

TCRCD Office Conference
Room

5:30PM

20 Horseshoe Lane, Suite 2B
Weaverville, CA

Board of Directors Meeting

Agenda

November 15, 2023

Mike Rourke 5:30 PM

- 1.0 Call to Order
- 2.0 Discuss and Approve Agenda
- 3.0 Discuss and Approve Meeting Minutes
 - 3.1 Discuss and Approve Minutes for October 18, 2023 Regular Meeting
- 4.0 Financial Report
 - 4.1 Discuss Updated September Monthly Financial Report
 - 4.2 Discuss October Monthly Financial Report
 - 4.3 Discuss/Approve List of Warrants for October 2023
 - 4.4 Discuss/Approve Proposed 1st Quarter Budget Revision FY 2024
- 5.0 Projects Report
- 6.0 NRCS Report
- 7.0 Trinity Collaborative Report
- 8.0 Report from Cynthia Tarwater, Roads Program Manager
- 9.0 Discuss/Take Action on updated District Reserves Policy
- 10.0 Discuss/Take Action on California Special Districts Association 2024 Membership Dues
- 11.0 Discuss/Take Action on Strategic Plan
- 12.0 Board Reports/Correspondence
- 13.0 District Manager's Report
- 14.0 Closed Session: Government Code § 54957(b): District Manager's Report
- 15.0 Adjourn



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MINUTES

REGULAR BOARD MEETING

October 18, 2023 * 5:30 PM

Board Members Present: (In Person) Mike Rourke, Mary Ellen Grigsby, Josh Brown, and Kent Collard

(Zoom/Call-in): None

Board Members Absent: John Ritz

Associate Board Members Present: None

District Staff: Kelly Sheen, Joan Caldwell, and Marla Walters

Other District Staff: (Attended through Zoom) None

Other Agency Staff: (Attended through Zoom) None

Guests: None

1.0 Call to Order: Meeting called to order at 5:33 PM by Mike Rourke.

2.0 Discuss and Approve Agenda

MSC – Grigsby/Collard to approve the October 18, 2023 Agenda.

3.0 Discuss and Approve Meeting Minutes

3.1 Discuss and Approve Minutes for September 20, 2023 Regular Meeting

MSC – Collard/Brown to approve Minutes from the September 20, 2023 Regular Meeting.

4.0 Financial Reports

4.1 Discuss Updated August Monthly Financial Report

Caldwell noted that the DOC has been paying its invoices; we are finally making progress. K. Meyer has been diligently working on bringing it up to date and plans to do invoicing monthly, going forward.

4.2 Discuss September Monthly Financial Report

Caldwell said that September's financials are good due to the house sale – and much better than August's. Invoicing continues. The NICRA process is already in progress, within two months, which is much faster than last year. She did receive a question from the NICRA auditor about why our contracting is so much higher, which she will explain. Also, we will get a \$2,000 refund on the worker's comp and \$1,000 back on the insurance for the Steel Bridge house.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

4.3 Discuss and Approve List of Warrants for September 2023

Discussion was held regarding the unusually large list of warrants, much due to contracting and insurance. It was explained that we thought we would use the line of credit for the 9/5 payroll, which our banker put into place, but we ended up not using it as we received funds so paid it back almost immediately. There were many contractor payments. Caldwell hoped that the organization of the warrants list makes it easy to read and check. A brief discussion was held about boot stipends for the crews.

MSC – Collard/Brown to approve the September warrants in the amount of \$907,982.55. The motion passed unanimously.

5.0 Projects Report

The Projects Report was reviewed and discussed.

6.0 NRCS Report

C. Cole was unable to attend, as he was out of town, but sent this report: “NRCS is currently managing contracts and keeping producers on track. With the wetter weather on the horizon, many people are beginning to prep for pile burning. It’s currently application time at the NRCS for interested producers. We roll over applications that weren’t previously selected if people are still interested and have a November 2nd deadline for new applications. We accept applications, which can be found online or at our local office year-round but the November date is the cutoff to be considered for the next batch of funding slated to come out sometime in December.”

7.0 Trinity Collaborative Report

Sheen reported on the recent Collaborative meeting, which was very well-attended both in person and via Zoom. Subjects discussed included tree mortality, Land Tender, and the Wildfire Alert cameras/placements. Camera placements will be worked out by an ad hoc committee of the Collaborative.

8.0 Report from Denise Wesley, GIS Program Manager

D. Wesley was ill; her report will be moved to February. November will feature Roads (C. Tarwater), Forest Health (B. Llewellyn) will be in December, Botany (A. Barbeau) will be in January.

9.0 2024 NACD Dues

Discussion was held about the various contribution levels (Platinum, Gold, Silver, Bronze, Contributor).



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

MSC: Grigsby/Collard to pay dues at the Silver level for \$501. Motion passed unanimously.

10.0 Discuss/Take Action on District Reserves

K. Sheen provided two TCRCD policies for Board review (Investment of District Funds and Reserve Policy). After discussion, it was decided that K. Sheen will update the Reserve Policy. Review of the proposed updates will take place at the November 2023 board meeting.

Regarding investment of the Steel Bridge proceeds, K. Sheen reported on speaking with both Coast Central and Tri-Counties about higher interest-earning accounts. Tri-Counties only offered 3%; this is considerably lower than other opportunities. Discussion followed about FDIC safety, online savings accounts, and liquidity.

K. Sheen proposed that out of the Steel Bridge house funds, we set aside \$30,000 to use for grant-writing. Discussion followed about the reasons, possible methods for doing this, and impact to administrative overhead.

MSC: Grigsby/Brown to set aside \$30,000 from the sale of the house to fund grant-writing for FY 2024. The motion passed unanimously.

Regarding investment of the balance, the board authorized K. Sheen and J. Caldwell to research and set up account(s).

Discussion was held regarding the decision of whether to purchase the building(s) we are currently renting. Rent has been increased. After discussion of pros and cons, it was decided to investigate other means of funding a new building such as Ag Credit, the Federal Land Bank, Production Credit Assn., etc. K. Sheen will look into these possibilities.

11.0 Board Reports and Correspondence

K. Collard reported that the fire training at the ranch had gone well, except that it was very wet, so the students were unable to practice prescribed fire techniques.

M. Grigsby reported that she had attended the WCF Public Meeting. She said the setup and presentations were very good. She also attended the Farmer's Market and said attendance was good. K. Sheen said that it has been a good forum to get programs front and center.

12.0 District Manager's Report

K. Sheen reported on the following:

- WCF Public Meeting. As discussed above, it went very well and many agencies were represented.



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

- K. Sheen was a panelist at the recent Wildfire & Forest Resilience Task Force Regional Meeting. He reported that there was good engagement. Link: <https://wildfiretaskforce.org/recap-of-the-northern-california-regional-meeting/>
- The California Fire Safe Council has a meeting coming up soon. He and S. Fisher will attend.
- First quarter budget revisions are upcoming; he will work with Program Managers.
- The Strategic Plan draft is on schedule. A final draft will be presented to the Board next month.
- Regarding the CARCD conference, K. Sheen, J. Ritz, A. Rodriguez, K. Collard, L. Bassler and S. Fisher are registered.
- Assistant DM Status: M. Grigsby inquired about the status of hiring an Assistant DM. K. Sheen reported that this is on schedule and he will have more information at the next Board meeting.

13.0 Closed Session: Government Code § 54957(b): District Manager Report

The Board moved into Closed Session at 7:31 p.m.

Nothing to report.

MSC – Brown/Collard to move out of Closed Session at 8:03 p.m.

14.0 Adjourn

Adjourned at 8:03 p.m.

Approved and adopted this ____ day of _____, 2023. I, the undersigned, hereby certify that the Minutes of October 18, 2023 were duly adopted by the following vote of the Board of Directors.

(Secretary Signature)

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 9/1/2023 Through 9/30/2023

		Initial Report	Updated Report	Updated Year Actual
Revenues				
Grant & contract revenue	4000	293,601.88	425,465.20	1,548,546.66
Fee for service revenue	4100	0.00	130.00	6,766.47
Contributions revenue	4200	122.05	122.05	147.05
Dues revenue	4300	0.00	40.00	160.00
Registration revenue	4350	0.00	0.00	250.00
Rental income - facilities	4400	1,221.00	1,424.00	5,063.48
Sales revenue - taxable	4500	13.99	58.99	158.77
Other revenue	4800	298,469.66	298,574.66	298,690.59
Vehicle & equipment use fee revenue	4900	<u>15,241.45</u>	<u>15,241.45</u>	<u>47,077.20</u>
Total Revenues		<u>608,670.03</u>	<u>741,056.35</u>	<u>1,906,860.22</u>
Salaries & benefits				
Salaries				
Salaries & wages	5000	176,244.98	176,244.98	550,218.97
Wage reimbursement	5010	(703.00)	(703.00)	(3,025.96)
Pay in lieu of health insurance	5020	2,338.34	2,338.34	7,740.18
Wireless phone stipend	5030	<u>1,050.00</u>	<u>1,050.00</u>	<u>3,450.00</u>
Total Salaries		178,930.32	178,930.32	558,383.19
Benefits				
Payroll tax expense	5100	15,566.08	15,566.08	48,208.75
Paid time off expense	5200	14,737.56	14,737.56	48,739.74
Deferred compensation expense	5300	1,650.00	1,650.00	5,000.00
Health insurance expense	5400	28,933.00	28,933.00	79,309.48
Air medical expense	5450	300.00	300.00	1,200.00
Dental insurance expense	5500	1,639.99	1,639.99	4,796.99
Vision insurance expense	5550	304.80	304.80	891.54
Workers' compensation expense	5600	<u>7,775.85</u>	<u>7,775.85</u>	<u>24,256.46</u>
Total Benefits		<u>70,907.28</u>	<u>70,907.28</u>	<u>212,402.96</u>
Total Salaries & benefits		<u>249,837.60</u>	<u>249,837.60</u>	<u>770,786.15</u>
Travel expenses				
Conferences/training/professional development	5800	2,125.00	2,125.00	2,900.00
Meals expense	5820	88.63	88.63	563.63
Meeting expense	5840	13.81	13.81	13.81
Mileage expense	5860	6,708.11	6,708.11	22,072.56
Travel expense	5880	<u>5,502.32</u>	<u>5,502.32</u>	<u>14,713.56</u>
Total Travel expenses		<u>14,437.87</u>	<u>14,437.87</u>	<u>40,263.56</u>
Contract expenses				
Contract services - field	7150	124,083.35	134,751.16	466,614.00
Contract services - professional	7180	<u>6,971.01</u>	<u>13,086.01</u>	<u>53,455.89</u>
Total Contract expenses		<u>131,054.36</u>	<u>147,837.17</u>	<u>520,069.89</u>
Operating expenses				
Accounting & auditing fees	7000	21,176.00	21,176.00	23,566.00
Advertising	7030	841.05	845.72	1,589.24
Bank fees/services charges	7060	41.94	83.44	199.17
Board expense	7090	28.14	28.14	108.52
Computer expense	7120	222.67	648.18	3,850.61
Computer software/licensing	7130	224.10	224.10	826.96
Dues/subscriptions/publications	7240	120.00	120.00	199.80

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 9/1/2023 Through 9/30/2023

Equipment rent or usage expense	7270	12,085.00	12,085.00	79,027.62
Field equipment expense	7300	375.06	832.71	6,506.12
Field materials expense	7310	6,850.24	6,850.24	72,100.61
Field small tool expense	7320	0.00	0.00	48.24
Finance charges	7330	2.67	2.67	13.02
Insurance - liability, property, D&O	7390	0.00	0.00	66,910.33
Interest expense	7420	845.57	845.57	1,877.52
Internet service expense	7430	317.40	317.40	737.25
Janitorial expense	7450	41.43	941.43	2,952.62
Office supplies	7540	1,270.38	1,555.66	2,576.46
Other outside services	7570	127.00	343.00	703.80
Postage & shipping	7630	74.56	74.56	150.29
Printing & publishing	7660	100.00	100.00	2,670.63
Public education	7690	1.07	1.07	103.43
Rent expense	7720	3,100.00	3,100.00	9,925.00
Repairs & maintenance	7750	39.39	39.39	977.30
Telephone expense	7780	907.14	907.14	1,896.48
Utilities	7870	1,263.08	1,263.08	4,138.63
Vehicle fuel	7900	850.15	4,709.93	15,327.51
Vehicle maintenance & fees	7930	1,330.25	1,330.25	4,960.69
Vehicle rent or usage expense	7940	<u>3,000.00</u>	<u>3,000.00</u>	<u>11,695.00</u>
Total Operating expenses		<u>55,234.29</u>	<u>61,424.68</u>	<u>315,638.85</u>
Total direct expenditures		<u>450,564.12</u>	<u>473,537.32</u>	<u>1,646,758.45</u>
Total expenditures		<u>450,564.12</u>	<u>473,537.32</u>	<u>1,646,758.45</u>
Net income		<u>158,105.91</u>	<u>267,519.03</u>	<u>260,101.77</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2023

		<u>Initial</u>	<u>Period Balance</u>	<u>Updated Period Balance</u>
Assets				
Current Assets				
Cash & Cash Equivalents				
CIB - Tri #369124284 Main acct	1010	556,849.44		600,879.54
Petty cash	1050	<u>250.00</u>		<u>250.00</u>
Total Cash & Cash Equivalents		557,099.44		601,129.54
Accounts Receivable				
Accounts Receivable	1425	984,681.67		1,033,838.94
Employee receivable	1455	<u>(262.50)</u>		<u>(262.50)</u>
Total Accounts Receivable		<u>984,419.17</u>		<u>1,033,576.44</u>
Total Current Assets		1,541,518.61		1,634,705.98
Long-term Assets				
Property & Equipment				
Furniture & equipment	1900	198,665.28		198,665.28
Vehicles	1910	453,074.93		453,074.93
Accumulated depreciation	1990	<u>(358,338.89)</u>		<u>(358,338.89)</u>
Total Property & Equipment		<u>293,401.32</u>		<u>293,401.32</u>
Total Long-term Assets		<u>293,401.32</u>		<u>293,401.32</u>
Total Assets		<u>1,834,919.93</u>		<u>1,928,107.30</u>
Liabilities				
Short-term Liabilities				
Accounts Payable				
Accounts payable	2000	380,814.53		422,284.55
Accrued allowance for audit	2100	39,826.00		39,826.00
Accrued payroll	2150	73,156.32		73,156.32
Federal W/H payable	2200	7,825.46		7,825.46
Social security payable	2210	11,688.24		11,688.24
Medicare payable	2220	2,733.56		2,733.56
State W/H payable	2230	2,854.37		2,854.37
SDI W/H payable	2240	848.35		848.35
State unemployment payable	2250	229.45		229.45
Deferred compensation deductions	2300	3,225.00		3,225.00
Health insurance premiums deductions	2310	106.88		106.88
Dental insurance premiums deductions	2320	<u>(40.68)</u>		<u>(40.68)</u>
Vision insurance premiums deductions	2325	0.36		0.36
Garnishments/levies deductions	2340	1,022.64		1,022.64
TCRCD scholarship fund P/R deduction	2350	678.64		678.64
Friends of TCRCD P/R deduction	2351	1,473.37		1,473.37
Young Family Ranch P/R deduction	2352	618.76		618.76
Accrued paid time off payable	2400	56,814.69		56,814.69
Accrued deferred compensation match	2450	1,650.00		1,650.00
Accrued health insurance payable	2460	543.15		543.15
Accrued air medical payable	2465	75.00		75.00
Accrued dental insurance payable	2470	66.05		66.05
Accrued vision insurance payable	2475	3.81		3.81
Accrued workers' comp premiums payable	2480	<u>(59,627.61)</u>		<u>(57,573.46)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2023

Sales tax payable	2500	8.23	11.49
CA Vendors Tax	2505	<u>406.00</u>	<u>426.00</u>
Total Accounts Payable		527,000.57	570,548.00
Deferred Revenue			
Deferred revenue - refundable advances	2700	<u>525,088.17</u>	<u>397,771.10</u>
Total Deferred Revenue		<u>525,088.17</u>	<u>397,771.10</u>
Total Short-term Liabilities		1,052,088.74	968,319.10
Long-term Liabilities			
Notes Payable			
EBT Funds-Farmers Market	2060	152.55	183.55
Note - Ford Credit 8746	2611	36,403.91	36,403.91
Note - Ford Credit 7811	2612	26,079.63	26,079.63
Note - Ally Auto 6167	2620	2,004.21	2,004.21
Note - Ally Auto 4916	2621	9,539.27	9,539.27
Note - Ally Auto 0890	2622	<u>12,892.71</u>	<u>12,892.71</u>
Total Notes Payable		<u>87,072.28</u>	<u>87,103.28</u>
Total Long-term Liabilities		<u>87,072.28</u>	<u>87,103.28</u>
Total Liabilities		<u>1,139,161.02</u>	<u>1,055,422.38</u>
Net Assets			
Beginning net assets			
Net assets - temporarily restricted	3000	(316,972.66)	(316,219.28)
Net assets - unrestricted	3100	609,917.17	635,401.11
Investments in capital assets	3200	<u>293,401.32</u>	<u>293,401.32</u>
Total Beginning net assets		586,345.83	612,583.15
Current YTD net income			
		<u>109,413.08</u>	<u>260,101.77</u>
Total Current YTD net income		<u>109,413.08</u>	<u>260,101.77</u>
Total Net Assets		<u>695,758.91</u>	<u>872,684.92</u>
Total Liabilities and Net Assets		<u>1,834,919.93</u>	<u>1,928,107.30</u>

