverts II.
- **Caltrans Swift Creek Bridge Replacement:**
Conservation Technicians began excavating planting holes in mid-April. Planting in the riparian areas began shortly after and was finished by the end of the month. Dyer's woad (*Isatis tinctoria*), a noxious weed, was detected on-site and removed. A progress report and invoice were completed and submitted to agency contacts.
- **Caltrans Ditch Gulch Curve Improvement:** A day was spent pulling weeds onsite and directly seeding native grass to help decrease future weed proliferation. Maintenance of the remaining plants designated for this project has continued and will be planted in May. A progress report and invoice were completed and submitted to agency contacts.
- **Caltrans Big French Creek Onsite Mitigation:** The designated plants for this project were maintained at the native plant nursery and will be planted in the beginning of May. A progress report and invoice were completed and submitted to agency contacts.

- **Program Development:**

- ◇ **Staff:**

- All Conservation Technicians completed required online trainings.
- New Technicians underwent new-hire orientation.
- All Program staff completed First Aid/CPR Training.

- ◇ Program Manager, Annie Barbeau, conducted a botanical survey on the 34N84 road in the Pettijohn project area. This work was completed for Program Manager Cynthia Tarwater's OHV road decommissioning project. Watershed Stewardship Program (WSP) member Christine Burchinal participated in the survey. No rare species were detected. The next survey will be conducted in May, as multiple visits are required to capture differing bloom periods.
- ◇ At the most recent Trinity County Weeds Management Group meeting, attended by Kaety, the MOU necessary for Weeds Management Area (WMA) status with California Department of Food and Agriculture was discussed and edited for the last time before being sent to individual members for signatory approval. This status helps us apply for WMA-specific funding. Once funding is secured, TCRCO will step in as chair of the WMA. Notable changes to the MOU are that the group cannot dictate what members can do, only make recommendations. Also, we have decided to opt for having voting rights on actions within the group only be accessible to members with regular attendance. This means members must not miss two consecutive meetings in a row before a meeting where a vote is occurring. The MOU will be delivered directly to the Director and the TCRCO board as soon as time allows. A signature is not needed until the next quarterly WMA meeting in July.
- ◇ The 2022 Ford F250 "8746" was picked up from Corning Ford. The "shifting error" was detected. It was advised to monitor the issue. No repairs were needed, as it is a common/normal occurrence in these vehicles, according to the Corning Ford.

5.6 Fuels and Forestry Projects – Bethany Llewellyn, Dave Johnson, Adriana Rodriguez, Shay Callahan

- **Forest Health (FH) Staff News:** Fuels crews (16 staff) and Forestry crews (4 staff) have all begun work for the season. We may increase Forestry Crew capacity over the summer by hiring 1-2 college interns.
- **Management: 4 Crew: 20 Grizzlycorps: 1**
- **Bureau of Land Management Lewiston Agreement/California Coastal Conservancy Lewiston Resilience Phase II:** We are waiting for the BLM to return to Lewiston to wrap up this project.
- **Bureau of Land Management Weaverville Community Forest Stewardship:** FH staff completed marking for the Oregon Mountain timber sale and began drafting harvest contracts. Staff met with a Log Buyer from Trinity Lumber on March 12th and a contract should be in place by the time of board meeting. A pre-work meeting is scheduled for May 16th.
- **Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:** This project is funding community chipping in several communities this May and June. We have connected with the Coffee Creek Volunteer Fire Department to identify some treatment priorities in Coffee Creek for this summer.
- **Training and continuing education:**
 - Bethany Llewellyn and Shay Callahan attended the International Wildland Fire Association's Fire and Fuels conference the week of April 15th. They enjoyed the opportunity to connect with a wide range of practitioners and researchers and to learn about what is happening at a national scale, particularly monitoring efforts.