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2023 Through 10/31/2023

		<u>Initial Report</u>	<u>Initial Year Actual</u>
Revenues			
Grant & contract revenue	4000	168,371.01	1,716,917.67
Fee for service revenue	4100	0.00	6,766.47
Contributions revenue	4200	10.00	157.05
Dues revenue	4300	74.00	234.00
Registration revenue	4350	0.00	250.00
Rental income - facilities	4400	1,093.50	6,156.98
Sales revenue - taxable	4500	383.00	541.77
Other revenue	4800	333.68	299,024.27
Vehicle & equipment use fee revenue	4900	<u>16,454.57</u>	<u>63,531.77</u>
Total Revenues		<u>186,719.76</u>	<u>2,093,579.98</u>
Salaries & benefits			
Salaries			
Salaries & wages	5000	186,336.59	736,555.56
Wage reimbursement	5010	(2,054.38)	(5,080.34)
Pay in lieu of health insurance	5020	2,876.67	10,616.85
Wireless phone stipend	5030	<u>975.00</u>	<u>4,425.00</u>
Total Salaries		188,133.88	746,517.07
Benefits			
Payroll tax expense	5100	15,779.04	63,987.79
Paid time off expense	5200	15,769.87	64,509.61
Deferred compensation expense	5300	1,650.00	6,650.00
Health insurance expense	5400	28,321.98	107,631.46
Air medical expense	5450	0.00	1,200.00
Dental insurance expense	5500	1,599.00	6,395.99
Vision insurance expense	5550	297.18	1,188.72
Workers' compensation expense	5600	<u>8,501.18</u>	<u>32,757.64</u>
Total Benefits		<u>71,918.25</u>	<u>284,321.21</u>
Total Salaries & benefits		<u>260,052.13</u>	<u>1,030,838.28</u>
Travel expenses			
Conferences/training/professional development	5800	904.00	3,804.00
Meals expense	5820	208.00	771.63
Meeting expense	5840	0.00	13.81
Mileage expense	5860	9,995.42	32,067.98
Travel expense	5880	<u>2,363.77</u>	<u>17,077.33</u>
Total Travel expenses		<u>13,471.19</u>	<u>53,734.75</u>
Contract expenses			
Contract services - field	7150	210,709.60	677,323.60
Contract services - professional	7180	<u>3,300.87</u>	<u>56,756.76</u>
Total Contract expenses		<u>214,010.47</u>	<u>734,080.36</u>
Operating expenses			
Accounting & auditing fees	7000	0.00	23,566.00
Advertising	7030	152.00	1,741.24
Bank fees/services charges	7060	541.50	740.67

Trinity County Resource Conservation District
Statement of Revenues and Expenditures - Income Statement - Board Meeting
From 10/1/2023 Through 10/31/2023

Board expense	7090	28.24	136.76
Computer expense	7120	160.23	4,010.84
Computer software/licensing	7130	224.10	1,051.06
Dues/subscriptions/publications	7240	520.95	720.75
Equipment rent or usage expense	7270	10,835.00	89,862.62
Field equipment expense	7300	0.00	6,506.12
Field materials expense	7310	8,112.06	80,212.67
Field small tool expense	7320	49.38	97.62
Finance charges	7330	2.77	15.79
Insurance - liability, property, D&O	7390	0.00	66,910.33
Interest expense	7420	466.16	2,343.68
Internet service expense	7430	502.43	1,239.68
Janitorial expense	7450	900.00	3,852.62
Office supplies	7540	526.39	3,102.85
Other outside services	7570	127.00	830.80
Postage & shipping	7630	66.00	216.29
Printing & publishing	7660	2,672.32	5,342.95
Public education	7690	105.97	209.40
Rent expense	7720	3,475.00	13,400.00
Repairs & maintenance	7750	313.96	1,291.26
Telephone expense	7780	517.17	2,413.65
Utilities	7870	1,085.35	5,223.98
Vehicle fuel	7900	330.53	15,658.04
Vehicle maintenance & fees	7930	329.87	5,290.56
Vehicle rent or usage expense	7940	<u>2,970.00</u>	<u>14,665.00</u>
Total Operating expenses		<u>35,014.38</u>	<u>350,653.23</u>
Total direct expenditures		<u>522,548.17</u>	<u>2,169,306.62</u>
Total expenditures		<u>522,548.17</u>	<u>2,169,306.62</u>
Net income		<u>(335,828.41)</u>	<u>(75,726.64)</u>

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2023

		<u>Initial Period Balance</u>
Assets		
Current Assets		
Cash & Cash Equivalents		
CIB - Tri #369124284 Main acct	1010	668,299.49
Petty cash	1050	<u>250.00</u>
Total Cash & Cash Equivalents		668,549.49
Accounts Receivable		
Accounts Receivable	1425	706,485.70
Employee receivable	1455	(525.00)
Total Accounts Receivable		<u>705,960.70</u>
Total Current Assets		1,374,510.19
Long-term Assets		
Property & Equipment		
Furniture & equipment	1900	198,665.28
Vehicles	1910	453,074.93
Accumulated depreciation	1990	(358,338.89)
Total Property & Equipment		<u>293,401.32</u>
Total Long-term Assets		<u>293,401.32</u>
Total Assets		<u>1,667,911.51</u>
Liabilities		
Short-term Liabilities		
Accounts Payable		
Accounts payable	2000	454,880.63
Accrued allowance for audit	2100	39,826.00
Accrued payroll	2150	83,100.74
Federal W/H payable	2200	9,473.67
Social security payable	2210	13,293.12
Medicare payable	2220	3,108.96
State W/H payable	2230	3,596.78
SDI W/H payable	2240	964.79
State unemployment payable	2250	202.44
Deferred compensation deductions	2300	3,275.00
Health insurance premiums deductions	2310	105.95
Dental insurance premiums deductions	2320	(40.64)
Vision insurance premiums deductions	2325	0.39
Garnishments/levies deductions	2340	473.90
TCRCD scholarship fund P/R deduction	2350	748.64
Friends of TCRCD P/R deduction	2351	1,483.37
Young Family Ranch P/R deduction	2352	628.76
Accrued paid time off payable	2400	60,219.51
Accrued deferred compensation match	2450	1,700.00
Accrued health insurance payable	2460	544.27
Accrued air medical payable	2465	75.00
Accrued dental insurance payable	2470	25.45
Accrued vision insurance payable	2475	(3.81)
Accrued workers' comp premiums payable	2480	(49,072.28)

Trinity County Resource Conservation District
Balance Sheet - Unposted Transactions Included In Report
As of 10/31/2023

Sales tax payable	2500	39.26
CA Vendors Tax	2505	<u>20.00</u>
Total Accounts Payable		628,669.90
Deferred Revenue		
Deferred revenue - refundable advances	2700	<u>418,708.81</u>
Total Deferred Revenue		<u>418,708.81</u>
Total Short-term Liabilities		1,047,378.71
Long-term Liabilities		
Notes Payable		
EBT Funds-Farmers Market	2060	35.55
Note - Ford Credit 8746	2611	35,722.73
Note - Ford Credit 7811	2612	25,613.22
Note - Ally Auto 6167	2620	1,303.50
Note - Ally Auto 4916	2621	8,930.33
Note - Ally Auto 0890	2622	<u>12,070.96</u>
Total Notes Payable		<u>83,676.29</u>
Total Long-term Liabilities		<u>83,676.29</u>
Total Liabilities		<u>1,131,055.00</u>
Net Assets		
Beginning net assets		
Net assets - temporarily restricted	3000	(316,219.28)
Net assets - unrestricted	3100	635,401.11
Investments in capital assets	3200	<u>293,401.32</u>
Total Beginning net assets		612,583.15
Current YTD net income		
		(75,726.64)
Total Current YTD net income		(75,726.64)
Total Net Assets		<u>536,856.51</u>
Total Liabilities and Net Assets		<u>1,667,911.51</u>

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2023 Through 10/31/2023

Check No.	Date	Vendor Name	Check Amount	Transaction Description
2390	10/5/2023	Ann M. Barbeau	2,094.66	Employee: 107; Pay Date: 10/5/2023
2391	10/5/2023	Joan Elizabeth Caldwell	2,990.89	Employee: 094; Pay Date: 10/5/2023
2392	10/5/2023	Cristian Daniel Campbell	1,312.34	Employee: 147; Pay Date: 10/5/2023
2393	10/5/2023	Jesse Jay Capps	1,267.91	Employee: 146; Pay Date: 10/5/2023
2394	10/5/2023	Garett F. Chapman	1,842.84	Employee: 078; Pay Date: 10/5/2023
2395	10/5/2023	Carina Louise deJong	1,655.65	Employee: 139; Pay Date: 10/5/2023
2396	10/5/2023	Michael J. Dunlap	1,630.83	Employee: 009; Pay Date: 10/5/2023
2397	10/5/2023	Jeffrey M. Eads	1,737.06	Employee: 080; Pay Date: 10/5/2023
2398	10/5/2023	Jesse Roy Ferguson	1,201.82	Employee: 151; Pay Date: 10/5/2023
2399	10/5/2023	Skylar Ann Fisher	1,824.81	Employee: 140; Pay Date: 10/5/2023
2400	10/5/2023	Erik M. Flickwir	1,991.20	Employee: 008; Pay Date: 10/5/2023
2401	10/5/2023	Jeffery Francis Heinig	1,157.79	Employee: 131; Pay Date: 10/5/2023
2402	10/5/2023	Daphne Maurine Hobbs	1,528.00	Employee: 144; Pay Date: 10/5/2023
2403	10/5/2023	Katherine J. Howard	1,086.35	Employee: 070; Pay Date: 10/5/2023
2404	10/5/2023	Annyssa Marie Interrante	1,083.07	Employee: 133; Pay Date: 10/5/2023
2405	10/5/2023	Larry Cortez Jimenez Jr	478.12	Employee: 129; Pay Date: 10/5/2023
2406	10/5/2023	David W. Johnson	1,963.03	Employee: 059; Pay Date: 10/5/2023
2407	10/5/2023	Jacob W. Johnson	1,704.65	Employee: 137; Pay Date: 10/5/2023
2408	10/5/2023	Joshua D. Lee	1,356.92	Employee: 136; Pay Date: 10/5/2023
2409	10/5/2023	Bethany R. Llewellyn	2,023.58	Employee: 132; Pay Date: 10/5/2023
2410	10/5/2023	John W. McGlynn	1,519.78	Employee: 004; Pay Date: 10/5/2023
2411	10/5/2023	Jeff J. McGrew	1,952.20	Employee: 024; Pay Date: 10/5/2023
2412	10/5/2023	Duncan Lloyd McIntosh	1,666.02	Employee: 134; Pay Date: 10/5/2023
2413	10/5/2023	Tyler Donald McKinley	1,533.33	Employee: 142; Pay Date: 10/5/2023
2414	10/5/2023	Kayla Kirsten Meyer	1,959.67	Employee: 141; Pay Date: 10/5/2023
2415	10/5/2023	Joseph Michael Moore	1,089.35	Employee: 121; Pay Date: 10/5/2023
2416	10/5/2023	Thomas M. Paulson IV	1,438.42	Employee: 145; Pay Date: 10/5/2023
2417	10/5/2023	Maryann K. Perdue	1,668.17	Employee: 100; Pay Date: 10/5/2023
2418	10/5/2023	Miles S. Raymond	1,528.90	Employee: 152; Pay Date: 10/5/2023
2419	10/5/2023	Arvel Jett Reeves	1,905.65	Employee: 118; Pay Date: 10/5/2023
2420	10/5/2023	Adriana Celia Rodriguez	1,763.21	Employee: 150; Pay Date: 10/5/2023
2421	10/5/2023	Carolyn Christine Rourke	264.56	Employee: 115; Pay Date: 10/5/2023
2422	10/5/2023	Joshua A. Scott	1,635.16	Employee: 104; Pay Date: 10/5/2023
2423	10/5/2023	Kelly D. Sheen	3,240.88	Employee: 005; Pay Date: 10/5/2023
2424	10/5/2023	Cynthia L. Tarwater	3,054.55	Employee: 002; Pay Date: 10/5/2023
2425	10/5/2023	Jessica Elizabeth Tye	1,584.73	Employee: 135; Pay Date: 10/5/2023
2426	10/5/2023	Marla D. Walters	2,205.97	Employee: 108; Pay Date: 10/5/2023
2427	10/5/2023	Jeremiah D. Weiss	1,240.41	Employee: 123; Pay Date: 10/5/2023
2428	10/5/2023	Daniel C. Wells	1,637.59	Employee: 081; Pay Date: 10/5/2023
2429	10/5/2023	Denise W. Wesley	2,323.53	Employee: 096; Pay Date: 10/5/2023
2430	10/5/2023	Kirk Anthony Wolfinbarger	1,486.74	Employee: 112; Pay Date: 10/5/2023
2431	10/5/2023	Erik M. Flickwir	3,982.11	Employee: 008; Pay Date: 10/5/2023
2432	10/20/2023	Ann M. Barbeau	2,216.00	Employee: 107; Pay Date: 10/20/2023
2433	10/20/2023	Joan Elizabeth Caldwell	3,184.21	Employee: 094; Pay Date: 10/20/2023
2434	10/20/2023	Cristian Daniel Campbell	1,042.82	Employee: 147; Pay Date: 10/20/2023
2435	10/20/2023	Jesse Jay Capps	1,267.92	Employee: 146; Pay Date: 10/20/2023
2436	10/20/2023	Garett F. Chapman	1,842.83	Employee: 078; Pay Date: 10/20/2023
2437	10/20/2023	Carina Louise deJong	1,655.64	Employee: 139; Pay Date: 10/20/2023
2438	10/20/2023	Michael J. Dunlap	1,732.83	Employee: 009; Pay Date: 10/20/2023
2439	10/20/2023	Jeffrey M. Eads	1,737.07	Employee: 080; Pay Date: 10/20/2023
2440	10/20/2023	Jesse Roy Ferguson	503.90	Employee: 151; Pay Date: 10/20/2023
2441	10/20/2023	Skylar Ann Fisher	1,824.81	Employee: 140; Pay Date: 10/20/2023
2442	10/20/2023	Erik M. Flickwir	1,965.21	Employee: 008; Pay Date: 10/20/2023
2443	10/20/2023	Jeffery Francis Heinig	1,214.53	Employee: 131; Pay Date: 10/20/2023
2444	10/20/2023	Daphne Maurine Hobbs	1,696.31	Employee: 144; Pay Date: 10/20/2023
2445	10/20/2023	Katherine J. Howard	2,091.75	Employee: 070; Pay Date: 10/20/2023
2446	10/20/2023	Annyssa Marie Interrante	1,840.75	Employee: 133; Pay Date: 10/20/2023
2447	10/20/2023	Larry Cortez Jimenez Jr	1,459.51	Employee: 129; Pay Date: 10/20/2023
2448	10/20/2023	David W. Johnson	1,963.02	Employee: 059; Pay Date: 10/20/2023
2449	10/20/2023	Jacob W. Johnson	1,448.82	Employee: 137; Pay Date: 10/20/2023
2450	10/20/2023	Joshua D. Lee	1,356.92	Employee: 136; Pay Date: 10/20/2023
2451	10/20/2023	Bethany R. Llewellyn	2,023.57	Employee: 132; Pay Date: 10/20/2023
2452	10/20/2023	John W. McGlynn	1,710.51	Employee: 004; Pay Date: 10/20/2023
2453	10/20/2023	Jeff J. McGrew	1,952.18	Employee: 024; Pay Date: 10/20/2023
2454	10/20/2023	Duncan Lloyd McIntosh	1,666.00	Employee: 134; Pay Date: 10/20/2023
2455	10/20/2023	Tyler Donald McKinley	1,533.35	Employee: 142; Pay Date: 10/20/2023
2456	10/20/2023	Kayla Kirsten Meyer	1,893.51	Employee: 141; Pay Date: 10/20/2023
2457	10/20/2023	Joseph Michael Moore	1,120.80	Employee: 121; Pay Date: 10/20/2023
2458	10/20/2023	Thomas M. Paulson IV	1,530.80	Employee: 145; Pay Date: 10/20/2023
2459	10/20/2023	Maryann K. Perdue	1,668.18	Employee: 100; Pay Date: 10/20/2023
2460	10/20/2023	Miles S. Raymond	1,533.30	Employee: 152; Pay Date: 10/20/2023
2461	10/20/2023	Arvel Jett Reeves	1,843.02	Employee: 118; Pay Date: 10/20/2023
2462	10/20/2023	Adriana Celia Rodriguez	1,763.20	Employee: 150; Pay Date: 10/20/2023
2463	10/20/2023	Carolyn Christine Rourke	705.44	Employee: 115; Pay Date: 10/20/2023
2464	10/20/2023	Joshua A. Scott	1,466.48	Employee: 104; Pay Date: 10/20/2023
2465	10/20/2023	Kelly D. Sheen	3,580.97	Employee: 005; Pay Date: 10/20/2023
2466	10/20/2023	Cynthia L. Tarwater	3,515.97	Employee: 002; Pay Date: 10/20/2023
2467	10/20/2023	Jessica Elizabeth Tye	1,649.63	Employee: 135; Pay Date: 10/20/2023
2468	10/20/2023	Marla D. Walters	2,205.97	Employee: 108; Pay Date: 10/20/2023
2469	10/20/2023	Jeremiah D. Weiss	1,313.99	Employee: 123; Pay Date: 10/20/2023
2470	10/20/2023	Daniel C. Wells	1,637.59	Employee: 081; Pay Date: 10/20/2023

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2023 Through 10/31/2023

2471	10/20/2023	Denise W. Wesley	2,309.64	Employee: 096; Pay Date: 10/20/2023
2472	10/20/2023	Kirk Anthony Wolfinbarger	1,467.43	Employee: 112; Pay Date: 10/20/2023
2473	10/20/2023	Carolyn Christine Rourke	192.70	Employee: 115; Pay Date: 10/20/2023
28547	10/5/2023	Jonathan David Whitney Bostrom	543.87	Employee: 138; Pay Date: 10/5/2023
28548-28562		VOID	0.00	VOID checks
28563	10/4/2023	Abila	50.00	Add'l Cloud User 09-20-23 to 10-19-23
28564	10/4/2023	Margarite Maggie Alvord	50.00	Music for Farmers Market 10-11-23
28565	10/4/2023	Baugh Construction	5,800.00	Drum roller rental 08-25-23 to 09-24-23
28566	10/4/2023	Bayley Lumber & Hardware Inc	40.74	Blk sheeting
	10/4/2023	Bayley Lumber & Hardware Inc	5.35	Gloves
28567	10/4/2023	Bigfoot Hauling	3,750.00	Trailer demo removal and trash removal
28568	10/4/2023	Thomas Burns	520.00	Contract services 09-06-23
28569-28578		VOID	0.00	VOID checks
28579	10/4/2023	Frontier Fuel & Propane	107.93	Fuel #0381
	10/4/2023	Frontier Fuel & Propane	110.37	Fuel Truck #0381
	10/4/2023	Frontier Fuel & Propane	146.54	Fuel Truck #4282
	10/4/2023	Frontier Fuel & Propane	25.33	Propane
28580	10/4/2023	John Hayward	100.00	Blessing for Salmon Festival
28581	10/4/2023	Herrett Excavating	3,126.28	Contract services 07-17-23 to 08-14-23
	10/4/2023	Herrett Excavating	1,400.00	Contract services 07-25-23
28582	10/4/2023	Daniel Hill	50.00	Music for Farmers Market 10-18-23
28583	10/4/2023	Preston Jacobs	50.00	Music for Farmers Market 10-04-23
28584	10/4/2023	Curtis Markwith	300.00	Music by Grizzly Roots for Salmon Festival
28585	10/4/2023	McCanless Excavating & Construction	10,200.00	Contract services 08-07-23 to 09-18-23
28586	10/4/2023	Ila F. McWilliams Trust	2,200.00	Oct 2023 Rent
28587	10/4/2023	Mountain Community Healthcare	52.00	EE Drug Test-Raymond
	10/4/2023	Mountain Community Healthcare	75.00	EE Physical-Raymond
28588	10/4/2023	NORCAL Presort & Printing	150.00	Business cards Reeves/Meyer/Raymond/Bassler
28589	10/4/2023	Nor El Muk Band of Wintu Indians of No	52.00	Contract services 09-06-23
28590	10/4/2023	Northwest California RC&D Council	600.00	Oct 2023 Rent
28591	10/4/2023	Ruth Store	234.00	Fuel for chipper
	10/4/2023	Ruth Store	370.86	Fuel for chipper and Truck #4690
	10/4/2023	Ruth Store	98.15	Fuel for Truck #4916
	10/4/2023	Ruth Store	100.00	Fuel Truck #4282
	10/4/2023	Ruth Store	9.48	Ice
28592	10/4/2023	Snyder Highland Foundation	300.00	Farmers Market Rent October 2023
28593	10/4/2023	Trinity Congregational United Church of t	50.00	Rental fee 10/11/23 WCF meeting
28594	10/4/2023	Trinity County Solid Waste Division	73.00	Dump fees
28595	10/4/2023	Turtle Bay Exploration Park	750.00	Entertainment for Salmon Festival
28596	10/4/2023	Brian Vaughan	400.00	Music by Mojito for Salmon Festival
28597	10/4/2023	Watershed Research & Training Center	1,290.59	Contract services 07-01-23 to 08-31-23
28598	10/5/2023	Jack A Branham	750.00	Rent 09-11-23 to 09-28-23
28599	10/5/2023	Gonzalez Forestry, Inc.	57,798.00	Contract service thru June 2023
28600	10/5/2023	R & B Sharpening & Sales	597.50	Chippers knife sharpening
28601	10/5/2023	Watershed Research & Training Center	12,569.18	Contract services 06-01-23 to 06-30-23
	10/5/2023	Watershed Research & Training Center	26,049.76	Contract services 07-01-23 to 07-31-23
28602	10/5/2023	Trinity County Marshals Office	294.21	Court Case 16CL098 File No. 22000138 Daniel Wells
28603	10/6/2023	Baugh Construction	7,452.50	Contract services 08-01-23 to 08-10-23
28604	10/6/2023	Eagle Rock, Inc.	6,000.00	Rock
28605	10/6/2023	Iaqua Construction and Logging	11,542.50	Contract services 09-01-23 to 09-13-23
28606	10/6/2023	McCanless Excavating & Construction	7,133.75	Contract services 08-01-23 to 08-10-23
28607	10/6/2023	R Offins General Engineering	5,805.00	Contract services 08-01-23 to 08-04-23
28608	10/17/2023	Frontier Communications	517.17	Telephone 10-01-23 to 10-31-23
28609	10/17/2023	Hirsch Auto Repair, Inc.	205.91	Battery Truck #4690
	10/17/2023	Hirsch Auto Repair, Inc.	706.42	Brakes/rotors/air filters Truck #0890
	10/17/2023	Hirsch Auto Repair, Inc.	15.81	Flat Repair Truck #8746
	10/17/2023	Hirsch Auto Repair, Inc.	181.14	Oil change/tire rotation Truck #0381
	10/17/2023	Hirsch Auto Repair, Inc.	142.50	Tire rotation/brake inspection/check engine light
28610	10/17/2023	J&J Portable Toilets	110.00	Portable toilet for Framers Market
28611	10/17/2023	Natural Areas Association	89.00	Ecology Research Conference - GIS Manager
28612	10/17/2023	Plotzke Ace Hardware	53.60	(2) Machete saw steel
	10/17/2023	Plotzke Ace Hardware	42.88	(2) Sprinkler heads
	10/17/2023	Plotzke Ace Hardware	155.46	(5) Technu poison oak repellent
	10/17/2023	Plotzke Ace Hardware	39.39	Apple press parts
	10/17/2023	Plotzke Ace Hardware	39.67	Coarse Perlite
	10/17/2023	Plotzke Ace Hardware	1.49	Couple insert
	10/17/2023	Plotzke Ace Hardware	11.79	Paint
	10/17/2023	Plotzke Ace Hardware	32.16	Plug strip for Forest Health
	10/17/2023	Plotzke Ace Hardware	72.90	Propane and air mattress
	10/17/2023	Plotzke Ace Hardware	19.28	Tape
	10/17/2023	Plotzke Ace Hardware	15.22	Trash bags
28613	10/17/2023	SDRMA	57.15	Dental and Vision premiums Oct 2023
28614	10/17/2023	James F. Spear	1,075.00	Contract services June - Aug 2023
28615	10/17/2023	Trinity County Solid Waste Division	110.00	Dump fees
	10/17/2023	Trinity County Solid Waste Division	193.00	Oct 2023
28616	10/17/2023	Trinity Lumber	8.54	(4) Furring strips
	10/17/2023	Trinity Lumber	2.13	Drill bit
	10/17/2023	Trinity Lumber	30.66	Fasteners and tape rule
	10/17/2023	Trinity Lumber	(11.79)	Return stake flags
	10/17/2023	Trinity Lumber	11.79	Stake flags

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2023 Through 10/31/2023

	10/17/2023	Trinity Lumber	15.00	Striping paint
	10/17/2023	Trinity Lumber	80.43	Tarp
28617	10/17/2023	Velocity Communications, Inc.	114.99	Internet 10-01-23 to 11-01-23
28618	10/17/2023	Weaverville CSD	(28.00)	Overpayment CK #28503 - should have been to Weav Sanitary
	10/17/2023	Weaverville CSD	102.25	YFR water 09-01-23 to 10-02-23
28619	10/17/2023	Weaverville Sanitary District	28.00	YFR Sewer 09-01-23 to 09-30-23
28620	10/17/2023	Brady Meredith	600.00	Sept 2023 TCRCO cleaning
	10/17/2023	Brady Meredith	300.00	Sept 2023 YFR cleaning
28621	10/20/2023	Jonathan David Whitney Bostrom	528.90	Employee: 138; Pay Date: 10/20/2023
28622	10/18/2023	Jonathan David Whitney Bostrom	282.79	Employee: 138; Pay Date: 10/18/2023
28623	10/18/2023	Jonathan David Whitney Bostrom	60.75	Employee: 138; Pay Date: 10/18/2023
28624	10/18/2023	McCanless Excavating & Construction	12,010.00	Contract services 09-19-23 to 09-28-23
28625	10/24/2023	Abila	174.10	MIP Cloud 10-20-23 to 11-19-23
28626	10/24/2023	Kenneth Baldwin	207.50	Contract services 09-01-23 to 09-30-23
28627	10/24/2023	Jack A Branham	250.00	Rental 10-16-23 to 10-19-23
28628	10/24/2023	Hirsch Auto Repair, Inc.	115.00	Diagnose front end suspension/tire balance #0890
28629	10/24/2023	Ruth Store	87.67	Fuel Truck #4689
	10/24/2023	Ruth Store	207.75	Fuel Truck #4690
28630	10/24/2023	Steve Sowers	135.00	Appliance repair YFR
28631	10/24/2023	Verizon Wireless	69.08	09-13-23 to 10-12-23
28632	10/26/2023	National Association of Conservation Dist	501.00	Conservation Investment FY24
28633	10/26/2023	NORCAL Presort & Printing	1,200.00	(100) Calendars
28634	10/26/2023	O'Reilly Auto Parts	6.21	Wiper fluid
28635	10/26/2023	Trinity County Department of Transporta	4,753.74	Fuel for trucks and equipment Aug 2023
	10/26/2023	Trinity County Department of Transporta	4,409.54	Fuel for trucks and equipment July 2023
	10/26/2023	Trinity County Department of Transporta	4,113.66	Fuel for trucks and equipment Sept 2023
28636	10/26/2023	Trinity PUD	418.69	09-10-23 to 10-11-23
	10/26/2023	Trinity PUD	71.81	09-10-23 to 10-11-23 YFR
28637	10/26/2023	CDFA Certified Farmers' Market Program	406.00	3rd Qtr. 2023 CA Vendors Tax
28638	10/26/2023	Trinity County Marshals Office	294.20	Court Case 16CL098 File No. 22000138 Daniel Wells
28639	10/26/2023	Vehicle Registration Collections	20.74	Jeremiah Weiss 4PJM17520201
1063074793	10/3/2023	Costco Wholesale	35.38	File boxes
ACH-01003741 #1	10/3/2023	McGlynn, John	457.25	Pay Per Diem 09-05-23 to 09-19-23
ACH-01003741 #2	10/3/2023	Arvel Reeves	457.25	Pay Per Diem 09-05-23 to 09-19-23
ACH-01003741 #3	10/3/2023	Carolyn Rourke	349.00	Pay Per Diem 09-06-23 to 09-19-23
ACH-01003741 #4	10/3/2023	Annyssa Interrante	215.44	Pay Per Diem/Mileage - Workshop in Etna
13385218	10/4/2023	Meta	18.00	Advertising
334802682-001	10/4/2023	Office Depot	115.60	Printer Ink
06-10641-12121	10/9/2023	Ebay	91.15	Dell AC Adapter for Roads/Trails department
ATR-01010985	10/10/2023	Tri Counties Bank	501.16	LOC Renewal fee + Interest
10-10-23 Ally	10/10/2023	Ally	46.26	Interest
	10/10/2023	Ally	608.94	Oct 2023 Prin Pmt #4916
8141005	10/10/2023	Washington DSHS	543.68	Garnishment - Jonathan Bostrom 9-30-23 PR
25898022	10/11/2023	EFTPS	22,247.26	Federal Tax Deposit
1-050-363-920	10/11/2023	Employment Development Department	3,932.17	State tax deposit
10-13-23 Ally	10/13/2023	Ally	63.47	Interest
	10/13/2023	Ally	821.75	Oct 2023 Prin Pmt #0890
10-13-23 DD Fee	10/13/2023	Tri Counties Bank	41.50	Direct Deposit Fee-TCB
549857391	10/13/2023	IPower, Inc.	100.68	TCRCO Website Sitelock security
549857411	10/13/2023	IPower, Inc.	100.68	Friends of TCRCO website Sitelock security
549857431	10/13/2023	IPower, Inc.	100.68	Trinity Collab website Sitelock security
WM48939508	10/13/2023	Home Depot	661.01	Safety vests, shovels
13581979	10/13/2023	Meta	25.00	Advertising
234596515	10/13/2023	Empower Retirement	2,150.00	Deferred Comp 09-30-23 PR
550482571	10/14/2023	IPower, Inc.	14.99	TCRCO Website Security
550482591	10/14/2023	IPower, Inc.	14.99	Trinity County Collaborative Website Security
597058	10/16/2023	Orchard Nutrition Center	47.33	Essential oils for Salmon Festival
ACH-01015209 #1	10/16/2023	Hobbs, Daphne	182.27	Pay Boot Stipend
ACH-01015209 #2	10/16/2023	Tarwater, Cynthia	1,282.59	Pay Per Diem and Reimbursement
528243	10/16/2023	Holiday Market	54.99	Food for Native Planting Day
F112705D	10/16/2023	1&1 Ionos, Inc.	13.44	TRRP Email
10-17-23 Ally	10/17/2023	Ally	9.87	Interest
	10/17/2023	Ally	700.71	Oct 2023 Prin Pmt #6167
10-17-23 TriCounti	10/17/2023	Tri Counties Bank	(1.16)	Refund interest payment on LOC renewal
WM49273459	10/17/2023	Home Depot	100.63	Hand Truck
79735809	10/18/2023	UC Regents	355.00	Jepson Workshop - Botany Program Manager
79771909	10/18/2023	UC Regents	385.00	2023 Jepson Workshop-Botany Project Coordinator
13620462	10/18/2023	Meta	25.00	Advertising
474-504237-23	10/18/2023	US Bank	2,125.57	Pay US Bank
602803	10/18/2023	Holiday Market	28.24	Food for board meeting
J82x	10/19/2023	The Water Bar	23.00	Water for Native Planting Day
1066053231	10/20/2023	Costco Wholesale	643.37	Gloves
552872062	10/20/2023	IPower, Inc.	20.99	TRRP .org renewal
GMG8EP09X	10/20/2023	Las Pilitas Nursery	1,028.75	(46) Manzanita Trees
553192662	10/21/2023	IPower, Inc.	20.99	Friends .org renewal
5923454	10/23/2023	Amazon	102.76	Earplugs
1698137254	10/24/2023	Constant Contact	81.00	Advertising
ACH-01024712 #1	10/24/2023	Jeff Eads	147.50	Pay Per Diem 10-17-23 to 10-19-23

Trinity County Resource Conservation District
 Check/Voucher Register - Check Register for Board of Directors
 From 10/1/2023 Through 10/31/2023

ACH-01024712 #2	10/24/2023	Joshua Lee	147.50	Pay Per Diem 10-17-23 to 10-19-23
ACH-01024712 #3	10/24/2023	Carolyn Rourke	208.30	Pay Mileage reim and Per Diem 10-03-23 to 10-05-23
ACH-01024712 #4	10/24/2023	Josh Scott	147.50	Pay Per Diem 10-17-23 to 10-19-23
ACH-01024712 #5	10/24/2023	Kirk Wolfinbarger	147.50	Pay Per Diem 10-17-23 to 10-19-23
HVR202310246	10/24/2023	Happy Valley Ranch	43.45	Screw guide plate
0-090-231-824	10/25/2023	Employment Development Department	3,779.07	State tax deposit
40790480	10/25/2023	EFTPS	21,763.85	Federal Tax Deposit
10-25-23 Ford Cre	10/25/2023	Ford Credit	203.16	Interest
	10/25/2023	Ford Credit	681.18	Oct 2023 Prin Pmt #8746
503	10/25/2023	United States Postal Service	66.00	Stamps
DL32378337	10/25/2023	Garmin	99.75	InReach Professional Flex Plan subscriptions
239856983	10/26/2023	Empower Retirement	2,150.00	Deferred Comp 10-15-23 PR
50201023	10/26/2023	Washington DSHS	528.90	Garnishment - Jonathan Bostrom 10-15-23 PR
6553067	10/26/2023	Amazon	364.54	Dry Erase Board- Watershed
ACH-01027679 #1	10/27/2023	Joan Caldwell	803.10	Pay reimbursement - MIP conference in Las Vegas
ACH-01027679 #2	10/27/2023	Cari deJong	115.35	Pay reimbursement MIP conference in Las Vegas
10-27-23 Ford Cre	10/27/2023	Ford Credit	143.40	Interest
	10/27/2023	Ford Credit	466.41	Oct 2023 Prin Pmt #7811
13555254	10/28/2023	Meta	3.00	Advertising
IN2K110QMI	10/30/2023	Blue Shield of California	29,895.29	Pay Blue Shield October premiums
0416218-IN	10/31/2023	Nielsen-Kellerman Co.	213.43	Fire Weather Meter
54118891	10/31/2023	Embassy Suites	433.10	Hotel for Office Manager - Board Clerk
Report Total			<u>453,075.40</u>	

Background

Per California Government Code §53065.50, Each Special District, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, one-day lodging, transportation, or a registration fee paid to any district governing body employee or member. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

Discussion

Employees who received reimbursement from the District in the month ending October 31, 2023 are highlighted above.