- The week of May 13th, TCRCD is hosting a USFS Qualified Cruiser training for Forest Service, Watershed Center, and TCRCD personnel.
- Jeff Eads, Jeff McGrew, and Eric Bruce, three of our crew leads, attended a Wilderness First Aid training. Several additional staff attended basic first aid and CPR training.
- **Cal Fire Forest Health:** Forest Health crews are currently working on cut and pile treatments in the Lake Forest Plantations. One contract for work in the Weaver Basin has been awarded and another will be awarded at this meeting. Additional contracts are in development for work in the Lake Forest and Reading Indian Creek areas. This is the final year of this project and we will be working hard to spend all remaining funds.
- **Westside Timber Sale Prep:** Forestry technicians are working on flagging contracts in the Weaver Basin and cruising the Trinity Camps project under this funding source this spring.
- **Willow Creek Storm Recovery (HC):** The remaining funds are under contract with the Watershed Research and Training Center. They have begun work on South Fork Road in Salyer and will complete the contract this spring.
- **Fee for Service:** The fuels crew completed work around the Trinity Knolls water tanks under a Fee for Service agreement with the Trinity Center VFD.
- **The McConnell Foundation (TMF):** We expect the go-ahead for implementation in late summer. In the meantime, we will begin flagging treatment boundaries and exclusions. We are working with The McConnell Foundation to prioritize treatment areas and prepare a contract.
- **Six Rivers National Forest Road Maintenance Program:** The letter to file for this work is complete and was signed by the Ranger this month. Implementation funds are being cobbled together and work should begin this summer.
- **Middle Trinity Fuels Reduction Phase 1:** Outreach has begun for this portion of the project. CEQA is underway for burning in the Junction City park and treatment of the State Lands Commission parcel east of Weaverville.
- **Ballpark Collaborative Prescribed Burning:** We are working with the Forest Service to develop interpretive signage for this burn site.
- **CARCD CAL FIRE Workforce Development Grant:** This funding supported staff time to complete Basic 32.
- **USFS Stewardship Agreement:** Joint Chiefs funding from this agreement is bolstering our Cal Fire funding in the Weaver Basin. This spring, it funded removal of hazard trees along Blue Rock Road and roadside treatments along Weaver Bally road.
- **Northern Trinity Forest Resilience Partnership Phase II:** We received notice that our Forest Health application to Cal Fire this round will be funded. The proposal was for approximately \$6 million and includes Forest Service, SPI, and private land in the upper Trinity watershed. It will be several months before this agreement is executed and we look forward to beginning work on this project.
- **Trinity County Resource Advisory Committee:** Our proposal for Community Chipping in partnership with the Watershed Research and Training Center was recommended for funding.

5.7 **Trinity County Fire Safe Council (TCFSC) – Skylar Fisher & Miles Raymond**

- **Hazard Mitigation Planning:**
 - **Trinity County Evacuation Plan:** The draft Trinity County Evacuation Plan and proposed evacuation plans are available for public review from May 1, 2024 to July 1, 2024.
 - **Trinity County Hazard Mitigation Plan:** The draft Trinity County Hazard Mitigation Plan is available for public review from May 1 to July 1.

- **Community Wildfire Protection Plan:** Literature and priority project review continues on the hazard mitigation plan.
- **Public Review:** From May 1, 2024 through July 1, 2024, the draft 2024 Trinity County Hazard Mitigation Plan is open for public review. In addition, a draft Trinity County Evacuation Plan is ready for review. Both can be found on firesafetrinity.org or in the following locations:
 - Trinity County RCD Office
 - Golden Age Center
 - Weaverville Library
 - Burnt Ranch School
 - Hayfork Library
 - Roderick Senior Center
 - Trinity Center Library
 - Southern Trinity Joint School
 - Ruth Community Church
 - Zenia School
 - Trinity County Planning Division Office

Also available on firesafetrinity.org is an online draft evacuation routes viewer for comment. We have received one comment so far.