2023-24 Budget

Expiration Date:
Total Amount of Grant
Funds remaining as of 6/30/23

Overhead Rate						10.00%	18.34%	15.26%	15.26%
Expiration Date	N/A	N/A	N/A	N/A	N/A	N/A	12/31/23	8/31/25	8/31/25
Grant Amount	N/A	N/A	N/A	N/A	N/A	\$ 28,500	\$ 212,269	\$ 30,000	\$ 69,000
Remaining Amount						\$ 28,500	\$ 5,412	\$ 11,101	\$ 19,770

Description	Program	Last Year	Current Year	Proposed	001	001	001	001	01-15	218	386	387-5	387-6
		Final Revision	Initial Adopted	1st Qtr Rev	8000000	8000100	8000200	8000300	8500200	6100100	3600600	1000405	1000406
		2022-23	2023-24	2023-24	Overhead	Auto Pool	Unrestricted	Equipment	Nursery	Young Family	CalTrans	BLM WCF	BLM WCF
		Budget	Budget	Budget	Costs	Admin	General Fund	Pool	Management	Ranch	Collins Bar	Stewardship	Stewardship
			Admin	Admin	Admin	Admin	Admin	Botany	Admin	Botany	Forest Health	Forest Health	
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987					10,845	25,000	5,412	11,101	12,740
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421	1,000					5,400			
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871			298,281			100			
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -									
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799				90,083					
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	1,000	90,083	298,281	51,716	10,845	30,500	5,412	11,101	12,740
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	350,000	2,500		1,000	2,000	14,900	2,755	6,031	4,000
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	120,000	12,500		500	884	5,557	1,604	3,000	1,500
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581	7,000								
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643	1,500	7,500		10		100	144	300	100
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779	5,000								
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600	30,000								
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123	600					250			
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249	1,000								
7090 - Board Expense		\$ 400	\$ 900	\$ 900	900								
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814	20,000					30			
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184									3,165
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216					7,761				2,188
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307	14,000								
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116									
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903				2,500		200	70		
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060	200	750		10	200	1,000		300	100
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208				10		50			
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608	66,300		308						
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500	2,000	6,500							
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785	2,500								
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230	7,100					2,100			
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713	1,000					40			
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869	10,000					100			
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566	3,500								
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972	500								
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541	1,000								
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423	33,600								
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250	1,000		750	1,000		1,500			
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453	6,000								
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973	11,000					3,500			
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129		40,000							
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000		6,000							
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440									
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440		21,440							
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398						1,173	839	1,470	1,687
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)	(705,398)								
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	(9,698)	97,190	1,058	5,030	10,845	30,500	5,412	11,101	12,740
		\$ 725,844	\$ 161,462	\$ 343,445	10,698	(7,107)	297,223	46,686	0	0	0	0	0
				Estimated Reserves	\$ 300,000								
				Net	\$ 43,445								

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	15.26%	FFS	15.26%	15.26%	20.00%	15.26%	12.00%	15.26%
Expiration Date	8/31/25	12/31/23	6/30/24	12/31/24	9/30/25	3/31/25	1/28/26	3/31/25	7/30/26
Grant Amount	\$ 58,565	\$ 53,000	\$ 75,000	\$ 44,952	\$ 299,947	\$ 320,000	\$ 200,000	\$ 3,940,444	\$ 107,359
Remaining Amount	\$ 58,565	\$ 3,455	\$ 75,000	\$ 4,066	\$ 14,703	\$ 199,391	\$ 148,504	\$ 2,540,159	\$ 99,751

Description	Program	Last Year	Current Year	Proposed	387-7	429-1	435	459	463	464	475	476 to 476-3	477-30
		Final Revision	Initial Adopted	1st Qtr Rev	1000407	1802800	5008000	1200700	1000600	3300300	1803700	3100600-603	1200830
		2022-23 Budget	2023-24 Budget	2023-24 Budget	BLM WCF Stewardship Forestry - OMTS	USFS Browns Roads	TC DOT GIS Services	BOR Mainstem & SF Roads	BLM Lewiston Fuels	DOC Watershed Coordinator	USFS STNF Westside Forestry	CAL FIRE North TC Forest Resilience	BOR TRRP Ed & Out FY 23-24
			Forest Health	Roads	GIS	Roads	Forest Health	Watershed	Forest Health	Forest Health	Education		
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987									
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871									
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -									
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	27,662	3,455	75,000	4,066	6,800	188,040	148,504	1,214,640	95,974
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	12,000	2,249	39,000	2,425	3,000	50,000	71,643	465,000	46,000
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	6,000	750	20,900	808	1,500	20,000	35,000	230,500	17,679
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581			1,500			3,000			310
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643	500				200		6,000	4,000	1,020
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779							10,000		300
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600									
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123									970
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249									45
7090 - Board Expense		\$ 400	\$ 900	\$ 900									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814			600						238
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184						20,000		350,000	
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216	5,000					60,000			4,560
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307							2,500		75
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100									1,080
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116					1,000				185
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903								15,000	
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060	500			295	200	2,000	3,700	12,000	337
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785									100
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869			500						122
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566									1,800
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972									200
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541						300			2,600
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423						200			175
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453									5,453
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973									19
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440								8,000	
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398	3,662	457	12,500	538	900	31,340	19,661	130,140	12,707
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	27,662	3,455	75,000	4,066	6,800	188,040	148,504	1,214,640	95,973
		\$ 725,844	\$ 161,462	\$ 343,445	(0)	(0)	0	(0)	(0)	0	(0)	0	0
				Estimated Reserves	\$ 300,000								
				Net	\$ 43,445								

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	12.00%	12.00%	20.00%	10.00%	10.00%	15.26%	15.26%	20.00%	24.55%
Expiration Date	3/15/25	3/15/25	12/31/23	9/30/23	9/30/24	3/31/24	3/8/27	9/20/23	5/31/24
Grant Amount	\$ 1,794,220	\$ 325,268	\$ 175,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 25,000	\$ 40,000	\$ 552,593
Remaining Amount	\$ 623,158	\$ 203,849	\$ 606	\$ 26,478	\$ 30,000	\$ 15,201	\$ 18,652	\$ 8,286	\$ 239,848

Description	Program	Last Year	Current Year	Proposed	479-1	479-2	480	482-23	482-24	483	484	485	486
		Final Revision	Initial Adopted	1st Qtr Rev	3100701	3100702	1600800	7800323	7800324	6601700	1702000	5001700	3300400
		2022-23	2023-24	2023-24	CAL FIRE TC	CAL FIRE TC	CFSC County	Weaverville	Weaverville	WRTC Weaver	USFS Trinity	TC Title III	DOC Travis
		Budget	Budget	Budget	Hazardous Fuels	FSC	Coordinator	Summer Day	Summer Day	Basin Fuels Ph III	County RAC	Community	Ranch Riparian
			Forest Health	Coordination	Forest Health	Camp 2023	Camp 2024	Forest Health	Admin	Wildfire	Restoration	Watershed	
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987	336,224	100,000	606			15,201	5,244	8,286	224,555
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421				6,510	6,260				
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871				2,793	2,700				
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -									
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	336,224	100,000	606	9,303	8,960	15,201	5,244	8,286	224,555
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	175,000	46,000		4,454	3,693	6,000	2,600	3,900	50,000
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	85,000	22,000		930	1,449	2,700	1,200	1,800	20,000
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581					50				
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643	2,000	1,000		3	10	300	50	250	400
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779				50					
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600									
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123		5,700		53			300		
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249				3	200				
7090 - Board Expense		\$ 400	\$ 900	\$ 900									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814		50					100		
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184	30,000				1,720				
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216			505	2,620	284				136,871
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307									
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116						2,000		750	
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903	5,000					500			
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060	2,000			847	700	205	100	205	
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869		3,000		38	40				
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566				216					
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972		1,000							
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541		9,076							
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423		260					200		
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973									
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129				76	129				
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440	1,200	1,200				500			
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398	36,024	10,714	101	942	815	2,996	694	1,381	17,283
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	336,224	100,000	606	10,361	8,960	15,201	5,244	8,286	224,555
		\$ 725,844	\$ 161,462	\$ 343,445	0	0	(0)	(1,058)	(0)	(0)	(0)	0	0
				Estimated Reserves									
				Net									
				\$ 43,445									

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	15.26%	15.26%	15.26%	15.26%	15.26%	15.26%	10.00%	15.26%	15.26%
Expiration Date	5/5/27	2/15/25	6/30/27	6/30/27	6/14/27	10/31/23	12/31/23	5/1/27	12/31/26	
Grant Amount	\$ 1,250,000	\$ 150,000	\$ 70,000	\$ 34,000	\$ 54,453	\$ 20,000	\$ 45,000	\$ 90,000	\$ 50,000	
Remaining Amount	\$ 853,325	\$ 105,582	\$ 45,492	\$ 14,405	\$ 15,884	\$ 8,889	\$ 6,521	\$ 57,854	\$ 11,980	

Description	Program	Last Year	Current Year	Proposed	487-3 to 487-5	489	490-1	490-2	491	492	493	495	496
		Final Revision	Initial Adopted	1st Qtr Rev	1702103-2105	5200100	1702201	1702202	1702300	1702400	1702500	1702700	1702800
		2022-23 Budget	2023-24 Budget	2023-24 Budget	USFS STNF BAER Roads Imp. Roads	HC Willow Creek Storm Recovery Forest Health	USFS Disaster Recovery Roads	USFS Fisheries Support Watershed	USFS TC Collaborative Facilitation Admin	USFS RAC Trinity River Clean-Up Watershed	USFS RAC Summer Day Camp Education	USFS RAC Fire Safe Council Forest Health	USFS RAC Community Chipping Forest Health
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987	510,000	105,582	31,084	13,143	15,884	8,889	6,521	35,000	11,980
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871									
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -									
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	510,000	105,582	31,084	13,143	15,884	8,889	6,521	35,000	11,980
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	31,800	7,500	4,083	6,931	7,000	3,848	3,894	14,000	4,800
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	18,078	3,750	2,246	2,301	3,000	1,515	915	6,500	2,400
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581								200	
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643	3,500	560	320	621	300	293	286	300	300
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779	3,500	855	320	525					
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600	3,600		500	500		400		850	
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123						450		400	
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249						2			
7090 - Board Expense		\$ 400	\$ 900	\$ 900									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814					181				
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184	300,000	70,000	15,000						
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216					3,000			5,000	
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307				283					
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100				20		10			
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116	38,000	1,500	3,500	100		125		2,366	1,700
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903		200							500
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060	43,000		1,000	88	150	804	42		694
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869	1,000	100		34		120	34	300	
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972									
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541								250	
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423					150			200	
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973						145			
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440									
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398	67,522	21,116	4,115	1,740	2,103	1,177	789	4,634	1,586
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	510,000	105,582	31,084	13,143	15,884	8,889	5,959	35,000	11,980
		\$ 725,844	\$ 161,462	\$ 343,445	(0)	0	(0)	(0)	0	(0)	562	0	(0)
				Estimated Reserves \$ 300,000									
				Net \$ 43,445									

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	18.00%	15.26%	20.00%	24.50%	22.65%	20.00%	FFS	15.00%
Expiration Date	8/18/27	12/31/23	6/30/24	6/30/24	12/31/25	10/31/28	1/31/28	5/18/26	12/31/25
Grant Amount	\$ 104,000	\$ 166,278	\$ 70,000	\$ 150,000	\$ 80,000	\$ 250,000	\$ 80,000	\$ 2,703,500	\$ 148,479
Remaining Amount	\$ 104,000	\$ 88,888	\$ 8,392	\$ 144,609	\$ 34,186	\$ 210,808	\$ 80,000	\$ 2,703,500	\$ 148,479

Description	Program	Last Year	Current Year	Proposed	497-1	499	500	501	502	503	504	505-2	506
		Final Revision	Initial Adopted	1st Qtr Rev	1803801	6300300	1702900	5001800	3601100	3601200	3700300	6200202	3401600
		2022-23	2023-24	2023-24	USFS SRNF	NACD Technical	USFS RAC	TC Evacuation	CalTrans Hayfork	CalTrans	CSCC Lewiston	TMF Trinity	OHV Ground
		Budget	Budget	Budget	Lightning	Assistance 2022	Weaver Basin	Routes Mapping	Grade Culverts	Swift Creek	Resilience Fuels	Hazard Mitigation	Operations -
			Roads	Watershed	Admin	Forest Health	Botany	Botany	Forest Health	Forest Health	Roads		
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987	104,000	88,888	8,392	144,609	10,228	55,455	7,560	82,020	26,105
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871									
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -									
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	104,000	88,888	8,392	144,609	10,228	55,455	7,560	82,020	26,105
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	11,501	50,000	1,000	81,000	4,921	24,822	3,000	30,000	8,000
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	5,000	18,029	581	35,000	2,269	12,742	1,500	15,000	4,400
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581		1,800			84	38		500	
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643	530	500	50	1,000	161	1,362	300	1,000	400
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779	200								400
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600	3,000		400						
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123									
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249									
7090 - Board Expense		\$ 400	\$ 900	\$ 900									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814									
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184	50,000								9,000
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216		4,500						20,000	
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307						50			
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116	20,000		100				1,000		
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903			50			1,350			
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060		500	5,000		155	3,450	500	1,000	500
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208			100						
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713				1,500				50	
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869				508		50		600	
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972									
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541				1,500				200	
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423									
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973									
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440					625	1,350			
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398	13,769	13,559	1,111	24,102	2,013	10,241	1,260	13,670	3,405
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	104,000	88,888	8,392	144,609	10,227	55,455	7,560	82,020	26,105
		\$ 725,844	\$ 161,462	\$ 343,445	(0)	0	(0)	0	0	0	0	0	0
				Estimated Reserves	\$ 300,000								
				Net	\$ 43,445								

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	15.00%	15.26%	7.00%	15.26%	15.26%	15.26%	21.05%	15.26%
Expiration Date	11/28/27	1/1/28	11/30/25	3/13/25	12/31/25	12/31/24	12/31/25	10/31/28	7/1/32
Grant Amount	\$ 62,686	\$ 48,399	\$ 50,000	\$ 14,101	\$ 32,938	\$ 22,000	\$ 62,706	\$ 632,547	\$ 250,000
Remaining Amount	\$ 31,355	\$ 48,399	\$ 47,551	\$ 11,661	\$ 21,965	\$ 21,042	\$ 27,450	\$ 583,820	\$ 250,000

Description	Program	Last Year	Current Year	Proposed	507	508	509	510	511	512	513	514	515-01
		Final Revision	Initial Adopted	1st Qtr Rev	1703000	3800100	1703100	3000500	1703200	6601800	1703300	3601300	1703401
		2022-23	2023-24	2023-24	USFS RAC	CSNC	USFS RAC	CalRecycle	USFS RAC	WRTC	USFS RAC	CalTrans	USFS SRNF SA
		Budget	Budget	Budget	WCF	Ballpark Rx	Watershed	Vehicle	Native Plant	Prescribed Fire	Noxious Weed	Ditch Gulch	Prjct 01 Road
				Stewardship	Burning	Imp (BDA)	Abatement 2023	Nursery	Support 2023	Mgmt	Curve Imp	Maint	
				Forest Health	Forest Health	Watershed	Watershed	Botany	Forest Health	Botany	Botany	Roads	
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987	27,766	20,000	46,445	11,540	21,965	15,214	27,450	138,574	180,000
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871									
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -									
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	27,766	20,000	46,445	11,540	21,965	15,214	27,450	138,574	180,000
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	3,000	5,000	6,406	1,300	8,330	7,500	14,638	67,501	6,855
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	1,250	2,500	2,229	500	5,166	4,000	7,507	32,630	2,641
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581			60					50	
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643	250	500			310	200	525	6,276	458
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779									1,058
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600	850		1,000						2,500
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123	400								
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249									
7090 - Board Expense		\$ 400	\$ 900	\$ 900									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814									615
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184	17,000	7,500	10,360	8,335					117,000
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216			20,000						
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307							50	50	
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116	500	1,000	240	650					11,900
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903									
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060	400	891			5,250	700	300	2,780	11,817
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785									150
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713	40								
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869								50	343
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972							35		
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541	400								661
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423									163
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973							460	100	8
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440					800	300	5,040		
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398	3,676	2,609	6,149	755	2,908	2,014	3,634	24,097	23,831
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	27,766	20,000	46,445	11,540	21,965	15,214	27,450	138,574	180,000
		\$ 725,844	\$ 161,462	\$ 343,445	(0)	0	0	0	0	(0)	0	0	(0)
		Estimated Reserves		\$ 300,000									
		Net		\$ 43,445									

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	15.26%	15.26%	15.26%	0.00%	15.26%	15.26%	15.26%	20.00%
Expiration Date	7/1/32	9/30/24	7/1/32	7/1/32	6/30/24	5/9/28	5/9/28	5/9/28	11/30/23
Grant Amount	\$ 300,000	\$ 300,000	\$ 50,000	\$ 498,340	\$ 1,000	\$ 72,958	\$ 200,000	\$ 70,000	\$ 100,000
Remaining Amount	\$ 300,000	\$ 300,000	\$ 50,000	\$ 498,340	\$ -	\$ 72,958	\$ 198,746	\$ 70,000	\$ 100,000

Description	Program	Last Year	Current Year	Proposed	515-15	515-16	515-17	515-18	516 to 516-1	517-1	517-2	517-3	518	
		Final Revision	Initial Adopted	1st Qtr Rev	1703415	1703416	1703417	1703418	7600100-101	1803901	1803902	1803903	6701100	
		2022-23	2023-24	2023-24	USFS STNF SA	USFS STNF SA	USFS STNF SA	USFS STNF SA	Weaverville	USFS SRNF	USFS SRNF	USFS SRNF	USFS SRNF	PG&E Southern
		Budget	Budget	Budget	Prjct 07 Fuels	Prjct 08 Fuels	Prjct 09 Aquatic	Prjct 10 Fuels	Farmer's	Road	Hazard Tree	Hazard Tree	Hazard Tree	Trinity Fuels
			Red Monument	Red Joint Chiefs	Support	Planning	Market	Maintenance	Removal	NEPA	Forest Health	Forest Health	Forest Health	
			Forest Health	Forest Health	Watershed	Forest Health	Watershed	Roads	Forest Health	Forest Health	Forest Health	Forest Health	Forest Health	
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987										
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421		227,408	38,853	108,344	975	72,958	185,050	55,901	100,000	
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871					8,251					
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -					1,997					
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799										
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	0	227,408	38,853	108,344	11,223	72,958	185,050	55,901	100,000	
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053		110,000	21,765	15,000	8,265	7,354	25,000	20,000	37,000	
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905		55,000	7,255	6,500	2,380	4,045	11,000	8,000	18,000	
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581				700				200		
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643		1,500	3,000	800		1,200	1,000	900	2,300	
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779			1,200	700	121	1,200	2,500	600	10,000	
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600			250			700				
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123										
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249										
7090 - Board Expense		\$ 400	\$ 900	\$ 900										
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814										
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184										
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216				70,000		45,800				
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307			239		1,435		120,000	18,000		
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100										
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116		20,000							12,300	
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903									1,533	
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060		10,000			238	2,500	800	300	1,000	
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208					48					
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608										
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500										
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785						35				
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230						30				
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713						83				
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869		800		300		500		200	100	
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566						50				
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972						2			100	
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541						125	250	200		
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423						1,475				
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250										
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453										
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973						465				
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129										
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000										
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440									1,000	
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440										
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398		30,108	5,144	14,344		9,659	24,500	7,401	16,667	
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)										
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	0	227,408	38,853	108,344	14,782	72,958	185,050	55,901	100,000	
		\$ 725,844	\$ 161,462	\$ 343,445	0	0	0	(0)	(3,559)	(0)	0	(0)	0	
				Estimated Reserves	\$	300,000								
				Net	\$	43,445								

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	10.00%	15.26%	15.26%	15.26%	FFS	21.05%	21.05%	20.00%	FFS
Expiration Date	12/31/24	6/30/28	1/28/26	1/28/26	6/30/26	12/31/26	12/31/26	2/28/29	6/30/24
Grant Amount	\$ 250,000	\$ 28,500	\$ 20,000	\$ 26,836	\$ 5,000	\$ 89,391	\$ 55,502	\$ 68,454	\$ 1,200
Remaining Amount	\$ 250,000	\$ 28,500	\$ 20,000	\$ 26,836	\$ 5,000	\$ 89,391	\$ 55,502	\$ 68,454	\$ 1,200

Description	Program	Last Year	Current Year	Proposed	519	520	521	522	523	524	525	526	90
		Final Revision	Initial Adopted	1st Qtr Rev	7901106	1804000	1703500	1703600	6900100	3601400	3601500	6500200	7900400
		2022-23	2023-24	2023-24	WCW NCRP	USFS SRNF BAR	USFS RAC	USFS RAC	TCOE GIS	CalTrans Big	CalTrans	CARCD	GIS/Print
		Budget	Budget	Budget	Technical Assistance	Lightning Complex	Scotch Broom Mgmt	Vehicle Abatement	Services	French Creek Mitigation	Hayfork Culvert 2	Workforce Development	Services
			Admin	Roads	Botany	Watershed	GIS	Botany	Botany	Forest Health	GIS		
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987	5,000	20,459	10,147	26,836	4,607	28,527	24,726	8,760	1,175
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871									
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -									
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	5,000	20,459	10,147	26,836	4,607	28,527	24,726	8,760	1,175
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	500	5,000	4,714	3,365	2,500	14,634	12,581	4,000	
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	250	2,750	2,401	1,122	1,250	7,447	6,499	2,000	
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581					89				
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643			629			760	321	800	
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779								500	
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600		300		200					
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123									
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249									
7090 - Board Expense		\$ 400	\$ 900	\$ 900									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814									
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184		8,700							
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216	3,796			17,696					
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307			25			25			
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116				900					
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903									
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060		1,000	200			400	700		
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869									
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972			35						
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541									979
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423									
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973			200						
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440			600			300	325		
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398	455	2,709	1,343	3,553	768	4,961	4,300	1,460	196
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	5,000	20,459	10,147	26,836	4,607	28,527	24,725	8,760	1,175
		\$ 725,844	\$ 161,462	\$ 343,445	(0)	0	0	0	0	0	0	0	0
				Estimated Reserves	\$ 300,000								
				Net	\$ 43,445								

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate	15.26%	20.00%	20.00%	20.00%	21.05%	20.00%	FFS	10.00%	FFS
Expiration Date	12/31/23	9/30/24	12/31/23	4/27/24	12/31/24	12/31/23	12/31/28	3/1/24	12/31/24
Grant Amount	\$ 2,000	\$ 9,000	\$ 6,000	\$ 15,000	\$ 22,167	\$ 1,700	\$ 15,000	\$ 5,000	\$ 20,300
Remaining Amount	\$ 1,118	\$ 9,000	\$ 5,925	\$ 15,000	\$ 22,167	\$ 1,700	\$ 15,000	\$ 5,000	\$ 20,300

Description	Program	Last Year	Current Year	Proposed	90-2302	90-2304	90-2305	90-2306	90-2307	90-2308	90-2309	90-2310	90-2311
		Final Revision	Initial Adopted	1st Qtr Rev	7901104	7900602	7901105	6800500	7901107	7900210	7901108	7900806	7900211
		2022-23 Budget	2023-24 Budget	2023-24 Budget	SuzyQ Noxious Weeds CEQA Botany	IERC Illegal Grow Site Reclamation Forest Health	Carter Gulch Properties FMP Forest Health	TPUD Fuels Reduction Services Forest Health	Coogan Botany Survey Botany	Cowles Property Fuels Reduction Forest Health	Travis Ranch CEQA Forest Health	Bigfoot Youth Stewardship Education	Trinity Center VFD Fuels Forest Health
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987	882	9,000	5,925		117	413	3,005	5,000	20,300
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421									
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871									
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -									
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799									
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	882	9,000	5,925	0	117	413	3,005	5,000	20,300
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	502	4,570	650		69	205	1,560	3,150	8,300
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	163	2,030	238		28	139	780	1,096	4,100
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581									
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643	64	400	50				164	300	517
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779									
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600									
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123									
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249									
7090 - Board Expense		\$ 400	\$ 900	\$ 900									
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814									
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184									
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216			4,000						
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307									
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100									
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116		300							4,000
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903									
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060									
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208									
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608									
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500									
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785									
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230									
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713									
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869									
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566									
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972									
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541									
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423									
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250									
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453									
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973									
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129									
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000									
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440		200							
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440									
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398	153	1,500	988		19	69	501	455	3,383
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)									
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	882	9,000	5,925	0	116	413	3,005	5,000	20,300
		\$ 725,844	\$ 161,462	\$ 343,445	0	0	0	0	0	0	1	(0)	(0)
				Estimated Reserves	\$ 300,000								
				Net	\$ 43,445								

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%

2023-24 Budget

Expiration Date:
 Total Amount of Grant
 Funds remaining as of 6/30/23

Overhead Rate
 Expiration Date Total
 Grant Amount \$ 18,732,553
 Remaining Amount \$ 13,657,632

Description	Program	Last Year	Current Year	Proposed	Proposed
		Final Revision	Initial Adopted	1st Qtr Rev	Proposed
		2022-23	2023-24	2023-24	2023-24
		Budget	Budget	Budget	Budget
4000 - Grant & Contract Revenue		\$ 4,815,481	\$ 4,546,036	\$ 5,427,987	\$ 5,427,987
4100 - Fee-for-Srv/Dues & Interest Rev		\$ 26,679	\$ 19,828	\$ 27,421	\$ 27,421
4200 - Conservation Contributions		\$ 2,700	\$ 302,800	\$ 305,871	\$ 305,871
4810 - COVID-19 Fiscal Relief		\$ 530,000	\$ -	\$ -	\$ -
4900 - Vehicle & Equipment Usage Revenue		\$ 91,944	\$ 84,865	\$ 141,799	\$ 141,799
TOTAL REVENUE:		\$ 5,466,804	\$ 4,953,529	\$ 5,903,078	\$ 5,903,078
5000 - Wages		\$ 1,706,895	\$ 1,847,630	\$ 2,146,053	\$ 2,146,053
5100 - Benefits		\$ 726,969	\$ 846,785	\$ 977,905	\$ 977,905
5800 - Conference/Staff Training Expense		\$ 11,445	\$ 14,745	\$ 15,581	\$ 15,581
5860 - Mileage		\$ 49,314	\$ 49,849	\$ 68,643	\$ 68,643
5880 - Travel		\$ 28,596	\$ 36,350	\$ 44,779	\$ 44,779
7000/7480 - Accounting/Legal		\$ 26,850	\$ 40,594	\$ 47,600	\$ 47,600
7030 - Advertising		\$ 12,511	\$ 9,376	\$ 9,123	\$ 9,123
7060 - Bank Fees/Service Charges		\$ 1,245	\$ 1,245	\$ 1,249	\$ 1,249
7090 - Board Expense		\$ 400	\$ 900	\$ 900	\$ 900
7120/7130 - Computer/Software Expense		\$ 10,541	\$ 23,038	\$ 21,814	\$ 21,814
7150 - Contract Services - Field		\$ 1,299,174	\$ 987,299	\$ 1,121,184	\$ 1,121,184
7180 - Contract Services - Professional		\$ 263,456	\$ 439,744	\$ 507,216	\$ 507,216
7240 - Dues & Subscriptions		\$ 14,250	\$ 17,034	\$ 17,307	\$ 17,307
7260 - Equipment/Asset Purchase via Grant		\$ 38,557	\$ 1,080	\$ 1,100	\$ 1,100
7270 - Equipment Rent or Usage Expense		\$ 121,635	\$ 80,891	\$ 127,116	\$ 127,116
7300 - Field Equipment Expense		\$ 81,273	\$ 28,940	\$ 26,903	\$ 26,903
7310 - Field Materials Expense		\$ 100,984	\$ 86,348	\$ 133,060	\$ 133,060
7320 - Field Small Tool Expense		\$ 411	\$ 160	\$ 208	\$ 208
7390 - Insurance		\$ 50,048	\$ 66,300	\$ 66,608	\$ 66,608
7420 - Interest Expense		\$ 8,450	\$ 8,500	\$ 8,500	\$ 8,500
7430 - Internet Service Expense		\$ 2,120	\$ 2,560	\$ 2,785	\$ 2,785
7450 - Janitorial Expense		\$ 9,235	\$ 9,200	\$ 9,230	\$ 9,230
7510 - Licenses & Fees		\$ 3,698	\$ 2,630	\$ 2,713	\$ 2,713
7540 - Office Supplies		\$ 7,110	\$ 16,673	\$ 19,869	\$ 19,869
7570 - Other Outside Services		\$ 4,300	\$ 5,300	\$ 5,566	\$ 5,566
7630 - Postage		\$ 2,075	\$ 1,780	\$ 1,972	\$ 1,972
7660 - Printing & Publishing		\$ 22,842	\$ 16,255	\$ 17,541	\$ 17,541
7720 - Rent		\$ 38,500	\$ 35,935	\$ 36,423	\$ 36,423
7750 - Repairs & Maintenance		\$ 3,000	\$ 3,500	\$ 4,250	\$ 4,250
7780 - Telephone		\$ 14,979	\$ 12,453	\$ 11,453	\$ 11,453
7870 - Utilities		\$ 13,310	\$ 15,595	\$ 15,973	\$ 15,973
7900 - Vehicle Fuel		\$ 28,046	\$ 40,129	\$ 40,129	\$ 40,129
7930 - Vehicle Maintenance		\$ 9,133	\$ 6,000	\$ 6,000	\$ 6,000
7940 - Vehicle Usage Expense		\$ 14,805	\$ 18,624	\$ 21,440	\$ 21,440
Purchase of Fixed Assets		\$ 14,805	\$ 18,624	\$ 21,440	\$ 21,440
8900 - Overhead allocation		\$ 743,745	\$ 571,418	\$ 705,398	\$ 705,398
8900 - Admin Fees		\$ (743,745)	\$ (571,418)	\$ (705,398)	\$ (705,398)
TOTAL		\$ 4,740,960	\$ 4,792,067	\$ 5,559,633	\$ 5,559,633
		\$ 725,844	\$ 161,462	\$ 343,445	
		Estimated Reserves	\$ 300,000		
		Net	\$ 43,445		

	% Revenue	% Admin
Revegetation ~ Annie Barbeau	6%	8%
Forest Health ~ Bethany Llewellyn	56%	56%
Watershed ~ Kayla Meyer	12%	11%
Roads ~ Cynthia Tarwater	20%	20%
Administrative ~ Kelly Sheen	N/A	N/A
Education/Outreach ~ Kayla Meyer	2%	2%
GIS ~ Denise Wesley	1%	2%



TRINITY COUNTY RESOURCE CONSERVATION DISTRICT

Agenda Item 5.0

PROJECTS REPORT

November 15, 2023

5.1 Grass Valley Creek

No updates at this time.

5.2 Weaverville Community Forest –Bethany Llewellyn, Adriana Rodriguez

- Grizzlycorps fellow Liam Bassler and Project Coordinator Adriana Rodriguez are in the planning phase for spring field trips on the Weaverville Community Forest
- The next Steering Committee meeting will be December 6th. We plan to discuss the Bureau of Land Management’s Resource Management Plan and its potential impacts on the Community Forest.
- The BLM harvest on Oregon Mountain is progressing. The District’s Forestry Crew is assisting with painting and cruising, and Kenneth Baldwin is under contract for assistance.
- There is still money left for BLM surveys in the WCF NEPA project. We are waiting for BLM to identify/prioritize their next WCF project for us to start utilizing those funds.

5.3 Watershed Coordination – Kayla Meyer, Annyssa Interrante

- General Update/Future Planning:
- Our 2023-2024 Watershed Stewards Program Corps member, Christine Burchinal, started on 10/10/2023 and will continue assisting the Watershed department on fieldwork and other grant-related projects, in addition to her requirements with Americorps such as the Wonders of the Watershed (WOW) curriculum and Watershed Awareness Volunteer Event (WAVE).
- Kayla has been working diligently to get all invoicing corrections and updated reporting requirements in to grantors.
- **NACD Technical Assistance Funding (499-6300300):** Our new Conservation Planner, Shay Callahan, started with the District and NRCS on October 23rd and she has begun training with NRCS. We have heard that we were awarded the 2023 NACD TA Funding, but with a 25% reduction, reducing our total from \$139,465.00 to \$104,598.75. NACD will be reaching out with further instruction regarding the change.
- **Travis Ranch Riparian Element (486-3300400):** Stillwater’s existing conditions report was reviewed, and edits were sent back. We have not received a revised version, as other contractors are still reviewing this report. William Rich and Associates has submitted their Cultural Resources Report for review. Christine is currently assisting with the Species Reports for the document, and Annyssa will continue with her assigned tasks for the Riparian Element.
- **USFS STNF Westside Aquatic Support (515-17 - 1703417):** The remainder of the temperature probes and discharge monitoring equipment were removed from the tributaries. Christine is coordinating with USFS to assist with fall salmon spawner surveys in November.

November 15, 2023

Projects Reports

- **Trinity River Cleanup (492 - 1702400)**: This project has finished and will be closed out shortly.
- **Upper Trinity River Watershed Coordinator (464-330300)**: Annyssa is currently working on the Upper Trinity River Assessment and Restoration Plan document due at the end of December. A handful of tributaries chosen from the modeling for beaver dam analogues (BDA) were field verified by Annyssa and Christine, further supporting the model outputs. Tributaries in the Upper Trinity are being assessed for restoration potential and priority which will be further explained throughout the Assessment and Restoration Plan guiding document.
- **Trinity River Watershed Council (Annyssa Interrante)**: The Trinity River Watershed Council September 12th meeting minutes have been posted to the website. The Public Scoping Notice for the Bureau of Land Management's drafted Northwest California Integrated Resource Management Plan has been sent to interested parties for review and commentary. The Trinity River Watershed Council intends to submit a formal letter of commentary on the RMP before the December 28th, 2023 deadline. The next meeting on December 12th, 2023 will be a presentation of the Upper Trinity Headwaters Assessment by Annyssa and Cindy Buxton of the WRTC.
- **USFS Vehicle Abatement on NFS Lands (522-1703600)** – A subcontractor has been hired for this project and are still awaiting a confirmed list of further vehicles from FS to continue with abatement efforts.