- **Fire Safe Community Meetings:** The TCFSC is hosting community meetings around the county to receive input on ongoing hazard mitigation planning efforts related to the 2024 Trinity County Hazard Mitigation Plan Update, the draft Trinity County Evacuation Plan and evacuation routes, and the 2025 Trinity County Community Wildfire Protection Plan Update. Meetings will be:
 - ~~May 7: Burnt Ranch School at 6PM~~
 - May 14: Lewiston Community Hall at 6PM
 - May 16: Hyampom Community Hall at 6PM
 - May 20: Trinity Center VFD at 6PM
 - May 21: Mad River Community Hall at 6PM
 - May 28: Douglas City VFD at 6PM
 - June 4: Coffee Creek VFD at 6PM
 - June 8: Hawkins Bar VFD at 10AM
 - June 11: Weaverville VFD at 6PM
 - June 18: Post Mountain PUD at 6PM
 - June 25: Junction City North Fork Grange at 6PM

The first community meeting was held at the Burnt Ranch School on May 7th at 6PM.

There were six attendees, including a representative from the US Forest Service (USFS).

- **Trinity County Firewise Fair:** The Firewise Fair is on May 11 at the Hayfork Park (10AM-3PM). This event will include:
 - 11:00AM-12:00PM: Good Times Band
 - 12:15PM-12:30PM: USFS Fire Ecology Talk
 - 12:45PM-1:00PM: WRTC Prescribed Burn Association Formation Talk
 - 1:30PM-2:30PM: Good Times Band

All Day

- Free Tacos (while supplies last)
- Goats petting zoo
- Fire mountain children's activity
- Free Community Chipping sign-ups

May 15, 2024

- Douglas City Fire Belles Bake Sale Fundraiser
- Local vendors
- Wildfire resilience resource booths - hosted by the County Fire Safe Council, Watershed Center, Trinity County RCD, Natural Resource Conservation Service, Hayfork Volunteer Fire Department, USFS, CALFIRE, and more!
- Wildfire resilience project mapping
- Lots of fun!
- **Trinity County Firewise Education:** The month-long Firewise Education Lessons at Van Duzen and Hayfork Elementary School have concluded. Thank you to the Hayfork and Southern Trinity Volunteer Fire Departments for supporting these lessons!



- **Trinity County Fire Safe Council Meeting:** The April Trinity County Fire Safe Council meeting had 26 attendees. The next meeting is May 23. Meetings are on the fourth Thursday of the month at the Trinity County Resource Conservation District conference room at 1 PM. The recent Trinity County Fire Safe Council meeting made the front page of the Trinity Journal:



Fuels reduction talk before Fire Safe Council

Wildfire fuels reduction information and other related matters were exchanged by several local agencies in person, by phone and via Zoom at the April 16 Trinity County Fire Safe Council at the Trinity County Resource Conservation District office in Weaverville. Here is an overview of items discussed at this month's round-table discussion by the different agencies. TCFSC received additional funding through the California Fire Safe Council County Coordinators grant program, which started April 15 and will go through the end of the year. This will help support the coordination of Fire Safe Council meetings and outreach, and other activities.



- **Social Media:** In the past 28 days, the Trinity County Fire Safe Council Facebook reached 13,815 accounts, got 1,088 engagements, and gained 8 new followers. The top post during this time was a post promoting the Trinity County Firewise Fair which reached 3,063 accounts.
- **Greater Willow Creek Wildfire Resilience Project:** Staff continue to receive signed and process landowner agreements for this project. Implementation will hopefully begin in July in Hawkins Bar.
- **Collaboration:** The TCFSC Plant and Seed Exchange booth was a success, with many residents engaging in fire safe education and taking evacuation bags. The Downriver VFD Open House on May 4 was a great opportunity to engage residents from Big Bar and Big Flat in ongoing hazard mitigation planning efforts. On May 16, the TCFSC will be hosting a neighborhood ambassador event in Coffee Creek, on May 18 the TCFSC will be attending the Willow Creek Firewise Fair, and on June 1, the TCFSC will host a neighborhood ambassador event



Figure A Plant and Seed Exchange

- **Neighborhood Ambassador Program:** On May 4, Miles coordinated a neighborhood ambassador event in Trinity Village where residents removed scotch broom. On May 16, the

TCFSC will be supporting a neighborhood ambassador event in Coffee Creek and on June 1 the TCFSC will host a neighborhood ambassador event in Rush Creek.