5.4 Weaver Basin Wetlands

- No updates at this time.

5.5 Project Coordinator's Report –Cynthia Tarwater

ROADS – Shasta-Trinity and Six Rivers National Forest (USFS) / BLM / Private

- ◇ Shasta-Trinity N.F. – We completed another small decommission in the Weaverville Community Forest. The 34N96C is the last road to be decommissioned that was part of a larger group identified in 2007 in the Browns Roads Project. We also completed road maintenance on the 29N57 road a long mid slope road that crosses all the main draws in Rattlesnake Creek in the South Fork Trinity.
- ◇ Six Rivers N.F. – We completed multiple fill failures and plugged culverts on the 27N34 and 27N34D near Three Forks above Ruth Lake.
- ◇ Six River N. F. Lightning Complex BAER – This project expires in very early November so we completed a few last small projects above Trinity Village in Hawkins Bar on Ziegler Point Road to wrap things up.
- ◇ We pulled the camp trailer off the hill and to Trinity Fairgrounds for storage in late October, road work ceases for the season.
- ◇ I have a lot of summaries to complete for both forests on all the roadwork completed this season, that will be done over the next few months.



5.6. Grants Report – Marla Walters

New Projects:

Project Number: 526
Account Number: 6500200
Funder: California Association of RCDs
Award Number: N/A
Project Name: CalFire RCD Workforce Development
Program Manager: Bethany Llewellyn
Start Date: 09/08/2023
End Date: 02/28/2029
Grant Award: \$68,454.27
Overhead: 20%

Project Number: 482-24
Account Number: 7800324
Funder: N/A
Award Number: N/A
Project Name: Weaverville Summer Day Camp
Program Manager: Kayla Meyer
Start Date: 10/01/2023
End Date: 09/30/2024
Grant Award: N/A
November 15, 2023

Overhead: 10%

Project Number: 527

Account Number: 5300100

Funder: Humboldt County RCD

Award Number: 159-07

Project Name: CWDG Support Services

Program Manager: Bethany Llewellyn

Start Date: 10/01/2023

End Date: 01/31/2024

Grant Award: \$5,000.00

Overhead: FFS

Project Number: 90-2311

Account Number: 7900211

Funder: Trinity Center VFD

Award Number: N/A

Project Name: Trinity Knolls Fuels

Program Manager: Bethany Llewellyn

Start Date: 10/19/2023

End Date: 07/31/2024

Grant Award: \$20,300.00

Overhead: 20%

5.8 **Botany & Revegetation Projects – Annie Barbeau & Kaety Howard**

- **RAC Native Plant Nursery:** Nursery stock was weeded, watered, and fed with liquid kelp meal and fish emulsion. Pots were washed in preparation for propagation at the end of the season. Acorns were processed. Some winterization of equipment and infrastructure has begun.
- **RAC Noxious Weeds:** The population of giant reed (*Arundo donax*) that was treated last month on Highway 299 was revisited. In coordination with Trinity County DOT, the roots left behind were removed with an excavator and disposed of at Trinity County Solid Waste. The site was tarped to prevent the re-emergence of the noxious weed species. The remaining work will consist of planting several native trees where the weeds were removed.
- **Caltrans Collins Bar:** All infrastructure has been removed onsite. An invoice and progress report were submitted to agency contacts. The final report will be completed and submitted by the end of the year.
- **Caltrans Hayfork Grade Culverts:** No updates this period.
- **Caltrans Swift Creek Bridge Replacement:** Time was spent maintaining nursery plants for upcoming plantings.
- **Caltrans Ditch Gulch Curve Improvement:** The majority of implementation work during October was for this project. With the help of several crews from the Forest Health Program, we were able to dig holes for the entire site, except for the bridge abutment area, which will consist of 89 holes. Approximately 700 holes were dug over three days with the use of an auger and manual shoveling. By the end of October, we had about 400 trees in the ground across all riparian zones. The next zone to be planted will be the upland “borrow site”. An invoice and progress report were completed and submitted to agency contacts.
- **Program Development:**

November 15, 2023

Projects Reports

- ◇ RAC Proposals –Two proposals were submitted: additional funding for noxious weed management in the north county (\$35,000); and additional funding to support the YFR native plant nursery growth and maintenance (\$15,000).

5.9 Fuels and Forestry Projects – Bethany Llewellyn, Dave Johnson, Adriana Rodriguez

- **Forest Health (FH) Staff News:** Crews will be fully staffed until winter layoff on December 14. We plan to bring on two crews (8 staff) through the winter season.
- **Management: 3 Crew: 16 Grizzlycorps: 1**
- **Bureau of Land Management Lewiston Agreement:** Communications occurred between FH staff and new BLM staff. The remaining funds will likely be used for burning assistance this winter or maintenance treatments. Burning is scheduled for this fall and winter.
- **Bureau of Land Management Weaverville Community Forest Stewardship:** Additional funds were added to this agreement for support during the Oregon Mountain harvest. The Forestry Crew is assisting with painting and cruising for the harvest, and RPF Kenneth Baldwin is under contract for additional assistance. Painting and cruising will be completed by the end of November.
- **Cal Fire Trinity County Hazardous Fuels Reduction Phase II Grant:** Implementation is underway on the B Bar K area of this project. Landowner buy-in has been high in this area and much of the roadside will be treated. This grant was also used for community chipping in several communities in the month of October.
- **Training and continuing education:** N/A
- **Cal Fire Forest Health:** Work is wrapping up in the Lake Forest area for the season, as access is limited by native surface roads. Contracts with the Watershed Research and Training Center and Gonzalez Forestry have been completed, with 196.5 acres on the Gonzalez Forestry contract and 31 on the Watershed Center contract. Forest Health crews are assisting with prescribed fire in the Weaver Basin and will continue manual treatments in the basin through the winter season.
- **Westside Timber Sale Prep:** The forestry crew has completed initial reconnaissance of plantations for the Big Ranch project with Forest Service partners. This will support a large NEPA planning project next year. Work on this project is complete until spring.
- **RAC Community Chipping:** In collaboration with the Watershed Research and Training Center, chipping was completed in every community in the county in October and early November. Chipping was supported by this grant from the United States Forest Service Resource Advisory Committee along with several other sources. Fall chipping will close out this grant, and we have applied for additional funding through the current Resource Advisory Committee funding round.
- **Willow Creek Storm Recovery (HC):** Two chipping days in Salyer and Hawkins Bar were completed under this funding. Remaining funds are under contract with the Watershed Research and Training Center.
- **Fee for Service:** A Fee for Service contract with Trinity Center VFD for fuels reduction around the Trinity Knolls water tanks was signed. A CEQA document will be prepared this winter and implementation will take place in the spring.
- **The McConnell Foundation (TMF):** We received approval from CalOES and The McConnell Foundation to continue work on site plans. Site Plan work resumed in the second week of October. The remainder of the project awaits NEPA approval from FEMA.
- **Six Rivers National Forest Road Maintenance Program:** The project description for hazard tree removal was approved by District Ranger Kristen Lark and has moved to specialist review. Archaeology surveys and botanical review have begun, to be complete in December.

- **Pacific Gas and Electric Fuels Reduction 2023:** Implementation was completed on this project, for a total of 23.25 acres treated primarily along Mad River Road.
- **Middle Trinity Fuels Reduction Phase 1:** We received notice that our \$1.8 million Wildfire Prevention application will be funded. This project includes treatments around Weaverville, Lewiston, and Junction City.
- **Ballpark Collaborative Prescribed Burning:** A 50-acre broadcast burn took place under this funding on the Trinity Center Ballpark on November 1st. This grant funded both TCRCD staff and Watershed Research and Training Center staff to participate in the burn.
- **Greater Willow Creek Community Wildfire Defense Grant:** Planning has begun on the Community Wildfire Defense Grant awarded to Humboldt County RCD in the previous funding round. This grant includes a large subcontract to TCRCD to implement CWPP projects in the Salyer and Hawkins Bar areas. The first outreach event will be held on October 8th in Willow Creek. A contract has not been executed for the CWDG funding (from US Forest Service) and we are currently working under a small contract with Humboldt County RCD.
- **CARCD CAL FIRE Workforce Development Grant:** TCRCD received funding through a block grant with the California Association of Resource Conservation Districts to increase training opportunities in the Forestry sector. These funds will cover staff time, training costs, and travel to attend a specific set of trainings. This funding covered a Firing Boss course for Dave Johnson in October.

5.10 **Trinity County Fire Safe Council (TCFSC) – Bethany Llewellyn & Skylar Fisher**

- **Neighborhood Ambassador Program:** As you may have seen in the November 1 Trinity Journal issue, the TCFSC will be hosting a meeting on November 30 in appreciation of our neighborhood ambassadors and to strategize community projects for next year. In 2023, there were 6 neighborhood ambassador events (ranging from a fuel reduction work day in Rush Creek to a safety day in Lewiston) and we aim to increase that number in 2024.
- **Local Area Advisor Program:** The TCFSC is currently working with the Trinity County Office of Emergency Services (TCOES) to schedule a workshop for community members appointed by the County Board of Supervisors to be Local Area Advisors (LAAs). LAAs are contacted by the County Emergency Manager during wildfire events to be informed and provide feedback to incident management teams. We plan to have the workshop hosted in April or May.
- **Evacuation Routes and Evacuation Plan:** The first draft of proposed evacuation routes for the county was shared with local VFDs and relevant county departments for review. In the meantime, work continues on the Trinity County Evacuation Plan, which will work as a hub of resources for community members to use when planning an evacuation strategy.
- **Wildland Fire Assessment Program:** Contracts are being renewed with Trinity Center VFD and Lewiston VFD as part of the Wildland Fire Assessment Program. Miles is performing home assessments for communities which don't have VFDs in contract to perform assessments. We intend to continue creating contracts with VFDs to provide residents with free assessments and recommendations to reduce their risk. This program provides VFDs with a stipend per home assessment, which benefits the VFDs and encourages community members to sign up. The TCFSC is actively pursuing funding to form contracts with the Hayfork and Downriver VFDs to perform home assessments.
- **Firewise Communities:** There were 14 Firewise Community Board meetings held between October and November. These meetings provided the TCFSC with updated 2024 Action Plans for fire safety education, fuel reduction, home hardening, and evacuation preparedness for each community. In addition to the board meetings, there were 3 Firewise Gardening meetings at Trailhead Pizza, Straw House Café, and Hawkins Bar VFD in October.

We are very grateful to Carol Fall and Kaety Howard for their wonderful presentations at these events. Also in October, the TCFSC attended the monthly Post Mountain PUD meeting and the Douglas City Fire Belles Bake Sale Fundraiser. Through coordinating with community members in the Firewise Community board meetings, the TCFSC has planned 2 follow-up community engagements with the Douglas City Community Services District and the Weaverville Gardening Club in November.

- Community Chipping: As of November 10, Fall 2023 Community chipping has concluded. We have received a lot of feedback from this round of chipping requesting that there be a pre-chipping component to assist community members with preparing chipping piles which we hope to incorporate in the future.
- October 2023 Trinity County Fire Safe Council Meeting: This was the highest attendance for a TCFSC regular meeting since Skylar joined the team. The October meeting had 34 attendees. Discussions included determining the 2024 chair, scheduling the next meeting, voting on letters of support for TCRC and TPUD Community Wildfire Defense Grant proposals, wildfire cameras, and project updates from partners. The next TCFSC meeting will be held on December 7, 2023.
- Greater Willow Creek Community Wildfire Defense Grant: Skylar and Miles traveled to Willow Creek on October 31st to strategize with Humboldt County RCD, the Lower Trinity Prescribed Burn Association, and Willow Creek Fire Safe Council for the November 8th community meeting. Miles will be representing TCRC at the November 8th community meeting to discuss who TCRC is, what our role is in the project, and resources available to the public by TCRC and the TCFSC.
- California Fire Safe Council Board Meeting: On November 1, the California FSC held a board meeting and invited county FSC's from the northern region. It was a good opportunity for TCFSC and other organizations to provide feedback on desired future programming and funding opportunities.
- Trinity County Hazard Mitigation Plan Update: TCOES has concluded their review of the Trinity County Hazard Mitigation Plan. Skylar is incorporating the feedback provided into an updated document. The goal is that by the next TCRC Board report, the document will be in CAL OES review. Once CAL OES' review of the HMP has concluded and any revisions are made, the document will be open to a public review process.
- Trinity County Community Wildfire Protection Plan: As the Trinity County Community Wildfire Protection Plan (CWPP) is on a 5-year update cycle and was last updated in 2020, the TCFSC intends to have an updated version of the plan ready in 2025. This considered, the TCFSC is currently planning a round of community meetings for 2024. These meetings will be an opportunity for community members to be informed on the CWPP, have an opportunity to provide feedback, and draw on maps what areas of the county they would like to see fuel treatment.
- 2024 Wildfire Awareness Day: Mark your calendars! The TCFSC, in partnership with the Watershed Research and Training Center, is in the early planning stages of the 2024 Wildfire Awareness Day celebration. The event is tentatively scheduled to happen on May 4th in Hayfork.
- Social Media: Multiple agencies engaged in prescribed fire, such as BLM and the USFS, have contacted the TCFSC to help spread the word about prescribed burns within the county. In the past 28 days, the TCFSC has reached 3,751 people, saw 488 engagements, and 5 new followers. The follower count is currently at 812.

5.11 Young Family Ranch – Amelia Fleitz, Kaety Howard, and Annyssa Interrante

- **Stewardship and Maintenance:**

November 15, 2023

Projects Reports

- Lawn was mowed
- Vegetation along fence lines were string-trimmed.
- The children's garden was mulched.
- Cull-piles were cleaned up.

5.12 **Geographic Information Systems (GIS) Manager's Report- Denise Wesley**

- **435- Trinity County Department of Transportation (DOT), Planning & Environmental Health (EH):**
 - ◇ **Data Updates:** Land records, were updated and provided to all county partners. Updated addressing spreadsheets were provided to the planning department & assessor's office.
 - ◇ **Parcel Viewer:** The Parcel Viewer was updated with the newest parcel service and addressing updates.
 - ◇ **Lot Line Adjustments (LLA's):** Lot line adjustments were performed multiple subdivisions. This includes resolution of four planning documents (P-Docs) obtained from the Assessor's office, with (1) subdivision still in progress.
 - ◇ **Addressing:** (2) addressing requests for address verifications & assignments were completed.
- **479- Hazard Mitigation Plan (HMP) Mapping:**
Inundation and 2021 Drought maps were created for S. Fisher in support of hazard mitigation mapping efforts.
- **501- Evacuation Route & Zones Planning:** I gave a presentation to Kelly Sheen on the development & management of Trinity County's Evacuation Zones & Routes data. The evacuation zones online feature service is very popular, having received 3,475,000 views in the past year with an average of 9,500 views per day.



- **527 Willow Creek Community Wildfire Defense Grant (CWDG)**

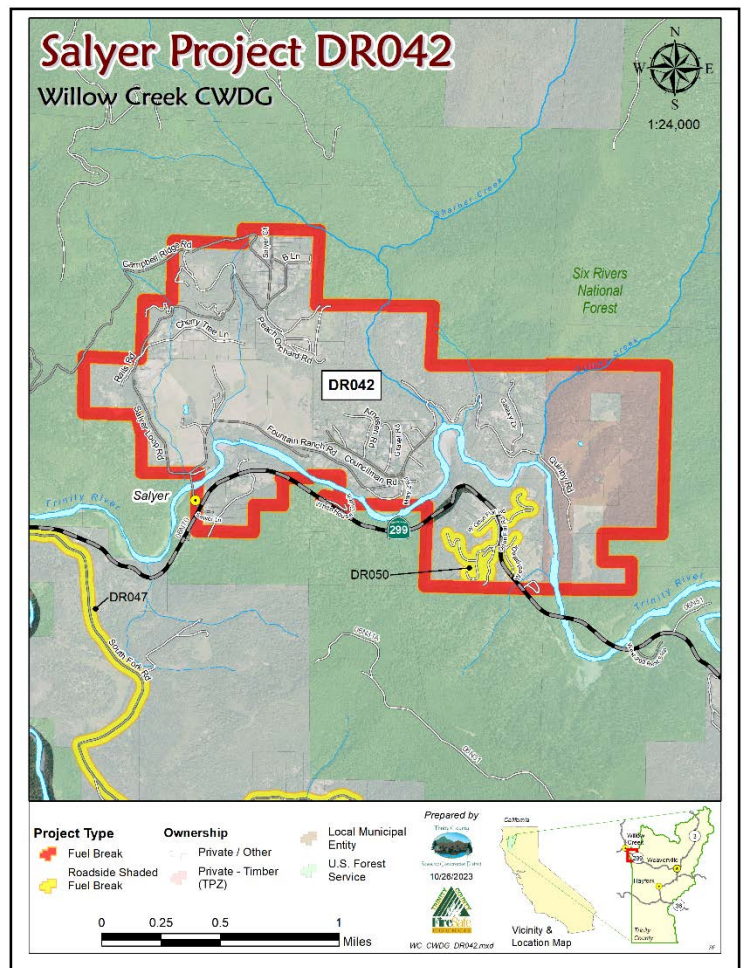
Cartographic layout was provided for a series of six maps highlighting project areas in Willow Creek & Salyer in support of this project.