Figure B Trinity Village Neighborhood Ambassador Event

- **Wildland Fire Assessment Program:** The TCFSC will be hosting home assessment trainings on May 25 in Hayfork to train Hayfork VFD and Douglas City VFD personnel. The May 18 training was unfortunately cancelled by the Trinity Center VFD due to scheduling conflicts. We are currently working with the Downriver VFD to schedule a future training at their VFD.
- **Local Area Advisor:** The TCFSC is supporting Trinity County Office of Emergency Services in a Local Area Advisor training on June 5.

5.8. Young Family Ranch

- **Stewardship and Maintenance:** Spring maintenance around the grounds occurred, including mowing the lawn multiple times, and string trimming fence lines inside lawn and out. Removal of blackberries from lower lawn fence, trimming fruit trees dead branches. Spring “spider-washing” occurred at the play area called *Linda Land*. Technicians used the

leaf blower to clear away leaf litter and possible hidden cobwebs and then sprayed, washed and wiped all the play equipment with vinegar. This was done in preparation for The Plant and Seed Exchange. Shade cloth was reinstalled at the back patio.

- **Weaverville Summer Day Camp:** Planning continues as camper registration was released on May 8th. Applications for the camp counselor positions will be accepted until May 17th.

15th Annual Plant and Seed Exchange:

A great time was had by all. There were 15 information booths with kids' activities, live music by Rainy Day Picnic, food provided by Mountain Market, and lots of armloads of plants accompanied by happy faces. This collaboration was fantastic with the UCCE Master Gardeners, Young Family Ranch, and Trinity County RCD. Approximately 85 attendees were present throughout the day.

Geographic Information Systems (GIS) Manager's Report- Denise Wesley

- **Trinity County Department Planning, Building Dept., and Department of Transportation (DOT):** Land records, and addressing data were updated and provided to all county partners. The Parcel Viewer was updated with the newest parcel service and address updates. Address & parcel attribute verifications and/ or updates were made for 33 parcels.
- A Snow Load Lookup tool was created for the Building Department to assist them with a common workflow for finding snow load information by parcel. They have reported that this tool is working well for their needs. GIS Pro licenses were updated for most users in the county this month, and a training plan was developed with Esri assistance.
- **Fee for Service:** Coordination of data and cartographic layout services were provided for the North Trinity Lake Wildfire Response Plan, and for Kenneth Baldwin in support of NRCs projects.
- **Fire Safe Council (FSC):** Evacuation route mapping continued this month, with much progress. The routes are currently being put into cartographic layout for markup & input at upcoming



Trinity County Resource Conservation District

HOME HISTORIC WILDFIRES CWPP RESOURCES CONTACT US

TRINITY COUNTY COMMUNITY WILDFIRE PROTECTION PLAN (CWPP) INFORMATION

Click anywhere on the image to view CWPP information, data and analysis layers

TOP 5 MOST IMPACTFUL TRINITY COUNTY WILDFIRES

ANIMATED FIRE HISTORY OF TRINITY COUNTY

PARTNER PROJECTS ACROSS THE LANDSCAPE

TRINITY COUNTY FIRE SAFE COUNCIL INFORMATION

UNDER DEVELOPMENT

Wildfire History

Fire Facts will go here Think impactful statements (Under development)

community meetings. USFS projects were entered into the partner projects database. I built a prototype **Evacuation Zone Lookup** tool based on feedback from Skylar. I also provided her with a cost analysis for work billed to the FSC since January 1st, with anticipated future costs for anticipated work on evacuation route mapping, evacuation zone maintenance and CWPP mapping. I also updated the Fire History map for the annual Trinity Wildfire Journal article. The Trinity County Wildfire History Story Map is being developed to tell the story of how wildfire has driven RCD fuel reduction efforts in the community. Here is a preview:

- **Hazard Mitigation:** I provided updated Earthquake, Landslide, Flood & Wildfire maps, metadata, and analysis in support of the Hazard Mitigation Plan.
- **Outreach & Education:** In March, I attended refresher training on Field Mapping in preparation for the Trinity River Pollinator Habitat Enhancement & Restoration Project. I also worked with Esri to develop a GIS training plan for RCD IS users.
- **Trinity County Office of Education (TCOE):** The TCOE Needs Assessment Data Dashboard is now live, and can be viewed [here](#). For this project, I worked closely with TCOE Early Childhood Education staff to develop an online web product for hosting assessment results.
- **Travis Ranch BDA (Beaver Dam Analog):** I provided GIS support (Analysis) to Annyssa for woody debris locations based on data from the Beaver Restoration & Assessment Tool (BRAT) model.
- **Project Development:** I attended a webinar Women as Agents of Change, hosted by the California Natural Resources Agency (CNRA). I provided mapping support to Kelly for a North Coast RCD Collaborative proposal. I also attended the quarterly North State GIS Council Meeting.

5.9 Education and Outreach – Kayla Meyer & Duncan McIntosh

Management: 1 Coordinators:3

- USDA NRCS Cooperative Agreement Grant submitted in April for \$75k by Kayla and Annie for continued conservation technical assistance support beyond NACD agreement.
- CDFA Farm to School Application submitted in April by Kayla with support from Duncan and Mils for \$160k to support a Farm to School Garden and education program for Douglas City and Junction City elementary school – Awards announced in June
- USDA Farmers Market Promotional Grant application currently in progress for submission on May14th.
- **- Bureau of Reclamation TRRP Outreach & Education:**



- ◇ **Science on Tap:** The April Science on Tap event, hosted by Trinity County Brewing Company, featured Ken DeCamp's presentation titled "Klamath Mountain Wildflowers." It was well attended, with approximately 137 attendees enjoying this engaging presentation. The next Science on Tap, scheduled for May 22nd, will showcase Sarah Gomes presenting "Monarch Monitoring: How You Can Make a

Difference."

- ◇ **Earth Day Celebration:** Provided 6 fire ecology activities for approximately 60 students at Burnt Ranch School during their Earth Day Celebration on April 22nd.
- ◇ **Day at the Wetlands:** On May 9th, 59 students from three schools along the Trinity River will meet at the Bucktail Wetlands for a field day with 6 stations hosted by local partners. Activities will focus on watershed ecology and conservation.
- ◇ **Conservation Almanac:** The Fall/Winter Conservation Almanac is currently being distributed. Meanwhile, the Spring Conservation Almanac, 'A Year in Review,' is being formatted.
- ◇ **Spring Wildflower Scavenger Hunt:** The scavenger hunt is underway and will continue until May 15. Many participants are hunting!
- ◇ **Social Media Outreach:** Staff has continued regular posting on the Trinity River and TCRC social media accounts, including educational and event postings.



- **Follow Us:** The District is active on multiple online platforms for different groups.
 1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrd.net, YouTube (tired)
 2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: www.tcrd.net/yfr
Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrd.net/yfr

Trinity County RCD
Published by Duncan McIntosh · April 24 at 12:09 PM · 🌐

The Young Family Ranch, Trinity County Resources Conservation District, and the University of California Cooperative Extension Master Gardener Program extend warm thanks to all our partners, vendors, and members of the public who joined us in celebrating Earth Day at this year's 15th Annual Trinity County Plant & Seed Exchange.

It was heartwarming to see so many smiling faces carrying armloads of plants and seeds and jovial children proudly displaying their artwork, all whil... See more

See insights and ads [Boost post](#)

👍❤️ 34 3 comments 7 shares

Trinity River, CA
Published by Constant Contact · April 17 at 8:00 AM · 🌐

Watershed Wednesday: Southfork of the Trinity River

Nestled within the remote southern border of the Klamath Mountains, the South Fork Trinity River boasts a diverse and thriving ecosystem. Flowing through rugged canyons and verdant forests, this river sustains a remarkable array of plant and animal life.

From the majestic Pacific Madrone to delicate Fawn Lilies and Pink Honeysuckle, the South Fork Trinity River is home to a stunning variety of flora. Here, you can spot maj... See more

See insights and ads [Boost post](#)

👍❤️ 744 37 comments 66 shares

**RESOLUTION OF THE
TRINITY COUNTY RESOURCE CONSERVATION DISTRICT,
STATE OF CALIFORNIA, REGARDING DESTRUCTION OF CERTAIN DISTRICT
RECORDS**

Resolution No.: 24-03

WHEREAS, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time for the effective and efficient operation of the government of the District; and

WHEREAS, Section 60200 of the Government Code of the State of California provides that the legislative body of a special district may authorize at any time the destruction or disposition of any duplicate record paper, or document, the original or a permanent photographic record of which is in the files of any officer or department of the district; and

WHEREAS, Section 60201 of the Government Code of the State provides that district records which have served their purpose, which are not expressly required by law to be filed and persevered, and which will not adversely affect any interest of the district or public may be destroyed;

NOW, THEREFORE, THE DISTRICT BOARD OF DIRECTORS OF THE TRINITY COUNTY RESOURCE CONSERVATION DISTRICT DOES RESOLVE AS FOLLOWS:

Section 1. The Board of Directors finds that the destruction or disposition of the records series that have exceeded the retention periods as set forth in the Records Retention Schedule Exhibit A will not adversely affect any interest of the District or the public.

Section 2. The records of the Trinity County Resource Conservation District, as set forth in the attached List of Records to be Destroyed – Exhibit A, attached hereto and incorporated herein by this reference, are hereby authorized to be destroyed as provided by Section 60201 et seq. of the Government Code of the State of California.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the District Board of Directors of the District of Trinity County Resource Conservation District on May 15, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

I HEREBY CERTIFY that the foregoing Resolution No. 2024-03 was duly and regularly adopted at a regular meeting of the District Board of Directors of the Trinity County Resource Conservation District on May 15, 2024.

BOARD SECRETARY

**BOXES TO BE DESTROYED OUT OF THE TCRCD STORAGE ROOM ONCE
APPROVED BY A BOARD RESOLUTION MAY 2024**

1. Accounts Payable FY 2006/2007 A-S
2. Accounts Payable FY 2006/2007 T-Z
3. Accounts Payable FY 2008/2009 A-M
4. Accounts Payable FY 2008/2009 N-Z
5. Accounts Payable FY 2009/2010 A-J
6. Accounts Payable FY 2009/2010 K-Z
7. Accounts Payable FY 2010/2011 A-O
8. Accounts Payable FE 2010/2011 P-Z
9. Accounts Payable FY 2011/2012 A-S
10. Accounts Payable FY 2011/2012 T-Z, Fiscal Binders FY 2011/2012
11. Accounts Payable FY 2012-2013 A-L, Check Register, Journal Entries
12. Various Fiscal records 1999 and prior
13. Timesheets FY 2006/2007
14. Timesheets FY 2008/2009
15. Timesheets FY 2010/2011, Fiscal Files FY 2011/2011
16. Timesheets FY 2012/2013, Payroll 07-01-12 to 09-22-12, 2012 Payroll Tax Returns
17. Cash Receipts, Payroll, Timesheets FY 2012/2013
18. Cash Receipts, Payroll, Bank Statements FY 2012/2013
19. Payroll, Cash Receipts 07/2014-12/2014, 2010-2014 Audit copies
20. Accounts Payable Reports 06/2009 to 12/2010, Bank Deposits 06/2009 to 07/2010
21. Miscellaneous Fiscal Documents FE 2007/2008
22. All Fiscal Documents FY 2006/2007
23. 2008 Weaverville Summer Day Camp
24. Mark Dowdle's Files Box 1 of 2
25. Mark Dowdle's Files Box 2 of 2
26. 2013-2018 Daily Crew Reports, Mileage Log Summaries
27. W2's 2008-2010, General Service 2006-2010, Contracting 2008-2010, Fee For Service 2008-2010, Firewood 2008-2010, NRCS – P. Maus Property, Forest Service Fire 2008, North Valley Bank Statements 07/2009-06-2011
28. 12/28/2014 – 12/26/15 Payroll, 2009-2014 Indirect Cost Agreement files, 2010-2016 W9's
29. Equipment Manuals (for equipment we no longer own)