- **Outreach & Education:** This month, I coordinated with the Lewiston Elementary School District (ESD) and several TCRCD staff to plan a GIS Day Workshop that will be held in Lewiston ESD classrooms from Nov 13th- 17th. Participating staff will receive a Personal Use GIS license provided by Esri as an incentive for participation. The purpose of these workshops is to teach students about Geographic Information Systems by engaging them in classroom activities.

5.13 Education and Outreach – Duncan McIntosh

- **477 - Bureau of Reclamation TRRP Outreach & Education:**

- ◇ **Science on Tap:** Our October event, featuring Chris West's presentation on the 'Northern California Condor Restoration Program,' attracted an audience of approximately 85 people from across the county. This marked the final Speaker of the Town (SOT) event for the 2023 season. The series will resume in January, with Max Ramos presenting on 'Tributaries above Iron Gate Dam.'
- ◇ **Salmon Gathering Field Trip:** On November 7th and 8th, we will be at the Little Rock day-use area on the South Fork of the Trinity River near Hyampom. In collaboration with the Watershed Center, we will conduct educational activities focused on watershed ecology for elementary school students from Hayfork and Douglas City.
- ◇ **Trinity River Calendar:** The calendar featuring the top 10 voted photos from our Trinity River photo competition is now available. These photos were showcased last spring at the Trinity River Restoration Program (TRRP) open house. The calendar is ready for distribution.
- ◇ **District Outreach:** The Spring Conservation Almanac is nearly ready for both printing and distribution. Meanwhile, the Summer Conservation Almanac has finished editing and is currently in the formatting stage.
- ◇ **Social Media Outreach:** Staff has continued regular posting on the Trinity River and TCRCD social media accounts, including educational and event postings.
- **Follow Us:** The District is active on multiple online platforms for different groups.



1. Trinity County RCD: Facebook (@TrinityCountyRCD), Instagram (@trinityRCD), Twitter (@TrinityRCD), Website: www.tcrd.net, YouTube (tired)
2. Trinity River, CA: Facebook (@TrinityRiverCA), Instagram (@trinityriverca), Website: Young Family Ranch: Facebook (@YoungFamilyRanch), Website: www.tcrd.net/yfr
3. Trinity County Fire Safe Council: Facebook (@TrinityFSC), Website: www.firesafetrinity.org
4. Weaverville Community Forest: www.weavervillecommunityforest.org



POLICY TITLE: Reserve Policy

POLICY NUMBER: 2150

2150.1 Purpose: The District shall maintain reserve funds from existing unrestricted funds as designated by the District's Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following specific goals:

- a) Fund replacement and major repairs for the District's physical assets;
- b) Fund regular replacement of computer hardware and software;
- c) Fund designated conservation projects/programs or other special uses not otherwise funded by grants or requiring additional monetary support;
- d) Fund capital improvements; and
- e) Maintain minimal operational sustainability in periods of economic uncertainty.

The District shall account for reserves as required by Governmental Accounting Standards Board Statement No. 54, which distinguishes reserves as among these classes: non-spendable, restricted, committed, assigned and unassigned. The reserves stated by this policy, unless otherwise required by law, contract, or District policy shall be deemed "assigned" reserves.

2150.2 Policy: Use of District Reserves is limited to available "Unrestricted" Funds (not obligated by law, contract or agreement), including donations, interest earned, fees for service, or other non-grant earnings. All special use funds will be designated by formal action of the Board of Directors.

- a) Vehicle Fleet Reserve:

Vehicle Fleet Reserves will accumulate from existing unrestricted funds, at a rate of \$10,000 annually. The maximum amount of Vehicle Fleet Reserves will be \$50,000. When the annual accumulation would increase the Reserve beyond \$50,000, only the amount required to reach the maximum will be reserved.

- b) Technology Reserve:

Technology Reserves will accumulate from existing unrestricted funds at a rate of \$4,000 annually. The maximum amount of Technology Reserves will be \$20,000. When the annual accumulation would increase the Reserve beyond \$20,000, only the amount required to reach the maximum will be reserved.

- c) Designated Project/Special Use Reserve:

Designated Project/Special Use Reserves will accumulate from existing unrestricted funds at a rate of \$10,000 annually. The maximum amount of Designated Project/Special Use Reserve will be \$50,000. When the annual accumulation would increase the Reserve beyond \$50,000, only the amount required to reach the maximum will be reserved.

- d) Capital Improvement Reserve:



Capital Improvements Reserve will accumulate from existing unrestricted funds at a rate of \$25,000 annually. Designated Capital Improvement Funds may be used to cover major facility improvements (construction, installation of new doors or windows, replacing doors and windows, roof replacement, HVAC replacement, alarm system installation, parking lot and outside lighting improvements, etc.). The maximum amount of Capital Improvement Reserves will be \$100,000. When the annual accumulation would increase the Reserve beyond \$100,000, only the amount required to reach the maximum will be reserved.

e) Repair/Operations and Administrative Operations Reserve:

Facility and Administrative Operations Reserves will accumulate from existing unrestricted funds at a rate of \$260,000 annually. The maximum amount of Facility & Administrative Operations Reserves will be \$780,000. When the annual accumulation would increase the Reserve beyond \$780,000 (equivalent of three years of Operations Reserves), only the amount required to reach the maximum will be reserved.

f) Total All Reserve Funds:

The total amount of Reserves designated annually from all funds shall be \$309,000 with a cumulative accrual cap of \$1,000,000.

2150.3 Using Reserve Funds:

a) Vehicle Fleet Reserve:

Vehicle Fleet Reserves will be used exclusively for the purchase of new vehicles to support District operations, or to make major repairs to existing vehicles.

b) Technology Reserve:

Technology Reserves will be used to purchase hardware and software in support of District operations, with the intent of maintaining a modern technology for employees.

c) Designated Project/Special Use Reserve:

Projects, programs or special uses will be identified by the District Manager and/or the Board of Directors and approved by the Board. Uses must further the mission of the District and will be evaluated for designation according to value to the District and the people it serves.

d) Capital Improvements Reserve:

Capital Improvements Reserves shall be limited to costs related to making changes to improve capital assets, increase their useful life, or add to the value of these assets.

e) Operations/Repair & Administrative Operations Reserve:

Operational Reserves shall be accrued to ensure three years of minimal facility and administrative functions, at a rate of \$260,000. Reserve funds shall be utilized to support:

- 1) Administrative operational functions, including minimal staffing levels and administrative/office expenses;



- 2) Facility operations;
- 3) Facility repairs (distinguished from Capital Improvements and may include painting, caulking of seams, roof repairs, HVAC repairs, patching of walls, etc.).

2150.4 Monitoring Reserve Levels: The District Manager, in collaboration with the Fiscal Manager, shall perform a reserve status analysis annually, to be provided to the Board of Directors' annual deliberation/approval of Budget and Reserve Funds.

Additional information may be provided to the Board of Directors upon the occurrence of the following events:

- a) When a major change in conditions threatens the reserve levels established by this policy or calls into question the effectiveness of this policy;
- b) Upon District Manager and/or Board request.

POLICY TITLE: Reserve Policy

POLICY NUMBER: 2150

2150.1 Purpose: The District shall maintain reserve funds from existing unrestricted funds as designated by the District's Reserve Policy. This policy establishes the procedure and level of reserve funding to achieve the following specific goals:

- a) Fund replacement and major repairs for the District's physical assets;
- b) Fund regular replacement of computer hardware and software;
- c) Fund designated conservation projects/programs or other special uses not otherwise funded by grants or requiring additional monetary support;
- d) Fund capital improvements; and
- e) Maintain minimal operational sustainability in periods of economic uncertainty.

The District shall account for reserves as required by Governmental Accounting Standards Board Statement No. 54, which distinguishes reserves as among these classes: non-spendable, restricted, committed, assigned, and unassigned. The reserves stated by this policy, unless otherwise required by law, contract, or District policy shall be deemed "assigned" reserves.

2150.2 Policy: Use of District Reserves is limited to available "Unrestricted" Funds (not obligated by law, contract, or agreement), including donations, interest earned, fees for service, or other non-grant earnings. All special use funds will be designated by formal action of the Board of Directors.

- a) Vehicle Fleet Reserve:

Vehicle Fleet Reserves will accumulate from existing unrestricted funds, at a rate of \$50,000 annually. The maximum amount of Vehicle Fleet Reserves will be \$250,000. When the annual accumulation would increase the Reserve beyond \$250,000, only the amount required to reach the maximum will be reserved.

- b) Technology Reserve:

Technology Reserves will accumulate from existing unrestricted funds at a rate of \$10,000 annually. The maximum amount of Technology Reserves will be \$50,000. When the annual accumulation would increase the Reserve beyond \$50,000, only the amount required to reach the maximum will be reserved.

- c) Designated Project/Special Use Reserve:

Designated Project/Special Use Reserves will accumulate from existing unrestricted funds at a rate of \$20,000 annually. The maximum amount of Designated Project/Special Use Reserve will be \$100,000. When the annual accumulation would increase the Reserve beyond \$100,000, only the amount required to reach the maximum will be reserved.

- d) Capital Improvement Reserve:



Capital Improvements Reserve will accumulate from existing unrestricted funds at a rate of **\$50,000** annually. Designated Capital Improvement Funds may be used to cover major facility improvements (construction, installation of new doors or windows, replacing doors and windows, roof replacement, HVAC replacement, alarm system installation, parking lot and outside lighting improvements, etc.). The maximum amount of Capital Improvement Reserves will be **\$250,000**. When the annual accumulation would increase the Reserve beyond **\$250,000**, only the amount required to reach the maximum will be reserved.

e) Repair/Operations and Administrative Operations Reserve:

Facility and Administrative Operations Reserves will accumulate from existing unrestricted funds at a rate of **\$500,000** annually. The maximum amount of Facility & Administrative Operations Reserves will be **\$1,500,000**. When the annual accumulation would increase the Reserve beyond **\$1,500,000** (equivalent of three years of Operations Reserves), only the amount required to reach the maximum will be reserved.

f) Total All Reserve Funds:

The total amount of Reserves designated annually from all funds shall be **\$630,000** with a cumulative accrual cap of **\$2,150,000**.

2150.3 Using Reserve Funds:

a) Vehicle Fleet Reserve:

Vehicle Fleet Reserves will be used exclusively for the purchase of new vehicles to support District operations, or to make major repairs to existing vehicles.

b) Technology Reserve:

Technology Reserves will be used to purchase hardware and software in support of District operations, with the intent of maintaining a modern technology for employees.

c) Designated Project/Special Use Reserve:

Projects, programs, or special uses will be identified by the District Manager and/or the Board of Directors and approved by the Board. Uses must further the mission of the District and will be evaluated for designation according to value to the District and the people it serves.

d) Capital Improvements Reserve:

Capital Improvements Reserves shall be limited to costs related to making changes to improve capital assets, increase their useful life, or add to the value of these assets.

e) Operations/Repair & Administrative Operations Reserve:

Operational Reserves shall be accrued to ensure three years of minimal facility and administrative functions, at a rate of **\$500,000**. Reserve funds shall be utilized to support:

- 1) Administrative operational functions, including minimal staffing levels and administrative/office expenses;



- 2) Facility operations;
- 3) Facility repairs (distinguished from Capital Improvements and may include painting, caulking of seams, roof repairs, HVAC repairs, patching of walls, etc.).

2150.4 Monitoring Reserve Levels: The District Manager, in collaboration with the Fiscal Manager, shall perform a reserve status analysis annually, to be provided to the Board of Directors' annual deliberation/approval of Budget and Reserve Funds.

Additional information may be provided to the Board of Directors upon the occurrence of the following events:

- a) When a major change in conditions threatens the reserve levels established by this policy or calls into question the effectiveness of this policy;
- b) Upon District Manager and/or Board request.

DRAFT



Trinity County Resource Conservation District

Post Office Box 1450 · 30 Horseshoe Lane · Weaverville, CA 96093-1450

Strategic Plan 2024-2030



Table of Contents

About Us / Our Mission..... 3

Our Vision 3

District Boundaries 5

Goal #1.....

Goal #2.....

Goal #3.....

Goal #4.....

Goal #5.....

Board, District Manager, and Photo Credits.....





About Us

Established in 1956, the Trinity County Resource Conservation District (“District”) has a long history of assisting landowners and land managers in Trinity County. We are a Special District of the State of California, self-governed by volunteer directors appointed by the Trinity County Board of Supervisors. The board of directors is guided by landowners and the community in their decisions and actions. District employees carry out the day-to-day operations, guided by priorities and policies set by the board.

The District serves all areas of Trinity County, yet receives no base funding from county, state, or federal governments. The majority of District funding comes from submitting competitive grant applications and receiving merit-based awards and agreements. The District is committed to reflecting the values of justice, equity, diversity, and inclusion in its operations.

Our Mission

To assist in protecting, managing, conserving and restoring the natural resources of Trinity County through information, education, technical assistance and project implementation.



Our Vision

Trinity County Resource Conservation District envisions a balance between the utilization and conservation of our natural resources. Through economic diversity and ecosystem management, our communities will achieve and sustain a quality environment and healthy economy.

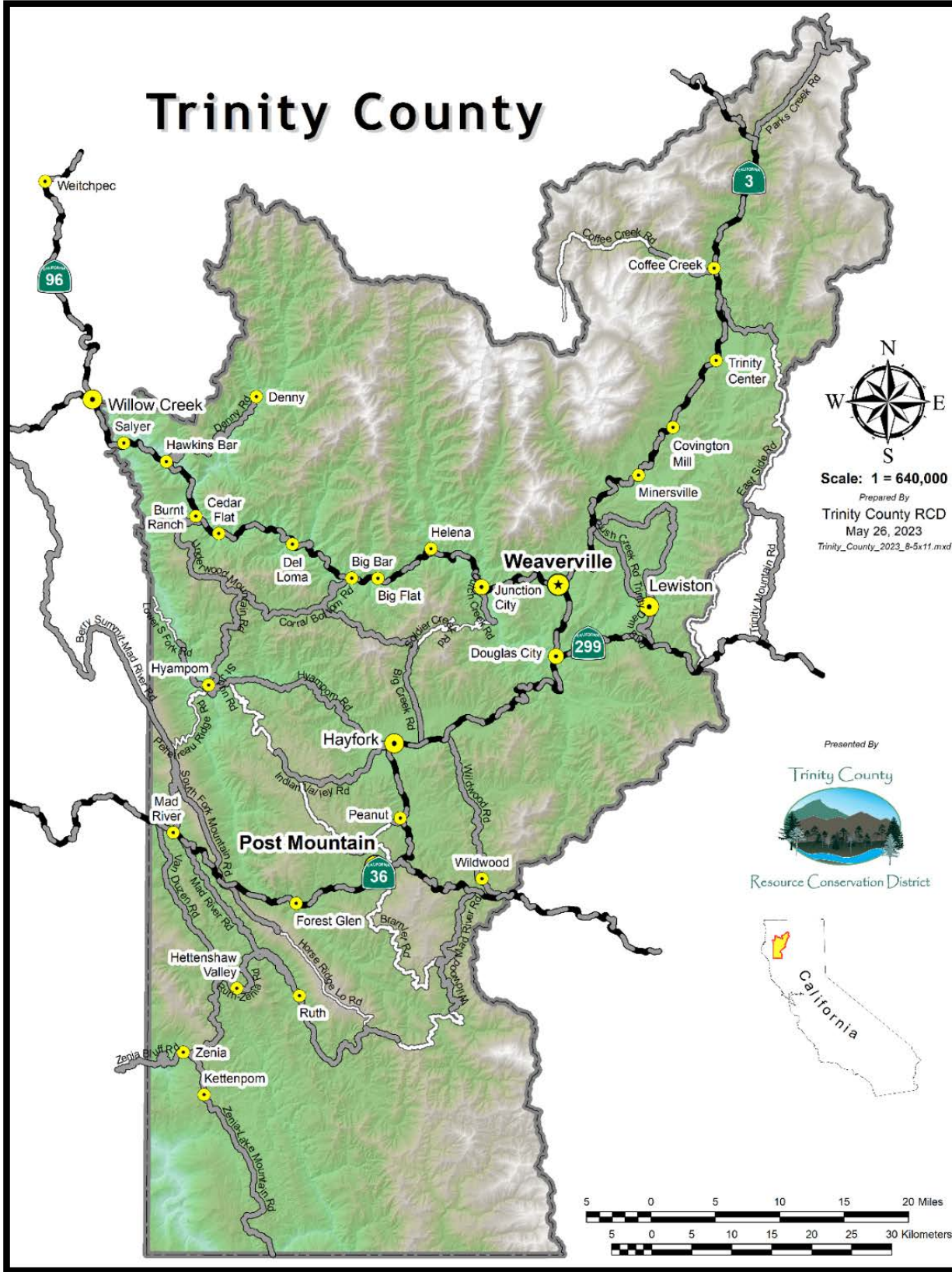
We do not have regulatory authorities and rely on partnerships with individuals, community organizations, and other government agencies to fund and implement our conservation programs. We are committed to utilizing cooperative and scientifically sound methods to achieve our mission.

Trinity County is 3,222 square miles located in the rugged terrain of the northwestern mountains of California. Elevation ranges from 600 to 9,025 feet. Several deep river canyons traverse the County and the resulting dissected relief has steep slopes. The mild climate has four distinct seasons. The majority of the County is under some form of public ownership, including the Trinity Alps, Chancelulla and Yolla Bolly-Middle Eel Wilderness Areas, the Shasta-Trinity and Six Rivers National Forests, Bureau of Land Management, Bureau of Reclamation, and various state and county entities.

Land uses in the County have generally centered around natural resource development. Recreation, logging, fisheries, and agriculture are the predominant uses. The communities are small and rural. Weaverville, the County seat, is the largest with 3,500 residents. As a result of the extent of public land ownership, relative inaccessibility, combined with a limited job market, Trinity County is only sparsely settled, with a population of less than 15,000 residents.

The following map illustrates our District boundaries.

Trinity County



With the previously discussed geographic and economic challenges in mind, we have set strategic goals that we believe promote the betterment of our District boundaries and community.

- **Build and support programs that improve botany, forest health, sediment control, fish and wildlife habitat, recreation, water quantity and quality, education, technical assistance, and ecosystem resiliency in a changing climate.**
- **Expand the District’s influence by building strategic partnerships at local and regional levels.**
- **Enhance the public’s understanding of resource conservation practices and land stewardship and the District’s role in implementation.**
- **Enhance the District’s ability to implement its mission through continuous improvements in internal and external communications, staff recruitment and enrichment, capacity building, and board development.**
- **Strengthen our finances in order to sustain our work.**

This document is an adaptable 6-year strategic plan (“Plan”) for 2024-2030 that will assist in guiding Trinity County Resource Conservation District operations. This Plan defines our organization’s goals and how it can best achieve its mission. Utilizing our departments, we will work collaboratively with our Board of Directors and administration to achieve our goals.

As we define our goals, many have been long-standing open-ended priorities that evolve overtime and require consistent attention. Such as, the District has built a strong reputation and partnerships with our federal, local, state, and private partners but as our staff and their staff change over time we must continue to invest time to developing new working partnerships.



- **Administration**

- Fiscal policies
- Personnel policies
- Board support and development
- Sustainable funding
- Partnership development

- **Botany**

- Native plant nursery
- Noxious weed management
- Native habitat restoration (revegetation)
- Pollinator monitoring and habitat improvement
- Rare plant surveys

- **Education/Outreach**

- Experiential environmental education
- Quarterly newsletter
- Electronic and print media presence
- Educational workshops and events
- Trinity River Salmon Festival
- Young Family Ranch activities
- Weaverville Summer Day Camp

- **Forest Health**
 - Trinity County Community Wildfire Protection Plan support and project implementation
 - Trinity County Fire Safe Council coordination
 - Fuels reduction
 - Prescribed burning
 - Chipping services
 - Forestry technical assistance
 - Weaverville Community Forest Stewardship

- **Geographic Information System (GIS)**
 - GIS infrastructure support
 - Online mapping applications & parcel viewer
 - Geospatial analysis
 - Maps & cartographic layout
 - Data products
 - Print & poster services

- **Recreation**
 - Infrastructure maintenance and development
 - Trail maintenance and development
 - Recreation planning

- **Erosion Control and Roads**
 - Road decommissioning
 - Dirt road maintenance and upgrades
 - Off-Highway Vehicle Road Maintenance and improvements
 - Storm and fire road restoration operations

- **Watershed Management**
 - Stream and habitat restoration
 - Conservation Planning
 - Watershed planning and coordination
 - Trespass cannabis site and illegal dumping cleanup
 - County Planning Projects
 - Coordinate the Trinity River Watershed Council



GOAL #1

Build and support programs that improve botany, forest health, sediment control, fish and wildlife habitat, recreation, water quantity and quality, education, technical assistance, and ecosystem resiliency in a changing climate.

Strategies

Botany

- 1. Build the District's strong partnerships with public agencies to effectively restore plant communities following road projects, wildfires, and noxious weed removal. Expand the capacity of our native plant nursery to support the growing demand of these restoration projects.*
- 2. Foster collaborations with local organizations to continue to address high-priority noxious weed populations, while seeking and securing funding to support these endeavors.*
- 3. Strengthen our capacity in conducting rare plant surveys for environmental compliance purposes and pursue funding to facilitate pollinator monitoring and habitat restoration.*

Education and Outreach

- 1. Coordinate and engage volunteers and youth (e.g., student groups, business groups, etc.) in implementation of local enhancement projects including, but not limited to, native plant restoration, native oak regeneration projects, noxious weed removal, and illegal dumping clean-up events.*
- 2. Support Trinity County and public and private land managers in implementation, monitoring, and management of the Trinity River*

Restoration Program projects and other restoration, enhancement, and maintenance projects that are undertaken in partnership.

- 3. Offer training courses to practitioners/installers of “on-the-ground” restoration, improvement, protection and enhancement practices (e.g. topics such as installation of erosion control practices, road grading and maintenance practices, rainwater harvesting and rain garden installation, etc.)*

Forest Health

- 1. Work on public and private lands to increase the pace and scale of hazardous fuels reduction and forest health treatments, including community chipping, fuelbreak construction, landscape-scale forest health treatments, defensible space assistance, and prescribed burning.*
- 2. Support partners and landowners in the completion of forest health and fuels reduction efforts including through CEQA/NEPA compliance, technical forestry assistance, planning, and coordination of groups such as the Weaverville Community Forest Steering Committee and Trinity County Fire Safe Council.*
- 3. Provide a guiding role in wildfire mitigation planning and community resilience across Trinity County by collaboratively updating the Community Wildfire Protection Plan, maintaining Trinity County’s Firewise Communities, facilitating the Trinity County Fire Safe Council, and providing education and outreach regarding wildfire safety, fuels reduction, and home hardening to a range of audiences.*

Geographic Information Systems (GIS) and Information Technology

- 1. Support community resource professionals, partners and internal TCRCO program staff through maintenance & development of the existing, robust GIS data library.*
- 2. Delivering high quality, reliable data, map products and geospatial services for meeting the conservation objectives of resource professionals.*
- 3. Provide state of the art location-based services to assist project managers & resource professionals with project implementation and resource identification in support of environmental compliance planning (NEPA, CEQA), agency policies & programs.*

Recreation

- 1. Collaborate with federal, state, and local partners to implement trail creation, maintenance, and improvement projects on National Forest and Bureau of Land Management system lands throughout the county.*
- 2. Develop relationships with private landowners and stakeholders to create easement access through trails that connect to other system trails.*

3. *Engage with youth and adult to promote safe active transportation throughout the County.*
4. *Promote development of large and small projects that could attract tourism to the County to support a healthy local economy.*

Erosion Control and Roads

1. *Work with public and private partners to implement road improvement projects where road drainage may be impacting water quality. Seek opportunities to address multiple contiguous properties in watersheds that support anadromous fish.*
2. *Serve as a technical advisory resource to residents and land managers regarding erosion control in associated rural lands, and roads.*
3. *Conduct sediment source assessments and prepare road-treatment recommendations on private and public lands for rural, agricultural, and improved road systems.*

Watershed

1. *Develop and initiate implementation of conservation planning and Best Management Practices implementation program to meet water quality requirements in Trinity County.*
2. *Support NRCS in efforts to provide conservation planning assistance and implementation of Farm Bill and other resource conservation and protection projects.*
3. *Provide leadership and participate in development and understanding of innovative conservation practices and programs as part of County initiatives to address transportation infrastructure, climate change, air quality, water supply and greenhouse gas emissions.*

Potential Outcomes

- Reduced sediment in rivers and streams.
- Improved habitat.
- Healthier, more fire-resistant forests.
- Reduced carbon emissions.
- Community awareness and use of best practices.
- Community members feel empowered to act on local natural resource issues.
- Natural resource organizations identify all community members as allies in conservation efforts.

GOAL #2

Expand the District's influence by building strategic partnerships at local and regional levels.



Strategies

- 1. Expand partnerships with local organizations and federal and state agencies operating within Trinity County for all District program areas for the purpose of managing the local resources in a changing climate.*
- 2. Work in partnership with others to gain grant funding to implement projects that strategically address local resource challenges.*

Potential Outcomes

- Improve salmonid habitat and cycle
- Positive impact on water quality
- Directly assist our local communities
- Improve wildfire resilience and forest health across land ownerships throughout all Trinity County communities
- Provide resources for guiding land management entities in implementation of resource conservation planning activities.



GOAL #3

Enhance the public's understanding of resource conservation practices and land stewardship and the District's role in implementation

Strategies

1. *Celebrate our successes via social media, newsletters, articles, etc.*
2. *Engage with, and provide monitoring results to, applicable resource agencies to share scientifically sound information.*
3. *Take opportunities to present information at conferences, meetings, field trips, etc.*

Potential Outcomes

- Greater awareness of the services and assistance that the Trinity County RCD provides
- Staff satisfaction in sharing success stories
- Increased community participation in resource conservation efforts & educational activities/ events

GOAL #4

Enhance the District's ability to implement its mission through continuous improvements in internal and external communications, staff recruitment and enrichment, capacity building, and board development



Strategies:

- 1. Implement existing District policies, update and improve them as needed, and develop new policies and procedures as needed to improve District operations and transparency.*
- 2. Ensure that District has adequate office facilities and equipment/ vehicles to carry out District work.*
- 3. Work on a regional basis with neighboring Resource Conservation Districts and conservation organizations to create programs that meet local interests and are competitive for grant funding.*
- 4. Maintain a knowledgeable, effective Board of Directors, who are focused on the District's mission. Seek diversification of interests and skill sets among Directors.*

5. *Continue to update the electronic database to track the history of the District's past, current and future projects, programs, outcomes, and participants.*
6. *Develop a diversity, equity and inclusion statement for the District.*

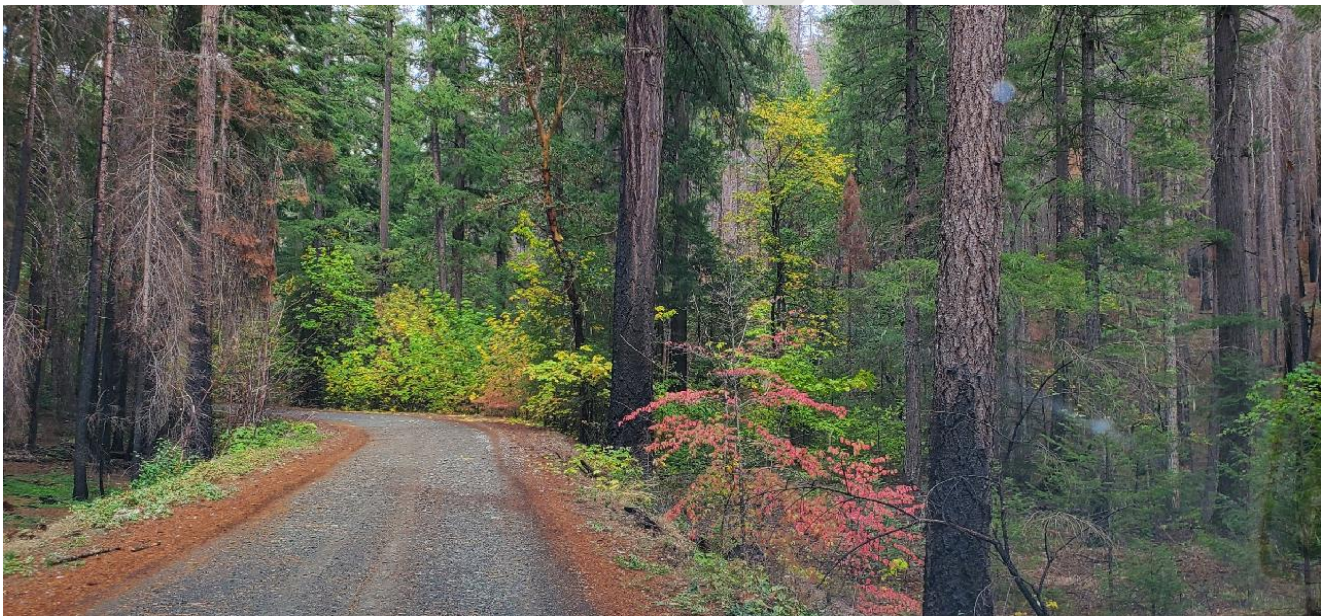
Potential Outcomes

- Trinity RCD programs, board, and staff reflect the demographics of Trinity County.
- Staff retention.
- Staff satisfaction.
- Engaged board.



GOAL #5:

Strengthen our finances in order to sustain our work.

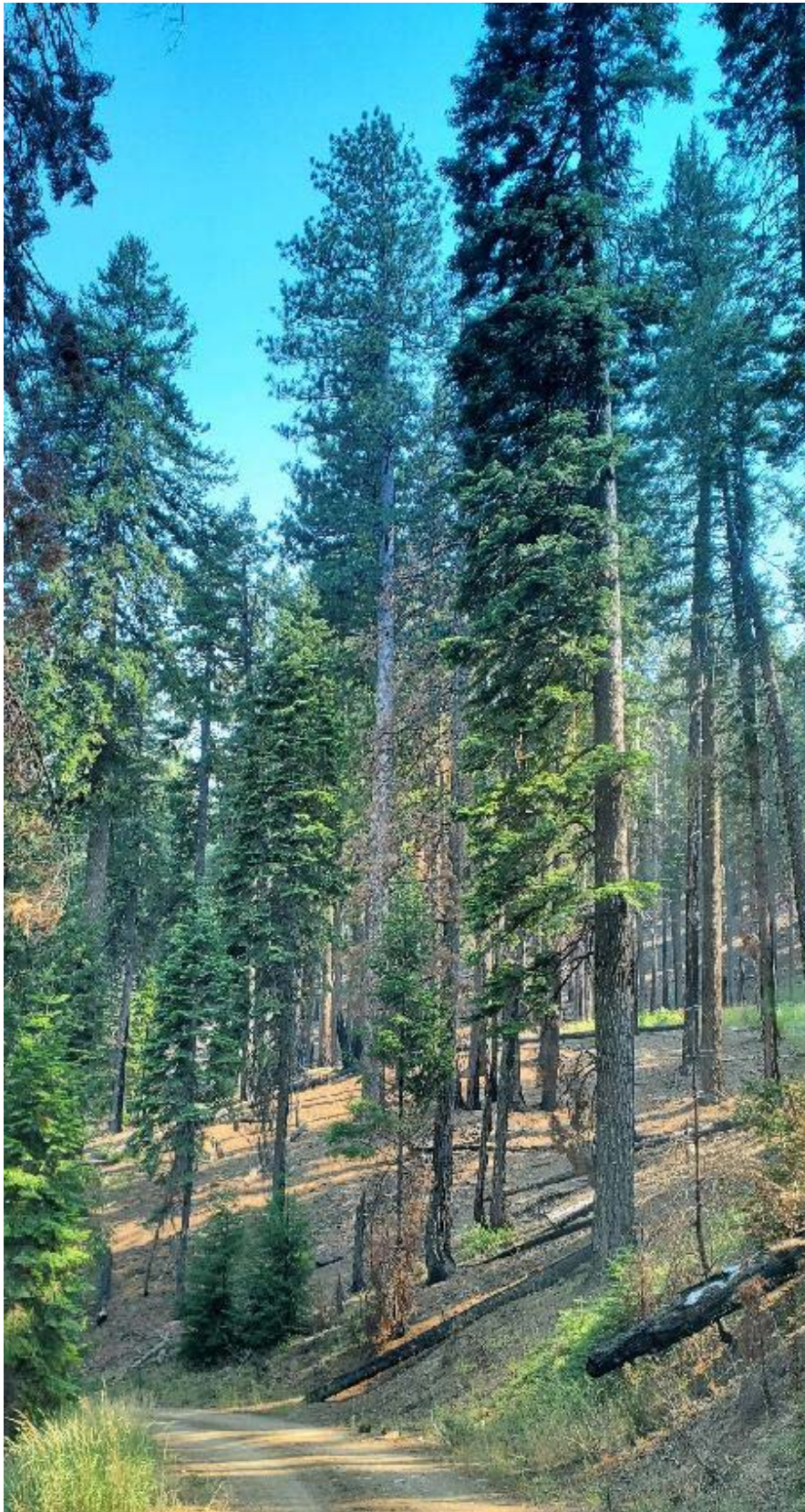


Strategies:

1. Pursue a state funded tax-based source of revenue with the California Association of Resource Conservation Districts (CARCD)
2. Market fee-for-service projects
3. Increase the diversification of revenues and expand fee-for-service opportunities.
4. Support CARCD in efforts to strengthen funding structures for Districts state-wide.

Potential Outcomes

- Decreased reliance on government grant funding.
- Stable revenue for monitoring and education programs.



Board of Directors

Mike Rourke

Kent Collard

Josh Brown

John Ritz

Mary Ellen Grigsby

District Manager

Kelly Sheen

**Photos
contributed by**
Cynthia Tarwater
Roads Program
Manager