**RESOLUTION OF THE
TRINITY COUNTY RESOURCE CONSERVATION DISTRICT,
STATE OF CALIFORNIA**

Resolution No.: 23-04

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts, and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts, and joint powers authorities to access federal-level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the Board of Directors of Trinity County Resource Conservation District to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of Trinity County Resource Conservation District is hereby authorized to access state summary criminal history information for employment (including volunteers and contract employees), licensing of Office Manager and/or District Manager, or certification for Office Manager and/or District Manager purposes and may not disseminate the information to a private entity.

The foregoing resolution was approved and adopted this ____ day of May, 2024, by the following vote: (Board of Directors)

Ayes: _____ Noes: _____ Absent: _____

ATTEST:

BOARD SECRETARY

**TRINITY COUNTY
WEED MANAGEMENT AREA**

MEMORANDUM OF UNDERSTANDING

Between:

**Trinity County Resource Conservation District (TCRCD)
USDI Bureau of Land Management, Redding Field Office (BLM)
USDA Forest Service, Shasta-Trinity National Forest (USFS)
Sierra Pacific Industries (SPI)
Safe Alternatives for our Forest Environment (S.A.F.E.)
Trinity County Department of Agriculture
Trinity County Department of Transportation
Trinity County Natural Resources Division
The Watershed Research and Training Center (WRTC)
Natural Resources Conservation District (NRCS)
Trinity River Restoration Program (TRRP)
Yurok Tribe
Nor-Rel-Muk Wintu Tribe
Trinity Horses and Longears
California Department of Transportation District 2 (CalTrans)**

I. PURPOSE:

This MEMORANDUM OF UNDERSTANDING is made and entered into by the above parties. The purpose of this MOU is to establish a Weed Management Area whose efforts and activities will assess, plan, and implement noxious and/or invasive weed management within public and private lands of Trinity County. Such activities would complement the missions of all parties and be in the best interest of the public.

The Weed Management Area recognized that:

Whereas, noxious and/or invasive weeds are displacing native ecosystems, and agricultural and forestry industries, and

Whereas, the environmental quality of Trinity County is a valuable resource to be protected from adverse biological impacts and from unsound practices,

Therefore, a goal of the TCWMA is to support projects seeking WMA administered funding,

Therefore, a collaborative, effective and environmentally sound effort must be made to educate the public and make weed management strategies using scientifically based integrated pest management principles to reduce the spread of noxious and/or invasive weeds. Emphasis will be on prevention and control by non-chemical methods.

II. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE SAID PARTIES TO:

1. Participate as a cooperative partner in the Trinity County Weed Management Area (TCWMA).

2. Maintain an objective and supportive relationship with the TCWMA to effectively set and achieve goals and objectives.
3. Provide support, assistance, and expertise as an appointed representative of your group or organization.
4. **MOU REVISIONS.** Review this MOU and make revisions and updates as necessary or upon renewal after 5 years to meet the purpose of this agreement. Amendments shall become effective upon vote as per minimum voting requirements.
5. **MINIMUM VOTING REQUIREMENTS.** A quorum of the voting signatories of the MOU must be present at a meeting for any decision to be carried. Though the group should strive for consensus, any motion will be passed by simple majority. In order to be eligible to vote, a signatory must not miss 2 consecutive quarterly meetings.
6. All signatories of the MOU are entitled to one (1) vote
7. **NON-FUND OBLIGATION DOCUMENT.** This instrument is neither a fiscal nor a funds obligation document. Any endeavor or transfer of anything involving reimbursement or contribution of funds between the parties to this instrument will be handled with applicable laws, regulation, and procedures including those for Government procurement and printing. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties and shall be independently authorized by appropriate statutory authority. This instrument does not provide such authority. Specifically, this instrument does not establish authority of noncompetitive award to any cooperator or any contract or other agreement. Any contract or agreement for training or other services must fully comply with all applicable requirements for competition.
8. **TERMINATION.** Any of the parties, in writing, may withdraw their signatory participation in the group at any time before the date of expiration.
9. **MEETING REQUIREMENTS.** Meetings will take place quarterly to engage in communication and identify opportunities for mutually beneficial projects and activities, unless extenuating circumstances require otherwise
10. **PARTICIPATION IN SIMILAR ACTIVITIES.** This agreement in no way restricts any of the undersigned parties from participating in similar activities with other public and private agencies, organization, and individuals.
11. **COMMENCEMENT/EXPIRATION DATE.** This instrument is executed as of the date of the last signature and is effective through, April 30, 2029, at which time it will expire unless extended.
12. New parties may petition for membership and may join the agreement with a simple majority by existing parties, or by invitation from the group.
13. **FREEDOM OF INFORMATION ACT (FOIA).** Any information furnished to a federal agency under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552).

THE PARTIES HERETO have executed this Memorandum of Understanding.

Kelly Sheen, District Manager
Trinity County Resource Conservation District
30 Horseshoe Lane
Weaverville, CA 96093

KELLY SHEEN Date
District Manager, Trinity County Resource Conservation District

Jennifer Mata, Redding Field Office Manager
USDI Bureau of Land Management
Redding Field Office
6640 Lockheed Drive
Redding, CA 96002

JENNIFER MATA Date
Redding Field Office Manager, Bureau of Land Management

Rachel Birkey, Forest Supervisor
USDA Forest Service
Shasta-Trinity National Forest
3644 Avtech Parkway
Redding, CA 96002

RACHEL BIRKEY Date
Forest Supervisor, Shasta-Trinity National Forest

Kieth Greenwood, District Manager
Sierra Pacific Industries
PO Box 478
Weaverville, CA 96093

KIETH GREENWOOD Date
District Manager, Sierra Pacific Industries

Larry Glass, President
Safe Alternatives for our Forest Environment
PO Box 1510
Hayfork, CA 96041-1510

LARRY GLASS Date
President, Safe Alternatives for Our Forest Environment

Angela Blanchard, Agricultural Commissioner
Trinity County Department of Agriculture
PO Box 1466
Weaverville, CA 96093

ANGELA BLANCHARD Date
Agricultural Commissioner, Trinity County Department of Agriculture

Jerry Hlavac, President
Trinity Horses and Longears
PO Box 344
Hayfork, CA 96041-0344

JERRY HLAVAC Date
President, Trinity Horses and Longears

David Moore, District Director
California Department of Transportation, District 2
PO Box 496073
Redding, CA 96049

DAVID MOORE Date
District Director, California Department of Transportation

Michael Dixon, Executive Director
Trinity River Restoration Program
PO Box 1300
Weaverville, CA 96093-1300

MICHAEL DIXON

Date

Executive Director, Trinity River Restoration Program

Nick Goulette, Executive Director
Watershed Research and Training Center
PO Box 356
Hayfork, CA 96041

NICK GOULETTE

Date

Executive Director, Watershed Research and Training Center

Joseph James, Tribal Chairman
Yurok Tribe
190 Klamath Blvd
Klamath, CA 95548

JOSEPH JAMES

Date

Tribal Chairman, Yurok Tribe

Chris Cole, District Conservationist
Natural Resources Conservation Service
1313 S Main St, Space H
Weaverville, CA 96093

CHRIS COLE

District Conservationist, Natural Resources Conservation Service

Ed Prestley, Deputy Director
Trinity County Community Development Department
PO Box 476
Weaverville, CA 96093

ED PRESTLEY
Deputy Directory, Community Development Department

Date

Panos Kokkas, Director
Trinity County Department of Transportation
PO Box 2490
Weaverville, CA 96093

PANOS KOKKAS
Director, Trinity County Department of Transportation

Date